

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION SPECIAL MEETING
6:30 P.M. – REGULAR MEETING

MAY 9, 2012
Council Chambers
23873 Clinton Keith Road



Ben Benoit, Mayor/Chairman
Timothy Walker, Mayor Pro Tem/Vice-Chairman
Bob Cashman, Council Member/Trustee
Bridgette Moore, Council Member/Trustee
Marsha Swanson, Council Member/Trustee

Frank Oviedo
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA MAY 9, 2012

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 P.M. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL PHONES & OTHER DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS
APPRECIATED.**

CALL TO ORDER – CLOSED SESSION 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (c) to confer with legal counsel with regard to two matters of potential initiation of litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government code section 54956.9 (a) to confer with legal counsel regarding one matter of pending litigation: Alliance for Intelligent Planning v. City of Wildomar RIC1114945.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

Certificate of Appreciation
2011 Wildomar Queens

Certificate of Congratulations
Elsinore High School Academic Decathlon Team

Proclamation – Asthma Awareness Month
Carey Poindexter

Proclamation – Mental Health Month

HOPE – Backpack for Kids Program

Fire Department Monthly Update

Chamber of Commerce Update

PUBLIC COMMENTS

This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction of the City Council that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Approve the reading by title only of all ordinances.

1.2 Minutes – April 11, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated April 5, 2012 in the amount of \$60,064.41;
2. Warrant Register dated April 12, 2012 in the amount of \$147,597.19;
3. Warrant Register dated April 19, 2012 in the amount of \$50,460.10;
4. Warrant Register dated April 26, 2012 in the amount of \$49,572.34; &
5. Payroll Register dated April 27, 2012 in the amount of \$45,944.72.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for March, 2012.

1.5 Additional Emergency Management Performance Grant Funds Award

RECOMMENDATION: Staff recommends that the City Council approve the acceptance of an additional \$2,018 in funding for FY10 Homeland Security Grant Program (HSGP) from the Riverside County Fire/OES.

1.6 Tents for Emergency Services Award

RECOMMENDATION: Staff recommends that the City Council approve the acceptance of 50 two-man tents from the Target Foundation.

1.7 Almond Street Sidewalk Improvements Project

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE SUBMITTAL OF A GRANT
APPLICATION TO RIVERSIDE COUNTY TRANSPORTATION
COMMISSION'S SB 821 BIKE/PEDESTRIAN FACILITIES PROGRAM
FOR THE ALMOND STREET SIDEWALK IMPROVEMENT PROJECT

1.8 Resolution of Support for ACA 1 (Jeffries)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, SUPPORTING THE PASSAGE OF ASSEMBLY
CONSTITUTIONAL AMENDMENT 1 (JEFFRIES)

1.9 Appropriations Limit for FY 2012-13

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2012-13

2.0 PUBLIC HEARINGS

2.1 FY 2011/12 Third Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FY 2011/12
BUDGETED REVENUES AND EXPENSES.

2.2 FY 2012-13 Budget

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2012-13
BUDGETED REVENUES AND EXPENSES

2. Approve the position descriptions of a Planning Director and a Community Services Manager and authorize the addition of positions to the City's Table of Organization.

3.0 GENERAL BUSINESS

3.1 Clinton Keith Interchange Construction Project Update

RECOMMENDATION: Staff recommends that the City Council receive and file the report.

3.2 Draft Five-Year Capital Improvement Program (FY 2012/13 to 2016/17)

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE FIVE-YEAR MEASURE A
EXPENDITURE PLAN FOR FISCAL YEARS 2012/13 TO 2016/17

2. Review the Draft Capital Improvement Program and its related FY 12/13 budget.

3.3 Landscaping & Lighting Maintenance District No. 89-1-Consolidated & Street Lighting Zones

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ORDERING PREPARATION OF THE ENGINEER'S
REPORT REGARDING THE PROPOSED ASSESSMENTS TO BE

LEVIED AND COLLECTED FOR FISCAL YEAR 2012-13 WITHIN ZONES
3 (LOCATIONS 7, 23, 24, 25, 29, 35, 42, 43, 45, 47, 49, AND 53), 29
(LOCATION 2), 30 (LOCATIONS 1 AND 2), 42, 51, 52, 59, 62, 67, 71,
AND 90, AND STREET LIGHTING ZONES 18, 26, 27, 35, 50, 70, 71, 73,
AND 88 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT
NO. 89-1-CONSOLIDATED

2. Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT
ASSESSMENTS WITHIN ZONES 3 (LOCATIONS 7, 23, 24, 25, 29, 35,
42, 43, 45, 47, 49, AND 53), 29 (LOCATION 2), 30 (LOCATIONS 1 AND
2), 42, 51, 52, 59, 62, 67, 71, AND 90, AND STREET LIGHTING ZONES
18, 26, 27, 35, 50, 70, 71, 73, AND 88 OF LANDSCAPING AND
LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR
FISCAL YEAR 2012-13 SETTING THE TIME AND PLACE OF THE
PUBLIC HEARING ON THE ANNUAL ASSESSMENT AND ORDERING
NOTICE OF THE PUBLIC HEARING TO BE GIVEN CONSISTENT WITH
THE LANDSCAPING AND LIGHTING ACT OF 1972

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCIL COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City Clerk of the City of Wildomar, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Board.

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – April 11, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following warrant registers:

1. Warrant Register dated April 5, 2012, in the amount of \$339.77;
2. Warrant Register dated April 12, 2012, in the amount of \$511.22;
3. Warrant Register dated April 19, 2012, in the amount of \$43.01; &
4. Warrant Register dated April 26, 2012, in the amount of \$193.57.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for March, 2012.

5.0 PUBLIC HEARINGS

5.1 FY 2012-13 Budget

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF WILDOMAR
CEMETERY DISTRICT, AUTHORIZING AN ADOPTION OF THE FY
2012-13 BUDGETED REVENUES AND EXPENSES

6.0 GENERAL BUSINESS

6.1 Girl Scout Directory Project Revised Design

RECOMMENDATION: Staff recommends that the Board of Trustees approve the design of the Directory.

6.2 Request Transfer of Cemetery District Funds From Riverside County

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD 2012 - _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, AUTHORIZING THE GENERAL MANAGER TO
REQUEST THE RIVERSIDE COUNTY AUDITOR/CONTROLLER TO
TAKE ALL NECESSARY ACTIONS TO TRANSFER ANY AND ALL
WILDOMAR CEMETERY DISTRICT FUNDS HELD IN RIVERSIDE
COUNTY ACCOUNTS TO THE CITY OF WILDOMAR, TO BE
DEPOSITED IN THE ACCOUNTS OF THE WILDOMAR CEMETERY
DISTRICT, A SUBSIDIARY DISTRICT OF THE CITY OF WILDOMAR

6.3 Memorial Day Service 2012

RECOMMENDATION: Staff recommends that the Board of Trustees provide staff with direction for a Memorial Day Service at the cemetery.

GENERAL MANAGER REPORT

CEMETERY DISTRICT ATTORNEY REPORT

BOARD COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

2012 City Council/Wildomar Cemetery District Regular Meeting Schedule

June 13	September 12	November 14
July 11	October 10	December 12
August 8		

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on May 5, 2012, by 5:30 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.

Debbie A. Lee, CMC
City Clerk

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
APRIL 11, 2012**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The closed session of April 11, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 5:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Moore and Swanson. Members absent: Council Member Cashman.

Staff in attendance: City Manager Oviedo, Assistant City Attorney Jex, and Clerk Morales.

PUBLIC COMMENTS

There were no speakers.

CLOSED SESSION

Clerk Morales announced the City Council will meet in closed session regarding the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (c) to confer with legal counsel with regard to one (1) matter of potential initiation of litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government code section 54956.9 (b) to confer with legal counsel with regard to one (1) matter of significant exposure to litigation.
3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (a) to confer with legal counsel with regard to the following matter of pending litigation: City of Wildomar v. Wildomar Patients Compassionate Group, Inc., Riverside County Superior Court Case No. RIC10022903 and RIC10022476.

RECONVENE INTO OPEN SESSION

At 6:30 p.m. the City Council convened into closed session, with Council Member Cashman absent, making the following announcement:

City Attorney Jex stated there is no reportable action for items #1 and #2. In regards to item #3, the City did receive a favorable decision from the Court of Appeal upholding the City's Ordinance banning medical marijuana.

ADJOURN CLOSED SESSION

There being no further business, Mayor Benoit declared the closed session meeting adjourned at 6:31 p.m.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular meeting of April 11, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 6:31 p.m. at the Wildomar Council Chambers, 23973 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Moore and Swanson. Members absent: Council Member Cashman.

Staff in attendance: City Manager Oviedo, Assistant City Manager Nordquist, City Attorney Jex, Public Works Director D'Zmura, Planning Director Bassi, Community Services Director Willette, Fire Chief Beach, Assistant Police Chief Adams, and Clerk Morales.

The Flag Salute was led by Mayor Pro Tem Walker.

PRESENTATIONS

Mayor Benoit announced that the following will be continued to the May 9, 2012 Council meeting:

Certificate of Appreciation
2011 Wildomar Queens

Certificate of Congratulations
Elsinore High School Academic Decathlon Team

Mayor Benoit presented a Certificate of Achievement to Wildomar Elementary School for being named by the State as a 2012 Distinguished School.

Mayor Benoit presented a Proclamation to the County of Riverside regarding Child Abuse Prevention.

Fire Chief Beach was not present to give the Fire Department monthly update.

Public Works Director D'Zmura presented the Code Enforcement quarterly report.

The Chamber of Commerce update was given by Jeff George.

PUBLIC COMMENTS

There were no speakers.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Councilwoman Moore, seconded by Councilwoman Swanson, to approve the Agenda as presented.

MOTION carried, 4-0, with Councilman Cashman absent.

1.0 CONSENT CALENDAR

A MOTION was made by Councilwoman Swanson, seconded by Councilwoman Moore, to approve the Consent Calendar as presented.

MOTION carried, 4-0, with Councilman Cashman absent.

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.2 Minutes – March 14, 2012 Regular Meeting

Approved the Minutes as presented.

1.3 Minutes – March 22, 2012 Special Meeting

Approved the Minutes as presented.

1.4 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated 03-01-12 in the amount of \$82,073.37;
2. Warrant Register dated 03-08-12 in the amount of \$144,574.74;
3. Warrant Register dated 03-15-12 in the amount of \$53,790.33;
4. Warrant Register dated 03-22-12 in the amount of \$68,853.56;
5. Warrant Register dated 03-29-12 in the amount of \$48,218.41; and
6. Payroll Register dated 03-29-12 in the amount of \$68,825.11.

1.5 Treasurer's Report

Approved the Treasurer's Report for February, 2012.

1.6 Auditing Services Contract – Lance, Soll, and Lunghard, LLP

Approved a two year contract with external auditors Lance, Soll, and Lunghard, LLP to provide for audit services and preparation of required reports for fiscal years 2011/12 and 2012/13.

1.7 Memorandum of Understanding (MOU) with Riverside County for one Mass Care Shelter Trailer

Approved entering into a MOU with Riverside County for one additional fully stocked Mass Care and Shelter Trailer.

2.0 PUBLIC HEARINGS

2.1 User Fees Review (Continued from 02-08-12)

Clerk Morales read the title.

Assistant City Manager Nordquist stated Staff is requesting the item be continued to June 13, 2012.

A MOTION was made Councilwoman Moore, seconded by Mayor Pro Tem Walker, to continue this item to the June 13, 2012 regular meeting.

MOTION carried, 4-0, with Councilman Cashman absent.

2.2 Zoning Ordinance Amendment No. 11-03 - City Initiated Zoning Ordinance Amendment to Allow Nano and Micro-Craft Manufacturing Brewers as a Permitted Use (Continued from 03-14-12)

Clerk Morales read the title.

Mayor Benoit opened the public hearing.

Planning Director Bassi presented the staff report.

SPEAKERS:

Martha Bridges, resident, stated the amount of water needed for a microbrewery has increased by as much as 700%. She is grateful that the item will be tabled indefinitely. There are serious considerations to the City's water supplies regarding this matter.

Mayor Benoit stated it saddens him that this must be tabled due to the fact that the City does not have the funds to fight another CEQA lawsuit. It is sad because instead of this person coming to the City, sitting down with the City Manager and discussing the concerns, he has chosen to come into a Council meeting and leave a threat of a lawsuit and then leave. The City cannot talk about promoting business without the threat of a lawsuit.

Councilwoman Swanson stated she is also saddened. The City of Lake Elsinore uses the same water company as Wildomar and they have at least two microbreweries. Murrieta and Temecula each have one. There are bus tours that go to different breweries and it would be nice to have one come into Wildomar and spend some money. It saddens her because it is one person stopping all of this. She will have to vote to table the item but she is not happy about it.

Councilwoman Moore agreed with Councilwoman Swanson.

Mayor Pro Tem Walker stated he does not understand the issue regarding the water problem. People use CEQA to stop business in the State, and this is part of the problem. He is behind getting this Ordinance back and raising the money to fight off the threats. He would like to be able to get the word out in the City about what is really going on instead of the misinformation that is put out by those not in the organization. We are trying to get business and a quality of life and end up fighting off issues from a few dissatisfied people.

There being no further speakers Mayor Benoit closed the public hearing.

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Walker, to table the item indefinitely.

MOTION carried, 4-0, with Councilman Cashman absent.

3.0 GENERAL BUSINESS

3.1 Clinton Keith Interchange Construction Project Update

Clerk Morales read the title.

Dennis Green, Green Com, presented the update.

3.2 Tracking Automated and Graffiti Reporting System (TAGRS)

Clerk Morales read the title.

Community Services Director Willette stated that Sarah Egara from the Sheriff's Department will make the presentation on the program.

Ms. Egara presented an overview of the program.

Mayor Benoint inquired if Murrieta Police Department going to eventually be a part of this program.

Ms. Egara answered they are currently in talks with them.

A MOTION was made by Councilwoman Swanson, seconded by Councilwoman Moore, to approve the use of the TAGRS system for staff to track graffiti incidents.

MOTION carried, 4-0, with Councilman Cashman absent.

3.3 Public Facility Naming Criteria

Clerk Morales read the title.

Assistant City Manager Nordquist presented the staff report.

Martha Bridges, Butterfield Multi Use Trails, Inc., stated she will relinquish

her time to any of the other speakers who would speak in opposition.

Gary Andre, resident, stated he spent a great deal of time on the map. He revised the map to include more of the military personnel talked about at the last meeting. At the last meeting there was discussion regarding Supervisor Bob Buster's name on a trail. He did fight to help Wildomar incorporate. Also, he has made a great deal of changes to the map and he would like to see it left the way it is and he would like to see these trails open.

Gil Rasmussen, resident, stated the comments made by the Council to a citizen tonight are embarrassing.

Mayor Benoit stated to keep the comments to the item being discussed.

Mr. Rasmussen stated if this is retroactive to the trails who will notify Peter Bovenkamp's widow that you are taking his name off of a trail. He died riding his bike and did nothing heroic, he doesn't deserve a trail if the proposed criteria is adopted.

Councilwoman Swanson stated Staff did an excellent job in putting this together. She is happy to see guidelines in place so that it doesn't fall to just one person.

Councilwoman Moore stated she doesn't see anything in the guidelines that would exclude Peter Bovenkamp.

Assistant City Manager Nordquist stated at the last Council meeting the names were approved with the exception of the Patron names. Approving the proposed guidelines would be for any future naming. Additionally, in the future any proposed name would be on a form with the criteria for the nomination so the Council would see how the person would qualify.

A MOTION was made by Councilwoman Swanson, seconded by Mayor Pro Tem Walker, to adopt a Resolution entitled:

RESOLUTION NO. 2012 - 15
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING A NAMING POLICY FOR PUBLIC PARKS,
FACILITIES AND TRAILS

MOTION carried, 4-0, with Councilman Cashman absent.

3.4 Marna O'Brien Park Operations Draft Joint Use Agreement

Clerk Morales read the title.

Assistant City Manager Nordquist presented the staff report.

John Lloyd, Friends for Wildomar Parks, gave an overview of how the organization came to be after the defeat of Measure D last June. They are focusing on fund raising and are realizing how difficult it is.

Councilwoman Moore inquired how closed they are to getting the 501(c)3.

Mr. Lloyd answered they are hoping to have it by August. When we get that then we can apply for grants.

Councilwoman Moore stated the budget presented is very preliminary.

Mr. Lloyd stated it is as close as we can get at this point. They are now aware of what fundraisers make money and which ones don't.

Discussion ensued regarding the water bill being lower than the electric bills; and Fundraisers.

The Council thanked the Board for all of their hard work.

3.5 Windsong Park Options

Clerk Morales read the title.

Assistant City Manager Nordquist presented the staff report.

Councilwoman Swanson stated there are unenforced CC&Rs in that development, but no Home Owners Association. Maybe it would be possible to form one and establish something for that park through them. There were four builders when that tract was built and the developers went belly up before an HOA could be established.

Assistant City Manager Nordquist stated that is one option. Other options include selling the property to a School, or non-profit organization, or keep the property and lease it to them. Due to the constant vandalism and upkeep, the City needs to come to some resolution regarding the property. Staff has received letters from the residents with suggestions.

Martha Bridges, resident, stated she has already addressed her concerns to Staff and the City Council.

Monty Goddard, resident, stated his home is adjacent to the park, and when he bought it the park was closed at the time. When he first looked at the house he asked if there was an HOA and if he could park his motor home on the property. If there was an HOA he wasn't going to buy and if he couldn't park his motor home on his property he wasn't going to buy. When the park opened he was sorry he didn't sell his house due to the lack of law enforcement. He would like to see the park reopen, but he would like a level of law enforcement to go with it.

Mayor Benoit stated he is not interested in starting an HOA. When the precinct report came out after the Measure D election, it was apparent there was a great deal of support in that tract. His thought is a local mechanism for just that park.

Councilwoman Swanson stated it will be expensive to put it on the ballot and she would like more assurance that they are willing to pay.

Mayor Benoit stated he would like to send a letter to just those residents to see if there would be any interest. They could send in a letter stating yes or no and why. He would also like to see someone in that tract to step forward and go door to door and tell the neighbors about this and what the support would be.

It was the consensus of the City Council to direct Staff to send a letter of interest to the people in that tract to see if there is support for the park.

3.6 Appeal Fee Survey Report

Clerk Morales read the title.

Planning Director Bassi presented the staff report.

Discussion ensued regarding verifying if a person is actually a resident; Leaving the fees as is; and Instances which would trigger an appeal.

A MOTION was made by Councilwoman Swanson, seconded by Mayor Pro Tem Walker, to not change the current appeal fee.

MOTION carried, 4-0, with Councilman Cashman absent.

3.7 Request for Proposal for Maintenance Services Contract

Clerk Morales read the title.

Public Works Director D’Zmura presented the staff report.

A MOTION was made by Mayor Pro Tem Walker, seconded by Councilwoman Swanson, to authorize advertising the Request for Proposals (RFP) for Public Works Maintenance Services.

MOTION carried, 4-0, with Councilman Cashman absent.

3.8 Survey Contract for Sidewalks to Schools Improvement Project – Phase 2

Clerk Morales read the title.

City Engineer Palmer presented the staff report.

Councilwoman Swanson inquired where they are located out of.

City Engineer Palmer answered they are out of San Bernardino.

A MOTION was made by Councilwoman Swanson, seconded by Mayor Pro Tem Walker, to authorize the City Manager to execute a contract with Ludwig Engineering Associates, Inc. in the amount of \$18,856 for survey services for the Sidewalks to Schools Improvement Project–Phase 2.

MOTION carried, 4-0, with Councilman Cashman absent.

3.9 Elsinore Valley Municipal Water District (EVMWD) Subcommittee Representative

Clerk Morales read the title.

City Manager Oviedo presented the staff report.

A MOTION was made by Mayor Pro Tem Walker, seconded by Councilwoman Moore, to appoint Mayor Benoit, in Councilwoman Swanson’s place, as the replacement representative to the Elsinore Valley Municipal Water District (EVMWD) Subcommittee.

MOTION carried, 4-0, with Councilman Cashman absent.

3.10 City Attorney Budget Ad Hoc Subcommittee

Clerk Morales read the title.

City Manager Oviedo presented the staff report.

Mayor Benoit stated he did speak with Councilman Cashman regarding this and he stated it is interested in serving, however, if there are those who are very interested in serving he would be okay with that as well. He then stated he is very interested in serving on this.

Councilwoman Swanson stated she is also very interested in serving.

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Walker, to form a City Attorney Budget Ad Hoc Subcommittee to work with staff in determining the most cost effective billing method for legal services, and to appoint Mayor Benoit and Councilwoman Swanson to serve on said Subcommittee.

MOTION carried, 4-0, with Councilman Cashman absent.

CITY MANAGER REPORT

City Manager Oviedo stated there will be a public workshop regarding the budget in the Council Chambers on April 17 at 6:30 p.m. He then stated the on-line building permit service training will begin next week. Staff is looking for an October start date to go live. He then stated an update on SB1566. The committee hearing is next week and Mayor Benoit will be in attendance. In addition, Sheriff Sniff will also be in attendance. He then stated the computer system is up and running at the Cemetery. The next step is to link it with the City's system.

CITY ATTORNEY REPORT

City Attorney Jex stated there is an exception for gifts from a business relation. If you receive a gift that has nothing to do with your Council Member position and is purely a business gift, that is now exempt from reporting. Also reciprocal gifts are exempt. This is mostly lunches or dinners and you take turns paying and are roughly equivalent. However, it does not include big ticket items that exceed the gift limit. Another is tickets to a charitable or political fundraiser. You can also accept a ticket in which the official will have a ceremonial role that is the focus of

the event. He then gave a handout from the FPPC.

COUNCIL COMMUNICATIONS

Councilwoman Moore stated she attended the RTA meeting and the Sheriff's dinner. There is a park clean up on April 28. In May there will be the bicycle safety event in the Albertson's shopping center. The BBQ event last weekend was awesome.

Councilwoman Swanson thanked City Attorney Jex for the FPPC update. She also heard another presentation on the California Forward initiative and urged everyone to look into it as it seems good at first but will drastically change the way everyone does business.

Mayor Pro Tem Walker stated he was at the EVMWD meeting. They do have some projects going in Wildomar. He attended the BBQ and met the team from England.

Mayor Benoit stated he attended the annual SCAG meeting. He also attended the BBQ with his daughter. It was a great event.

FUTURE AGENDA ITEMS

- **Ability to lien properties with code enforcement issues
- **Shielded light fixtures for new projects

ADJOURN THE CITY COUNCIL

There being no further business, Mayor Benoit declared the meeting adjourned at 8:49 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Ben J. Benoit
Mayor

CITY OF WILDOMAR CITY COUNCIL
Agenda Item#1.3
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Warrant and Payroll Registers

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the following:

1. Warrant Register dated April 5, 2012 in the amount of \$60,064.41;
2. Warrant Register dated April 12, 2012 in the amount of \$147,597.19;
3. Warrant Register dated April 19, 2012 in the amount of \$50,460.10;
4. Warrant Register dated April 26, 2012 in the amount of \$49,572.34; and
5. Payroll Register dated April 27, 2012 in the amount of \$45,944.72.

DISCUSSION:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:

These Warrant and Payroll Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2011-12 Budget.

Submitted by:
Gary Nordquist
Assistant City Manager

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

Voucher List 4/5/2012
Voucher List 4/12/2012
Voucher List 4/19/2012
Voucher List 4/26/2012
Payroll Warrant Register April 27, 2012

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201141	4/5/2012	000033 AMERICAN FORENSIC NURSES	61174		BLOOD DRAW	123.24
			61225		BLOOD DRAW	123.24
			61284		BLOOD DRAW	82.16
			61299		BLOOD DRAW	164.32
					Total :	492.96
201142	4/5/2012	000008 AT&T MOBILITY	03282012		COUNCIL PHONES 2/21/12-3/20/12	118.87
					Total :	118.87
201143	4/5/2012	000034 BIO-TOX LABORATORIES	24842		RC-SHERIFF LAB SERVICES	446.84
			24843		RC-SHERIFF LAB SERVICES	219.80
					Total :	666.64
201144	4/5/2012	000043 CHENG, MISTY	3/31/2012	0000037	ACCOUNTING SERVICES MARCH 2	3,107.50
					Total :	3,107.50
201145	4/5/2012	000391 CITY OF CORONA, MANAGEMENT SERV 2012-10			LEAGUE OF CA CITIES RIVERSIDE	80.00
					Total :	80.00
201146	4/5/2012	000035 COUNTY OF RIVERSIDE, TLMA	TL0000008633		JANUARY 2012 SLF COSTS	479.50
					Total :	479.50
201147	4/5/2012	000002 CRYSTAL CLEAN MAINTENANCE	303A		JANITORIAL SERVICES- MARCH 20	698.00
					Total :	698.00
201148	4/5/2012	000036 DATAQUICK	B1-2022543		CODE ENF SOFTWARE 2/1/12-2/29/	150.00
					Total :	150.00
201149	4/5/2012	000058 DEPARTMENT OF JUSTICE	895553		BLOOD ALCOHOL ANALYSES SEPT	105.00
					Total :	105.00
201150	4/5/2012	000334 DUSK, LLC C/O KENNEDY WILSON, PRC 32812			CITY HALL LEASE APRIL 2012	9,871.41
					Total :	9,871.41
201151	4/5/2012	000237 ELKS LODGE #2591	22212		STATE OF THE CITY 3/21/12	675.00
					Total :	675.00

Page: 1

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Voucher List
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201152	4/5/2012	000012 ELSINORE VALLEY MUNICIPAL, WATER	5408716 5408717		WATER SRVCS CSA 103 2/23/12-3/2 WATER SERVICES CSA 103 2/23/12 Total :	62.86 186.95 249.81
201153	4/5/2012	000077 EXEC-U-CARE	32212		MEDICAL INSURANCE APRIL 2012 Total :	3,473.42 3,473.42
201154	4/5/2012	000079 LAN WAN ENTERPRISE	43144 43145 43173		TECH SUPPORT: NEW IP ADDRES TECH SUPPORT: MOVING DATA FR MAINTENANCE CONTRACT APRIL : Total :	420.00 350.00 450.00 1,220.00
201155	4/5/2012	000335 MOSS, SHANNON	2 2A		BEGINNER SEWING CLASS 2/16/12 INTERMEDIATE SEWING 2/16/12-3/ Total :	260.80 229.60 490.40
201156	4/5/2012	000042 PV MAINTENANCE, INC.	005-131	0000025	PUBLIC WORKS CONTRACTUAL SI Total :	29,855.24 29,855.24
201157	4/5/2012	000053 REPUBLIC ITS, INC.	RR-127458 RR-127459		TRAFFIC SIGNAL MAINT - FEB 2012 TRAFFIC SIGNAL RESPONSE- FEB Total :	1,835.00 1,942.65 3,777.65
201158	4/5/2012	000392 STEWARD., MAGDALENA, C.	32712		REIMB FOR ADPR FEES PAID IN EF Total :	100.00 100.00
201159	4/5/2012	000020 VERIZON	32212	0000032	FIOS INTERNET SRVCS 3/22/12-4/2 Total :	109.99 109.99
201160	4/5/2012	000006 WELLS FARGO PAYMENT REMITTANCE,	22212 22412 22912 22912 22912 22912A 3112 31312 31412		OFFICE SUPPLIES FIRE STATION EXPENSES CODE ENFORCEMENT FILING CAB CITY CLERK DEPARTMENTAL SUPP OFFICE EQUIPMENT- WIRELESS E NON-DEPARTMENTAL OFFICE SUP SEALS FOR COUNCIL CERTS/ELEC CEMETERY COMPUTER ACRYLIC AWARD	21.77 42.00 74.35 21.64 86.19 83.04 49.97 1,487.09 80.82

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Voucher List
City of Wildomar

Page: 3

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201160	4/5/2012	000006	WELLS FARGO PAYMENT REMITTANCE, (Continued)			
			31412		CITY COUNCIL MEETING SUPPLIES	41.75
			31412		QUICKBOOKS MONTHLY SUBSCRIB	23.97
			31512		CITY COUNCIL MEETING SUPPLIES	25.52
			31512		OFFICE SUPPLIES	201.03
			31812		NON-DEPARTMENTAL SUPPLIES	82.55
			31912		CEMETERY MARKING FLAGS	130.00
			32012		FIRE STATION EXPENSES	1,079.36
			32012		PARK LOCKS/STATE OF THE CITY	44.09
			3612		NAME PLATE FOR CUBICLE	10.78
			3612		NON-DEPARTMENTAL CONFERENC	20.55
			3612		CITY CLERK'S ANNUAL CONFEREN	375.00
			3712		OFFICE SUPPLIES	134.99
			3812		EGG HUNT SUPPLIES	92.00
			3912		FIRE STATION EXPENSES	134.56
					Total :	4,343.02
20	Vouchers for bank code :	wf			Bank total :	60,064.41
20	Vouchers in this report				Total vouchers :	60,064.41

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201166	4/12/2012	000318 COLGAN CONSULTING CORPORATION	7	0000033	DIF STUDY MARCH 2012	3,190.00
Total :						3,190.00
201167	4/12/2012	000319 CORTUM COMMUNICATIONS, INC.	4588		WIRELESS RANGE EXTENDER/ IN	641.13
Total :						641.13
201168	4/12/2012	000398 D.H. HOLDING, INC.	4412		REFUND OF FEES DUE TO TRANS/	188.19
Total :						188.19
201169	4/12/2012	000036 DATAQUICK	B1-2031576		CODE ENFORCEMENT-SOFTWARE	150.00
Total :						150.00
201170	4/12/2012	000058 DEPARTMENT OF JUSTICE	215354		BLOOD ALCOHOL ANALYSES NOV	35.00
Total :						35.00
201171	4/12/2012	000022 EDISON	4312		CSA 103- PALOMAR ST.- 3/1/12-4/1/	32.73
			4312A		ZONE 73-LMD89-1 ELECTRICAL 3/1	82.02
			4612		CITY LAMPS ELECTRICAL 3/1/12-4/	369.66
			4612A		CSA 22 ELECTRICAL 3/1/12-4/1/12	2,975.01
			4612B		CSA 103 ELECTRICAL 3/1/12-4/1/12	13,203.22
			4712		CSA 142 ELECTRICAL 3/1/12-4/1/12	1,981.63
Total :						18,644.27
201172	4/12/2012	000016 INNOVATIVE DOCUMENT SOLUTIONS	114786		CONTRACT COPIER SRVCS 3/1/12-	460.94
Total :						460.94
201173	4/12/2012	000072 INTERWEST CONSULTING GROUP	12177		CONTRACTUAL SERVICES FEB 20	117,338.18
Total :						117,338.18
201174	4/12/2012	000387 JAM SERVICES, INC.	47805	0000047	ENERGY GRANT: LED TRAFFIC SIG	6,415.44
Total :						6,415.44
201175	4/12/2012	000147 MARATHON REPROGRAPHICS	68103		TRAIL MAPS	53.88
Total :						53.88
201176	4/12/2012	000018 ONTRAC	147865		OVERNIGHT DELIVERY SERVICES	18.38

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Voucher List
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201176	4/12/2012	000018	000018 ONTRAC		(Continued)	Total : 18.38
201177	4/12/2012	000399	OVIEDO, FRANK	4412	REIMBURSEMENTS FOR TRAVEL E	461.78
					Total :	461.78
12 Vouchers for bank code : wf						Bank total : 147,597.19
12 Vouchers in this report						Total vouchers : 147,597.19

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201180	4/19/2012	000312 ADAME LANDSCAPE, INC.	45705	0000035	MONTHLY LANDSCAPE MAINT. APF	125.00
					Total :	125.00
201181	4/19/2012	000031 AFLAC, REMITTANCE PROCESSING, CE 41112			MEDICAL INSURANCE BENEFITS -	475.45
					Total :	475.45
201182	4/19/2012	000028 CALPERS	3112		CC CONTRIBUTIONS 3/1/12-3/31/12	376.90
			31212		CONTRIBUTIONS 3/12/12-3/25/12	5,218.32
			32612		CONTRIBUTIONS 3/26/12-4/8/12	5,218.32
					Total :	10,813.54
201183	4/19/2012	000027 DIRECT TV	17563182701		CABLE SERVICES 4/12/12-5/11/12	89.99
					Total :	89.99
201184	4/19/2012	000079 LAN WAN ENTERPRISE	43140		WRCOG/ SCE GRANT: TECH SUPP	2,880.00
			43210		LABOR: VERIZON INTERNET CONN	600.00
			43223		LABOR: CEMETERY COMPUTER	180.00
					Total :	3,660.00
201185	4/19/2012	000400 LEE, DEBBIE	41612		REIMBURSEMENT - TRAVEL EXPEN	40.00
					Total :	40.00
201186	4/19/2012	000185 PITNEY BOWES	4612		POSTAGE METER REFILL 3/20/12	500.00
					Total :	500.00
201187	4/19/2012	000149 RIVERSIDE COUNTY EXECUTIVE, OFFIC 2012-03WIL			SHELTERING SERVICES APRIL 201	11,140.72
					Total :	11,140.72
201188	4/19/2012	000064 TYLER TECHNOLOGIES	045-63267		LICENSE FEES	28,700.00
			045-63267		LICENSE FEE DISCOUNT	-1,140.00
					Total :	22,960.00
201189	4/19/2012	000020 VERIZON	4112		TELEPHONE CHARGES 4/1/12-4/30	35.81
			4112A		OFFICE TELEPHONE CHARGES 4/1	619.59
					Total :	655.40
10 Vouchers for bank code : wf						Bank total : 50,460.10

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201193	4/26/2012	000007 ANIMAL FRIENDS OF THE VALLEY,, INC.	FEB12		ANIMAL CONTROL SERVICES FEB	5,600.00
					Total :	5,600.00
201194	4/26/2012	000008 AT&T MOBILITY	04202012		COUNCIL DATA PACKAGES 3/13/12	77.31
					Total :	77.31
201195	4/26/2012	000080 BURKE, WILLIAMS AND SORENSON,, LL	155424		LEGAL FEES MARCH 2012	32,759.39
					Total :	32,759.39
201196	4/26/2012	000046 COUNTY OF RIVERSIDE, DEPT ENVIRO	4912		ENVIRONMENTAL HEALTH SRVCS	72.50
					Total :	72.50
201197	4/26/2012	000059 DIAMOND W. EVENTS, INC.	4232012	0000038	CONTRACTUAL SERVICES APRIL 2	5,000.00
					Total :	5,000.00
201198	4/26/2012	000022 EDISON	41712		ELECTRICAL SERVICES 2/16/12-4/1	2,062.61
					Total :	2,062.61
201199	4/26/2012	000024 GUARDIAN	41712		DENTAL/ VISION BENEFITS MAY 20	1,380.20
					Total :	1,380.20
201200	4/26/2012	000079 LAN WAN ENTERPRISE	43316		WRCOG/ SCE GRANT: LABOR: UPC	292.08
					Total :	292.08
201201	4/26/2012	000182 MARTIN & CHAPMAN CO	2012116	0000050	ELECTION SUPPLIES	40.33
					Total :	40.33
201202	4/26/2012	000049 NORTH COUNTY TIMES	2312768		PUBLIC HEARING NOTICE - ORD 61	433.34
					Total :	433.34
201203	4/26/2012	000401 SOUTHERN CALIFORNIA EDISON	21612		DEVELOPER DEPOSIT REFUNDS (I	1,854.58
					Total :	1,854.58
11 Vouchers for bank code : wf						Bank total : 49,572.34
11 Vouchers in this report						Total vouchers : 49,572.34

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City of Wildomar
Payroll Warrant Register
April 27, 2012

<u>ACH Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/13/2012	Payroll People	3/24-4/6/12	22,102.39
4/27/2012	Payroll People	4/1-4/30/12	23,842.33
TOTAL			<u>45,944.72</u>

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item #1.4

CONSENT CALENDAR

Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Treasurer's Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the Treasurer's Report for March, 2012.

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of March 2012.

FISCAL IMPACT:

None.

Submitted by:
Gary Nordquist
Assistant City Manager

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

Treasurer's Report

CITY OF WILDOMAR
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
March 2012

CITY CASH

FUND	ACCOUNT	INSTITUTION	BALANCE	RATE
All	All	WELLS FARGO	\$ <u>2,102,432.94</u>	0.00%
		TOTAL	\$ <u>2,102,432.94</u>	

FUND	ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
All	All	WELLS FARGO	\$ <u>2,106,711.47</u>	\$ <u>512,390.06</u>	\$ <u>(516,668.59)</u>	\$ <u>2,102,432.94</u>	0.000%
		TOTAL	\$ <u>2,106,711.47</u>	\$ <u>512,390.06</u>	\$ <u>(516,668.59)</u>	\$ <u>2,102,432.94</u>	

CITY INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
All	LOCAL AGENCY INVESTMENT FUND	\$ <u>1,534,727.46</u>	\$ <u>1,534,727.46</u>	\$ <u>1,534,727.46</u>	100.00%	0	0.383%
	TOTAL	\$ <u>1,534,727.46</u>	\$ <u>1,534,727.46</u>	\$ <u>1,534,727.46</u>	100.00%		

CITY - TOTAL CASH AND INVESTMENT \$ 3,637,160.40

CITY INVESTMENT

FUND	ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	(-) WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
All	LOCAL AGENCY INVESTMENT FUNDS	\$ <u>1,534,727.46</u>	\$ <u>0.00</u>	\$ <u>0.00</u>	\$ <u>1,534,727.46</u>	0.383%
	TOTAL	\$ <u>1,534,727.46</u>	\$ <u>0.00</u>	\$ <u>0.00</u>	\$ <u>1,534,727.46</u>	

In compliance with the California Code Section 53646, as the Director of Finance/
City Treasurer of the City of Wildomar, I hereby certify that sufficient investment liquidity
and anticipated revenues are available to meet the City's expenditure
requirements for the next six months and that all investments are in compliance
to the City's Statement of Investment Policy.
I also certify that this report reflects all Government Agency pooled investments
and all City's bank balances.

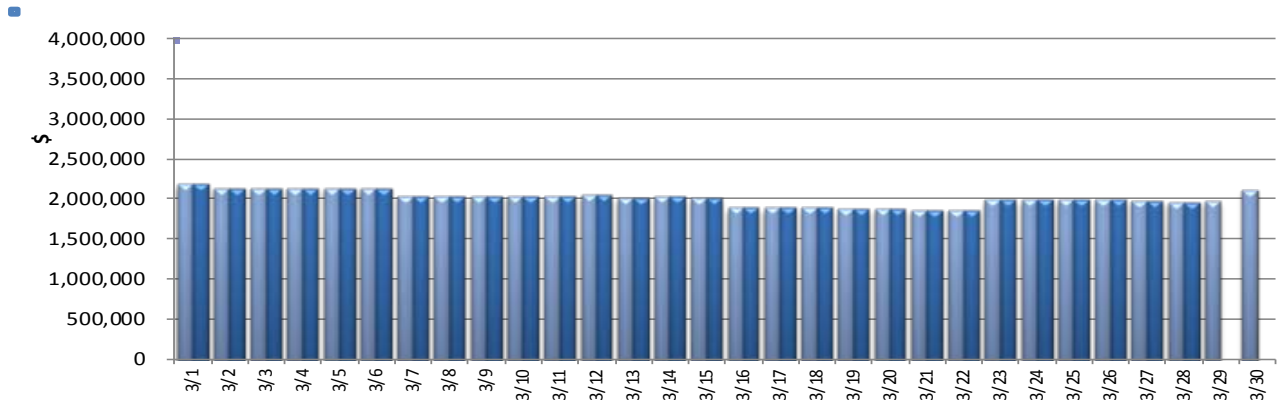
Gary Nordquist
ACM Finance & Administration /
City Treasurer

Date



March 2012

Daily Cash Balance All Funds Checking Only Pool Report Balance



Fiscal Year	Ending Balance	Monthly Net Activity
July 2010	3,008,802	3,008,802
Aug 2010	3,860,503	851,700
Sept 2010	3,069,412	(791,091)
Oct 2010	2,992,344	(77,068)
Nov 2010	2,365,924	(626,420)
Dec 2010	3,199,019	833,094
Jan 2011	2,661,091	(537,927)
Feb 2011	2,799,932	138,841
Mar 2011	2,469,738	(330,194)
Apr 2011	2,949,832	480,094
May 2011	3,527,489	577,658
June 2011	3,140,774	(386,715)
July 2011	3,276,828	136,054
August 2011	2,322,372	(954,456)
Sept 2011	2,354,797	32,425
October 2011	1,980,825	(373,972)
Nov 2011	2,003,652	22,826
Dec 2011	2,819,704	816,052
Jan 2012	3,459,306	639,602
Feb 2012	2,106,711	(1,352,595)
Mar 2012	2,102,433	(4,279)

March 2012		
Date	Ending Balance In Whole \$	Net Change from Prior Day
3/1	2,177,821	-
3/2	2,129,034	(48,787)
3/3	2,129,034	-
3/4	2,129,034	-
3/5	2,129,222	189
3/6	2,129,222	-
3/7	2,028,954	(100,268)
3/8	2,028,984	30
3/9	2,031,651	2,667
3/10	2,031,651	-
3/11	2,031,651	-
3/12	2,034,672	3,021
3/13	1,999,978	(34,694)
3/14	2,021,417	21,439
3/15	1,996,154	(25,262)
3/16	1,881,004	(115,150)
3/17	1,881,004	-
3/18	1,881,004	-
3/19	1,862,080	(18,924)
3/20	1,873,845	11,765
3/21	1,850,279	(23,566)
3/22	1,856,712	6,433
3/23	1,983,082	126,369
3/24	1,983,082	-
3/25	1,983,082	-
3/26	1,982,255	(827)
3/27	1,969,335	(12,919)
3/28	1,948,595	(20,740)
3/29	1,957,851	9,256
3/30	2,102,433	144,582

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.5
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Mayor and City Council Members

FROM: Paula Willette, Community Services Director

SUBJECT: Additional Emergency Management Performance Grant Funds Award

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the acceptance of an additional \$2,018 in funding for FY10 Homeland Security Grant Program (HSGP) from the Riverside County Fire/OES.

BACKGROUND:

On April 11, 2012 the City of Wildomar was awarded additional funds from the FY10 HSGP. The additional funds will purchase two CPR adult manikins, two CPR baby manikins, two automatic external defibrillators (AED) and CPR face barriers to be used in the City CPR courses.

FISCAL IMPACT:

The budget will be increased \$2,018 at the year-end report. These funds will be used for emergency service materials.

Submitted by:
Paula Willette
Community Services Director

Approved by:
Frank Oviedo
City Manager

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.6
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Paula Willette, Community Services Director
SUBJECT: Tents for Emergency Services Award

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the acceptance of 50 two-man tents from the Target Foundation.

BACKGROUND:

On April 11, 2012 the City of Wildomar was awarded 50, two-man tents from the Target Foundation with a value of \$2,200. These tents will be used for staff or volunteers in case of an emergency.

FISCAL IMPACT:

There is no impact to the budget.

Submitted by:
Paula Willette
Community Services Director

Approved by:
Frank Oviedo
City Manager

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.7
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Mayor and City Council Members

FROM: Tim D'Zmura, Public Works Director

SUBJECT: Almond Street Sidewalk Improvements Project

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO
RIVERSIDE COUNTY TRANSPORTATION COMMISSION'S SB 821
BIKE/PEDESTRIAN FACILITIES PROGRAM FOR THE ALMOND STREET SIDEWALK
IMPROVEMENT PROJECT

BACKGROUND:

On March 20, 2012, the Riverside County Transportation Commission (RCTC) issued its annual call for projects for the SB 821 Bike/Pedestrian Facilities Program. Each year 2% of the Local Transportation Fund (LTF) revenue is made available for use on bicycle and pedestrian facility projects throughout Riverside County. Eligible projects include sidewalks, bike paths (Class I), bike lanes (Class II), bike routes (Class III), and access ramps or curb cuts.

For Fiscal Year 2012/13, there is an estimated \$1.1 million available for the SB 821 funding program. .

DISCUSSION:

Staff seeks to submit an application to the SB 821 program to finance a proposed sidewalk installation project on Almond Street near Elsinore High School.

The project will construct new sidewalk on the west side of Almond Street. Staff is proposing a sidewalk improvement on the west side of Almond Street (only) due to an existing multi-use trail on the east side. In addition, Staff focused efforts to scope a project size which is competitive for grant funding. With only \$1.1 million available in the grant, keeping the project within a cost between \$250,000 and \$275,000 will help make it competitive (along with a reasonable local match figure).

This improvement provides multiple benefits to bike/pedestrian users by creating continuous pedestrian infrastructure that is accessible, convenient and safely separated from motorized traffic. The project targets and benefits user groups ranging from students from Elsinore High School, Mission Trail Library visitors, nearby residents, and various bicyclists and pedestrians. Staff believes that this project fits well with the goals of the SB821 program.

At the writing of this staff report, the conceptual cost estimate for the project:

Table 1: Conceptual Project Cost Estimate

Phase	Amount
Environmental/Preliminary Engineering (10% of construction cost)	\$21,864
Right-of-Way (within City right-of-way)	\$0
Construction Engineering (12% of const)	\$26,236
Construction	\$218,636
Project Total	\$ 266,736

The proposed grant will request approximately 65% of the project cost from SB 821, with the remaining 35% to be financed through Measure A. However, the City staff will also seek Council approval to secure a California Safe Routes to School Grant next year for this same project (should it receive SB 821 grant funding.) If the City is successful in getting another grant for the same project, this could offset a majority of the local match. This is a strategy the City has been successful in executing for two SB 821 grant projects which were awarded a total of \$678,000 in Safe Routes to School funding to reduce/eliminate the City's Measure A commitments on two projects. Table 2 below depicts a proposed funding target.

Table 2: Project Budget and Potential Funding Sources

Project Budget & Funding Table	Amount
SB 821 Bike/Pedestrian Programs (65%)	\$ 173,378
Measure A Local Match (30%)	\$ 93,358
Project Total	\$ 266,736

Note: This is just a target amount as staff is currently refining the project scope and cost estimates in the process of grant preparation.

The City of Wildomar has been successful in securing the following SB 821 grants in the past three consecutive cycles of the program.

- Sidewalk Improvement Projects on Central, Palomar, Illinois and George Ave to benefit Wildomar Elementary and Ronald Reagan Elementary - \$186,760 SB 821 grant
- Sidewalk Improvements on Bundy Canyon, Canyon Drive, Prielipp to benefit Elsinore High School and Ronald Reagan Elementary - \$285,250 SB 821 Grant

- Grand Avenue Sidewalk Improvements to benefit Davis Brown Middle School and Wildomar Elementary Schools - \$268,030 SB 821 Grant

Due to the Council meeting agenda being scheduled for May 9, Staff will submit a draft application to Riverside County Transportation Commission (RCTC) in advance of the Council meeting in order to meet the grant's deadline date of May 8. Staff recommends Council adopt the attached resolution to formally authorize the City Engineer on the grant submittal and any related agreements if grant funding is secured.

FISCAL IMPACTS:

There is no fiscal impact to the City's General Fund. The SB821 program requires a local match. The local match will be provided by Measure A funds. If the project is awarded SB821 funds, then Staff will also pursue a California Safe Routes to School grant to reduce the Measure A funds required and complete this project.

Submitted by:
Tim D'Zmura
Public Works Director

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

1. Resolution
2. Project Map

RESOLUTION NO. 2012 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO
RIVERSIDE COUNTY TRANSPORTATION COMMISSION'S SB 821
BIKE/PEDESTRIAN FACILITIES PROGRAM FOR THE ALMOND STREET
SIDEWALK IMPROVEMENT PROJECT**

WHEREAS, the Riverside County Transportation Commission (RCTC) administers the SB 821 Bike/Pedestrian Facilities Program to fund projects which close gaps in pedestrian/bike networks, encourage bike/pedestrian ridership, and provide non-motorized transportation alternatives; and

WHEREAS, the City seeks to submit a SB 821 grant application to help secure funding for the project; and

WHEREAS, a proposed project is the City of Wildomar's Almond Street Sidewalk Improvement Project which would construct sidewalks on the west side of Almond Street to close sidewalk gaps and enhance bike/pedestrian travel to Elsinore High School; and

WHEREAS, the Almond Street project limits are between Bundy Canyon and Waite Streets and it is recognized that the Public Works Director will need to adjust the project scope or limits, as necessary, following field reviews and conceptual cost estimates to maximize City's competitiveness for the grant.

NOW, THEREFORE, the City Council of Wildomar does resolve as follows:

1. Authorize the submittal of a grant application to the SB 821 Bike/Pedestrian Facilities Program for the Almond Street Sidewalk Improvement Project.
2. Authorize the Public Works Director, or his designee to execute and carry out all related documents or agreements on behalf of the City of Wildomar, including but not limited to master agreements, funding agreements, and cooperative agreements if the project is awarded state funding.

PASSED, APPROVED, AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

SIDEWALK IMPROVEMENTS ON ALMOND STREET

PROPOSED IMPROVEMENTS: Construct new sidewalk on Almond Street from Waite Street to Bundy Canyon Rd.

EXISTING CONDITIONS: No sidewalk exists on either side of Almond Street.

ACTIVITY CENTERS: Elsinore HS, St Frances of Rome Church, and Mission Trail Library.



View South on Almond St from Waite Street.



View South towards Elsinore High School from Silver Run Circle.

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.8
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Debbie A. Lee, City Clerk
SUBJECT: Resolution of Support for ACA 1 (Jeffries)

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA,
SUPPORTING THE PASSAGE OF ASSEMBLY CONSTITUTIONAL AMENDMENT 1
(JEFFRIES)

DISCUSSION:

The California Legislature created the Brown Act to regulate local Government; however the Legislature is exempt from the same regulations. Assembly Member Jeffries has introduced Assembly Constitutional Amendment (ACA) 1 to deal with this issue. This amendment would require, among other requirements, that the Legislature post a public notice 72 hours in advance of any vote.

Assembly Member Jeffries is requesting support from local government to help ensure that this Bill will be heard and passed into law.

Submitted by:
Debbie A. Lee, CMC
City Clerk

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

1. Resolution No. 09-49
2. ACA 1 Fact Sheet

ATTACHMENT NO. 1

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, SUPPORTING THE PASSAGE OF ASSEMBLY CONSTITUTIONAL
AMENDMENT 1 (JEFFRIES)

WHEREAS, open and transparent government is the bedrock of our communities, our state and our country; and

WHEREAS, existing law requires meetings of each house and committee of the Legislature to be open to the public, except that closed meetings may be held to consider specified matters, including employment and personnel, security, advice from counsel, and caucus meetings; and

WHEREAS, state legislation is often rapidly crafted, or gutted and amended in a hasty manner with minimal if any time for public inspection; and

WHEREAS, the inability or lack of the public, media and many legislators to thoroughly inspect and review proposed legislation in a timely manner before such legislation is to be voted upon works against basic principles of democracy and transparent government; and

WHEREAS, said practices are common within the California Legislature, often leaving citizens, local agencies, community groups, and even legislative members feeling blindsided, and impeding informed debate; and

WHEREAS, The Legislature passed the Ralph Brown Act in 1953, which helped prohibit local government from engaging in such practices, and has continued to regulate and require local governments to post public notices and make records publicly available without requiring the same standards of openness in its own operations;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wildomar, California, does hereby support the passage of Assembly Constitutional Amendment 8 which would require a House or Committee of the Legislature, at least 72 hours before a regularly scheduled meeting, to post an agenda containing a brief general description of each item to be considered, including items to be considered in closed session; and also that said items be in print and available to the public at least 24 hours before they can be voted on.

PASSED, APPROVED AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

ATTACHMENT NO. 2

ACA 1

Open Meetings: 72 hour posting & 24 hour print requirements

Author – Assemblymember Kevin D. Jeffries (District 66)

ISSUE

Existing law requires meetings of each house and committee of the Legislature to be open to the public, except that closed meetings may be held to consider specified matters, including employment and personnel, security, advice from counsel, and caucus meetings.

However, there is currently no requirement that public notice be provided prior to the legislature taking action on an item. There is not even a requirement that said item be in print and made available for public review prior to being voted on.

THIS BILL

ACA 1 would require a house or committee of the Legislature, at least 72 hours before a regularly scheduled meeting, to post an agenda containing a brief general description of each item to be considered, including items to be considered in closed session.

ACA 1 would also require that said items be in print and available to the public at least 24 hours before they can be voted on.

BACKGROUND

Currently, there is no law that would generally prohibit consideration of matters not included in the agenda. Furthermore, there is no requirement for public disclosure of a writing provided to members of a house or a committee in connection with the consideration of agenda items.

Last-minute items before the legislature leaves citizens (and often Members) feeling blindsided, and impedes informed debate. The deliberations and decisions of legislature are not truly transparent if the public lacks sufficient access to the items being deliberated and acted upon. By guaranteeing a minimum period of time to read, consider, and react to items being voted on ACA 1 promotes greater public transparency, thereby furthering the fundamental purpose of the Brown Act.

ACA 1 would remedy these issues. Plus, it would require each agenda for a regular committee meeting to provide an opportunity for members of the public to directly address the committee on an item of interest to the public, before or during the committee's consideration of the item, that is within the subject matter jurisdiction of the committee.

In 2007, the legislature approved SB 343 (Negrete McCloud) which placed a similar requirement on local government. Although, it stipulated that all related writings be in print and made available to the public at the same time the item was placed on the agenda, which could be not less than 72 hours before action could be taken.

ACA 1 requires only that the item itself be in print 24 hours prior to action being taken. This allows adequate time for review and preparation by the public as well as members who will be voting on the item.

SUPPORT

(None on File)

OPPOSITION

(None on File)

FOR MORE INFORMATION

Craig DeLuz, Capitol Director
State Capitol, Room 5128
Sacramento, CA 95814
(916) 319-2066
(916) 319-2166 Fax
craig.deluz@asm.ca.gov

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.9
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Appropriations Limit for FY 2012-13

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2012-13

DISCUSSION:

Article XIII-B of the California State Constitution places limits on the amount of revenue that can be spent by all entities of government. It is the responsibility of the City to calculate the annual appropriations limit. The previous fiscal year's limit is increased by a factor based upon the change in the population combined with the change in California per capita personal income. A city may choose its own change in population or that of the county if the county change in population is greater than the City's. Staff recommends the City use the population change that is most favorable to the City. The choice of each of these factors is an annual election. For fiscal year 2012-13, the change in population for the City of Wildomar is 1.0094% and the change in population for the County of Riverside is 1.0099%. The FY 2012-13 appropriations limit calculation is based on the 1.0099% population change. The change in the California per capita personal income was 3.77%.

For Fiscal Year 2012-13, the estimated proceeds of tax less exclusions (\$3,136,623) is below the appropriations limit of \$8,377,677 by \$5,241,054.

Cities are required to complete an appropriations calculation for each fiscal year. The City's auditors are required to review and approve the appropriations calculation as part of their audit of the City.

FISCAL IMPACT:

None.

Submitted by:
Gary Nordquist
Assistant City Manager

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

Resolution Approving the Appropriations Limit for FY2012-13
FY 2012-13 GANN Appropriation Limit Calculation worksheets

RESOLUTION NO. 2012 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF WILDOMAR, CALIFORNIA, APPROVING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-13**

WHEREAS, Constitutional Article XII-B (Propositions 4 and 111) places an appropriations limitation on State and Local Government;

WHEREAS, the permanent FY2009-10 base year appropriations limit of \$7,728,041 for the City was established by a vote of the people on November 2, 2010;

WHEREAS, the appropriations limitation is based on proceeds of taxes adjusted annually from the base year 2012-13 by either the population growth factor for the City of Wildomar or for the County of Riverside, and by either the change in the California Per Capita Personal Income or the change in Non-residential Construction for the City of Wildomar;

WHEREAS, the City has received inflation and population data from the State Department of Finance to calculate the Fiscal Year 2012-13 Appropriations Limit;

WHEREAS, the City Council of the City of Wildomar wishes to select those options providing the greatest ratio of change as shown below:

Change in California per Capita Personal Income <u>(Inflation Factor)</u>	County Population Change <u>(Population Factor)</u>	<u>Factor</u>
3.77	1.0099	1.0479

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wildomar approves the appropriations limit at \$8,377,677 for Fiscal Year 2012-13, and selects the options for calculation using the population growth of the City of Wildomar and the change in the California per Capita Personal Income.

The City Clerk shall attest and certify to the passage and adoption of this resolution, and it shall become effective immediately upon its approval.

PASSED, APPROVED AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

City of Wildomar
Gann Appropriation Limit
Calculation - Proceeds of Taxes
Fiscal Year 2012-13

Revenues by Source and Fund

Object No.	Account Description	2012-13 Estimated	Proceeds of Taxes	Non-Proceeds of Taxes
<u>General Fund (100)</u>				
3100	Sales & Use Tax	1,067,000	1,067,000	
3101	Sales & Use Tax TFL	374,000	374,000	
3102	Property Tax in Lieu of Sales Tax	-	-	
3104	Pass Through Payment	8,000	8,000	
3105	Property Tax-Secured	2,622,000	2,622,000	
3106	Property Tax-Unsecured	140,000	140,000	
3107	Property Tax-Prior Year	160,000	160,000	
3108	Property Tax-HOPTR	50,000	50,000	
3109	Property Tax-Supplemental, SBE	30,000	30,000	
3110	Real Property Transfer Tax	80,000	80,000	
3120	Franchise Fee-Solid Waste	170,000		170,000
3121	Franchise Fee-Electricity	220,000		220,000
3122	Franchise Fee-Gas	125,000		125,000
3123	Franchise Fee-Cable	80,000		80,000
3124	Franchise Fee-Telecommunications	120,000		120,000
3200	Business Registration Fees	50,000		50,000
3201	NPDES Inspection Fee	10,000		10,000
3210	Planning Fees (Fixed Permit Fees)	10,000		10,000
3230	Develop/Engineering Permits	1,000		1,000
3240	Building & Safety Fees	110,000		110,000
3260	Private Development Fees	627,000		627,000
3265	Animal Control Fees	-		-
3268	Code Enforcement Fees	25,000		25,000
3270	Fines & Forfeitures	80,000		80,000
3271	AMR Fines	9,500		9,500
3300	Abandoned Property Registration	20,000		20,000
3310	Public Safety Revenue	15,000		15,000
3320	Special Event Revenue	4,300		4,300
3322	Parks and Recreation	8,000		8,000
3326	Citizen Corp Revenue	500		500
3500	Motor Vehicle License Fee	-	-	
3530	County Augmentation	-		-
3525	State Mandated Cost Reimbursement	18,000		18,000
3526	State Condemnation Revenue	200		200
3535	County/Special Dist Reimbursement	60,000		60,000
3540	Grant Revenue	-		-
3800	Interest Income	5,000		5,000
3850	Miscellaneous	10,000		10,000
3900	Transfers In	505,500		505,500
Total General Fund		6,815,000	4,531,000	2,284,000
<u>Gas Tax Fund (200)</u>				
3503	Gas Tax 2103	450,000		450,000
3505	Gas Tax 2105	220,000		220,000
3506	Gas Tax 2106	130,000		130,000
3507	Gas Tax 2107	280,000		280,000
3508	Gas Tax 2107.5	6,000		6,000
	Riverside County CIP Reimbursement			-
Total Gas Tax Fund		1,086,000	-	1,086,000
<u>Measure A Fund (201)</u>				
3520	Measure A	420,000		420,000
Total Measure A Fund		420,000	-	420,000
<u>TDA Fund (203)</u>				
3524	TDA Article 3 Revenue	186,800		186,800
Total TDA Fund		186,800	-	186,800
<u>AQMD Fund (210)</u>				
3510	AQMD-AB2766	35,000		35,000
Total AQMD Fund		35,000	-	35,000
<u>LMD 2006-1 Fund (250)</u>				
3550	Special Assessment	-		-
Total LMD 2006-1 Fund		-	-	-
<u>LLMD 89-1C Fund (251)</u>				
3550	Special Assessment	-		-
Total 89-1C Fund		-	-	-
<u>CSA 22 Fund (252)</u>				
3550	Special Assessment	38,900		38,900
Total CSA 22 Fund		38,900	-	38,900

City of Wildomar
Gann Appropriation Limit
Calculation - Proceeds of Taxes
Fiscal Year 2012-13

Revenues by Source and Fund

Object No.	Account Description	2012-13 Estimated	Proceeds of Taxes	Non-Proceeds of Taxes
<u>CSA 103 (Cervera) Fund (253)</u>				
3550	Special Assessment	140,000		140,000
	Total CSA 103 Fund	140,000	-	140,000
<u>CSA 142 Fund (254)</u>				
3550	Special Assessment	31,000		31,000
	Total CSA 142 Fund	31,000	-	31,000
<u>Grants Fund (280)</u>				
3540	Grant Revenue	24,500		24,500
	Total Grants Fund	24,500	-	24,500
<u>SLESF Fund (281)</u>				
3540	Grant Revenue	100,000		100,000
	Total SLESF Fund	100,000	-	100,000
<u>Admin DIF Fund (410)</u>				
3560	Development Impact Fee	2,500		2,500
	Total Admin DIF Fund	2,500	-	2,500
<u>Public Facilities DIF Fund (420)</u>				
3560	Development Impact Fee	56,600		56,600
	Total Public Facilities DIF Fund	56,600	-	56,600
<u>Public Facilities DIF Fund (420)</u>				
3560	Development Impact Fee	56,600		56,600
	Total Public Facilities DIF Fund	56,600	-	56,600
<u>Fire Facilities DIF Fund (430)</u>				
3560	Development Impact Fee	33,500		33,500
	Total Fire Facilities DIF Fund	33,500	-	33,500
<u>Trans-Roads DIF Fund (440)</u>				
3560	Development Impact Fee	25,700		25,700
	Total Trans-Roads DIF Fund	25,700	-	25,700
<u>Trans-Signals DIF Fund (450)</u>				
3560	Development Impact Fee	18,900		18,900
	Total Trans-Signals DIF Fund	18,900	-	18,900
<u>Regional Parks DIF Fund (460)</u>				
3560	Development Impact Fee	26,400		26,400
	Total Regional Parks DIF Fund	26,400	-	26,400
<u>Community Center DIF Fund (470)</u>				
3560	Development Impact Fee	3,000		3,000
	Total Community Center DIF Fund	3,000	-	3,000
<u>Multi-purpose Trails DIF Fund (480)</u>				
3560	Development Impact Fee	13,300		13,300
	Total Multi-purpose Trails DIF Fund	13,300	-	13,300
<u>Library DIF Fund (490)</u>				
3560	Development Impact Fee	15,600		15,600
	Total Library DIF Fund	15,600	-	15,600
	Total All Funds	9,129,300	4,531,000	4,598,300
Exclusions (Qualified Debt Service)			<u>1,394,377</u>	
Appropriations Subject to Limit			<u>3,136,623</u>	
Proposition 4 Limit			<u>8,377,677</u>	
Over/(Under) Limit			<u>(5,241,054)</u>	

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: FY 2011/12 Third Quarter Budget Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AUTHORIZING AN AMENDMENT TO
THE FY 2011/12 BUDGETED REVENUES AND EXPENSES.

BACKGROUND:

This third quarter budget report for Fiscal Year 2011/12 reflects the Administrative Services Department's continued efforts to provide timely, accurate, and understandable financial information to assist the City Council with the decision making process. All funds have been reviewed in preparing this report.

The emphasis of this report is on the General Fund which funds most of the government services such as public safety, general administrative services, building, planning, economic development, etc. This report also discusses preliminary prior year results, budget trends and the economic/political outlook that may impact the City's resources.

This report provides the detail financial activities, from July 1, 2011 to March 31, 2012 at the account number level and provides fund balance information. The financial data provided includes "Actuals" as compared to "Budgeted" revenues and expenditures.

The primary purposes of this report are to:

- Recommended budgetary changes to address known budget deficiencies;
- Recommend budget changes to align the budget with projected fiscal year end actual costs;
- Identify changes which materially impact fund balances;
- Recommend budget adjustments that are consistent with City Council goals and objectives; and

- Comment on significant budget trends which may impact next fiscal year's budget development.

DISCUSSION:

On June 8, 2011, the City Council adopted the fiscal year 2011/12 Operating Budget for the City of Wildomar, a modest, conservative and balanced budget totaling \$8.2 million. Shortly before its implementation scheduled for July 1, 2011, Governor Brown, approved Senate Bill (SB) 89.

SB 89 was a last-minute budget trailer bill that among other impacts eliminates \$130 million in California cities Motor Vehicle License Fee (MVLF) general fund revenues. Specifically, the impact to the City of Wildomar was a reduction of all MVLF of \$1,782,000 (22%) budgeted revenues.

Resulting from the fiscal impacts of SB89, the City Council, at a Special Council Meeting on July 7, 2011 directed staff to provide a listing of budget cuts to meet the new imposed budget funding levels. At the July 27, 2011 City Council meeting, the Council approved a \$1,823,000 budget reduction plan.

To date the City's General Fund fiscal outlook continues to be extensively reviewed and budgeted expenditures are enacted with extreme caution. The depressed local economy continues to limit the City's fiscal ability to aggressively enact its vision and plans. The revenues to date are 54% of the annual budgeted amount. Ideally, at this 75% mark of the fiscal year, revenues should be at the 70 to 80 % level (with consideration to payment lags and accounting accruals). Sales tax revenues have been increasing about 10% over the past 4 consecutive quarters, while Property taxes are tracking at the same level as the prior year. The Development related revenues are the primary concern as funding for the private development projects continues to a challenge.

The City's General Fund actual expenditures are at 57% of the annual budget. Using the "Contract" model of providing service levels reflective of demand, has allowed the City to control its expense plans quicker than other models. The continued practice of only necessary spending will continue to be the recommended practice until the end of this fiscal year. The City received a notification for a request for payment of \$146,637 for its share of the estimated regional costs for the Santa Margarita NPDES Municipal Storm water Permit. This item was not included in the original budget as is requested to be funded as part of the budget amendments.

FISCAL IMPACT:

As noted in Exhibit A of the attached Resolution.

Submitted by:
Gary Nordquist
Assistant City Manager

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS

Third Quarter Budget Report – FY 2011/12

RESOLUTION NO. 2012 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF WILDOMAR, CALIFORNIA, AUTHORIZING AN
AMENDMENT TO THE FY 2011/12 BUDGETED
REVENUES AND EXPENSES**

WHEREAS, The City of Wildomar Annual Budget for FY 2011/12 was approved by the Wildomar City Council on June 8, 2011; and

WHEREAS, Changing economic conditions require that the original approved budget be monitored and updated: and

WHEREAS, Further review of each City department shows a need to bring projected revenue and expenditures in several Funds into proper alignment.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wildomar authorizes:

Section 1. The Amendment to the FY 2011/12 Budget in the amount of \$205,700 for a total of \$6,838,500 expenditures in the General Fund in as noted in Exhibit A.

Section 2. The Amendments of \$81,600 increases in expenditures for a total of \$3,149,800 expenditures to budgets of other Non-General Funds as noted in Exhibit A.

PASSED, APPROVED AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

Exhibit A

City of Wildomar

City General Fund and Non-General Funds Budget Summary

3rd Quarter FY 2011-12

	Estimated Available Balance 06/30/11	+	Proposed Revenues 2011-12	=	Funds Available 2011-12	-	Proposed Appropriations 2011-12	=	Estimated Available Balance 06/30/12
General Fund	\$ 1,474,399		\$ 6,550,700		\$ 8,025,099		\$ 6,838,500		\$ 1,186,599
									17.4%
Non-General Funds									
Gas Tax/TCRP (prop 42)	\$ 1,007,198		\$ 1,112,000		\$ 2,119,198		\$ 1,167,500		\$ 951,698
Measure A	703,566		419,000		1,122,566		413,000		709,566
TDA	-		186,000		186,000		-		186,000
AQMD	106,190		18,000		124,190		97,800		26,390
LMD 2006-1 (Parks)	(87,187)		-		(87,187)		-		(87,187)
LMD 89-1	1,829		-		1,829		-		1,829
CSA 22	2,322		38,900		41,222		38,900		2,322
CSA 103	55,507		140,000		195,507		200,900		(5,393)
CSA 142	46,645		31,000		77,645		32,000		45,645
Grant Fund	(101,652)		781,500		679,848		926,900		(247,052)
SLESF	-		100,000		100,000		100,000		-
DIF (all)	837,903		211,400		1,049,303		172,900		876,403
Total Non-General Funds	\$ 2,572,321		\$ 3,037,800		\$ 5,610,121		\$ 3,149,900		\$ 2,460,221
Total City Funds	\$ 4,046,720	+	\$ 9,588,500	=	\$ 13,635,220	-	\$ 9,988,400	=	\$ 3,646,820

Attachment A

Third Quarter Budget Report

FY 2011/12

City of Wildomar
City General Fund and Non-General Funds Budget Summary
3rd Quarter FY 2011-12

	Estimated Available Balance 06/30/11	+	Proposed Revenues 2011-12	=	Funds Available 2011-12	-	Proposed Appropriations 2011-12	=	Estimated Available Balance 06/30/12
General Fund	\$ 1,474,399		\$ 6,550,700		\$ 8,025,099		\$ 6,838,500		\$ 1,186,599
									17.4%
Non-General Funds									
Gas Tax/TCRP (prop 42)	\$ 1,007,198		\$ 1,112,000		\$ 2,119,198		\$ 1,167,500		\$ 951,698
Measure A	703,566		419,000		1,122,566		413,000		709,566
TDA	-		186,000		186,000		-		186,000
AQMD	106,190		18,000		124,190		97,800		26,390
LMD 2006-1 (Parks)	(87,187)		-		(87,187)		-		(87,187)
LMD 89-1	1,829		-		1,829		-		1,829
CSA 22	2,322		38,900		41,222		38,900		2,322
CSA 103	55,507		140,000		195,507		200,900		(5,393)
CSA 142	46,645		31,000		77,645		32,000		45,645
Grant Fund	(101,652)		781,500		679,848		926,900		(247,052)
SLESF	-		100,000		100,000		100,000		-
DIF (all)	837,903		211,400		1,049,303		172,900		876,403
Total Non-General Funds	\$ 2,572,321		\$ 3,037,800		\$ 5,610,121		\$ 3,149,900		\$ 2,460,221
Total City Funds	\$ 4,046,720	+	\$ 9,588,500	=	\$ 13,635,220	-	\$ 9,988,400	=	\$ 3,646,820

Fund/Account	Revenue History			Revenue - Current Year FY 2011-12				CFA FY 2011-12 (h)
	FY 2008-09 Audited Actuals	FY 2009-10 Audited Actuals (a)	FY 2010-11 Audited Actuals (b)	Actuals at 03-31-2012 (c)	Current Budget (d)	Proposed Budget Adjustments (e)	Proposed Adjusted Budget (f)	
100 General Fund								
3100 Sales & Use Tax	855,459	696,479	916,533	655,644	920,000	50,000	970,000	1,724,133
3101 Sales & Use Tax TFL	440,326	400,428	309,694	166,373	315,000	25,000	340,000	574,711
3102 Property Tax in Lieu of Sales Tax	-	-	-	-	-	-	-	-
3104 Pass Through Payment	-	-	23,160	5,480	23,000	(15,000)	8,000	-
3105 Property Tax-Secured	3,589,773	2,743,768	2,571,706	1,484,840	2,437,000	135,000	2,572,000	4,797,802
3106 Property Tax-Unsecured	-	-	140,205	138,943	140,000	-	140,000	-
3107 Property Tax-Prior Year	-	-	283,126	135,222	145,000	-	145,000	-
3108 Property Tax-HOPTR	-	-	46,537	22,841	45,000	-	45,000	-
3109 Property Tax-Supplemental, SBE	-	-	27,303	18,839	25,000	-	25,000	-
3110 Real Property Transfer Tax	130,518	99,456	76,110	52,413	70,000	-	70,000	190,079
Subtotal Taxes	5,016,076	3,940,131	4,394,374	2,680,595	4,120,000	195,000	4,315,000	7,286,725
3120 Franchise Fee-Solid Waste	158,938	173,842	164,241	124,747	165,000	-	165,000	-
3121 Franchise Fee-Electricity	127,629	214,497	218,625	-	225,000	(11,000)	214,000	-
3122 Franchise Fee-Gas	-	53,419	122,019	-	120,000	-	120,000	-
3123 Franchise Fee Cable	95,560	89,310	79,040	36,590	40,000	40,000	80,000	-
3124 Franchise Fee-Telecomm	138,160	69,754	117,139	123,918	160,000	(40,000)	120,000	-
Subtotal Franchises	520,287	600,822	701,064	285,255	710,000	(11,000)	699,000	650,195
3200 Business Registration Fee	6,390	12,525	11,506	7,350	25,000	(15,000)	10,000	-
3201 NPDES Inspection Fee	-	-	-	-	-	-	-	-
3210 Planning Fee	289	57,235	5,481	-	12,000	(12,000)	-	674,278
3230 Dev/Eng Permit Fee	-	19,851	590	-	10,000	(10,000)	-	1,656,447
3240 Building & Safety Fee	82,583	105,434	97,512	69,872	55,000	25,000	80,000	1,656,447
3260 Private Development Fee	722,887	887,235	721,696	226,460	751,000	(140,000)	611,000	-
3265 Animal Control Fee	26,893	-	-	-	-	-	-	207,137
3268 Code Enforcement Revenue	-	1,303	24,452	11,796	25,000	(8,000)	17,000	-
3270 Fines & Forfeitures	149,272	110,316	98,686	43,936	100,000	(30,000)	70,000	222,344
3271 AMR Fines	-	-	9,398	9,397	9,400	-	9,400	-
3300 Abandoned Property Registration	1,610	13,960	23,100	19,800	20,000	-	20,000	-
3310 Public Safety Revenue	-	19,072	24,710	8,423	25,000	(10,000)	15,000	-
3320 Special Event Revenue	6,090	20,238	10,106	3,625	5,000	(1,000)	4,000	-
3322 Parks & Recreation	-	3,499	10,018	3,318	5,000	(1,000)	4,000	-
3323 Farmers Market	-	6,550	2,353	-	-	-	-	-
3325 Sports Leagues	-	3,888	9,022	25	-	100	100	-
3326 Citizen Corp Revenue	-	-	2,797	-	1,000	(1,000)	-	-
3500 Motor Vehicle License Fee	2,555,318	2,226,922	1,978,210	66,878	66,900	-	66,900	2,919,346
3525 State Mandated Cost Reimbursement	-	-	-	18,841	18,900	-	18,900	252,048
3526 State Condemnation Rev.	-	-	-	188	-	200	200	252,048
3530 County Augmentation	237,579	244,706	-	-	-	-	-	252,048
3535 County/Spec. Dist. Reimb.	-	-	149,952	30,744	60,000	-	60,000	-
3540 Grant Revenue	-	-	-	-	15,000	(15,000)	-	981
3800 Interest Income	3,558	3,344	7,824	-	4,000	-	4,000	96,971
3801 Gain or Loss on Investment	-	1,454	(90)	-	-	-	-	-
3802 Cash Over/Short	-	-	(3)	5	-	-	-	-
3850 Miscellaneous Income	42,606	29,054	17,630	154	108,000	-	108,000	73,570
3851 Save Our Park Donation	-	-	-	3,878	3,900	-	3,900	-
3852 Donations	-	-	-	290	300	-	300	-
3853 SOP Donation - O'Brien	-	-	-	3,347	3,400	-	3,400	-
3854 SOP Donation - Windsong	-	-	-	1,705	1,800	-	1,800	-
3900 Transfers In	-	249,573	451,494	-	395,100	33,700	428,800	146,592
Subtotal	3,835,075	4,016,159	3,656,444	530,032	1,720,700	(184,000)	1,536,700	8,410,257
Other Misc Items	112,043	-	-	-	-	-	-	-
Total General Fund Revenues	9,483,481	8,557,112	8,751,882	3,495,882	6,550,700	-	6,550,700	16,347,177

Fund/Account	Revenue History			Revenue - Current Year FY 2011-12				CFA FY 2011-12 (h)
	FY 2008-09 Audited Actuals	FY 2009-10 Audited Actuals (a)	FY 2010-11 Audited Actuals (b)	Actuals at 03-31-2012 (d)	Current Budget (e)	Proposed Budget Adjustments (f)	Proposed Adjusted Budget (g)	
200 Gas Tax								
3503 Gas Tax 2103	-	-	392,717	268,979	503,000	-	503,000	
3505 Gas Tax 2105	246,091	239,093	212,804	109,919	202,700	-	202,700	
3506 Gas Tax 2106	150,515	147,059	133,962	68,605	123,800	-	123,800	
3507 Gas Tax 2107	327,539	318,659	284,213	158,653	276,500	-	276,500	
3508 Gas Tax 2107.5	12,000	6,000	6,000	6,000	6,000	-	6,000	
3535 County Reimb.	-	-	223,539	-	-	-	-	
3540 Grant Revenue	-	-	8,632	-	-	-	-	
3800 Interest Income	5,547	579	-	-	-	-	-	
3900 Transfers In (TRCP)	263,545	285,372	183,747	-	-	-	-	
Gas Tax	1,005,237	996,762	1,445,614	612,156	1,112,000	-	1,112,000	-
201 Measure A								
3520 Measure A Revenue	546,084	380,106	420,539	289,868	419,000	-	419,000	
3800 Interest Income	-	1,288	-	-	-	-	-	
3850 Miscellaneous Income	-	-	136	-	-	-	-	
3900 Transfers In	-	-	-	-	-	-	-	
Measure A	546,084	381,394	420,675	289,868	419,000	-	419,000	-
203 TDA Fund								
3524 TDA Article 3 Rev	-	-	186,760	186,760	186,800	-	186,800	
3800 Interest Income	-	-	-	-	-	-	-	
3850 Miscellaneous Income	-	-	-	-	-	-	-	
3900 Transfers In	-	-	-	-	-	-	-	
TDA Fund	-	-	186,760	186,760	186,800	-	186,800	-
210 AQMD								
3900 transfers in	-	-	2,977	-	-	-	-	
3510 AQMD-AB2766	35,773	35,464	34,976	28,167	35,000	-	35,000	
3800 Interest Income	238	114	-	-	0	-	-	
AQMD	36,011	35,578	37,953	28,167	35,000	-	35,000	-
250 LMD 2006-1 (Parks)								
3550 Special Assessment	-	378,934	4,361	1,147	1,200	-	1,200	
3850 Miscellaneous Income	-	-	5,000	-	0	-	-	
3851 Save Our Park Donation	0	-	20,076	-	0	-	-	
LMD 2006-1	-	378,934	29,438	1,147	1,200	-	1,200	-

Fund/Account	Revenue History			Revenue - Current Year FY 2011-12				CFA FY 2011-12 (h)
	FY 2008-09 Audited Actuals	FY 2009-10 Audited Actuals (a)	FY 2010-11 Audited Actuals (b)	Actuals at 03-31-2012 (d)	Current Budget (e)	Proposed Budget Adjustments (f)	Proposed Adjusted Budget (g)	
251 LLMD 89-1C								
3550 Special Assessment		-	2,317	-	0	-	-	
LLMD 89-1C	-	-	2,317	-	-	-	-	-
252 CSA-22								
3105 Property Tax-Secured		-	-	-	-	-	-	-
3550 Special Assessment	-	53,714	29,345	16,125	38,900	-	38,900	-
CSA-22	-	53,714	29,345	16,125	38,900	-	38,900	-
253 CSA-103 (Cervera)								
3105 Property Tax-Secured		-	-	-	-	-	-	-
3550 Special Assessment	0	310,506	139,695	76,401	140,000	-	140,000	-
CSA-103	-	310,506	139,695	76,401	140,000	-	140,000	-
254 CSA-142								
3105 Property Tax-Secured		-	-	-	-	-	-	-
3550 Special Assessment	0	77,862	30,828	16,069	31,000	-	31,000	-
CSA-142	-	77,862	30,828	16,069	31,000	-	31,000	-
280 Grants								
3540 Grant Revenue		-	2,333	49,469	781,500	-	781,500	-
3900 Transfers In		-	3,550	-	-	-	-	-
Grants	-	-	5,883	49,469	781,500	-	781,500	-
281 SLESF (COPS Grant)								
3521 SLESF Revenue		100,773	151,774	25,228	100,000	-	100,000	-
3540 Grant Revenue		-	(51,545)	-	-	-	-	-
3800 Interest Income		-	-	-	-	-	-	-
3900 Transfers In		-	-	-	-	-	-	-
SLESF		100,773	100,229	25,228	100,000	-	100,000	-

Fund/Account	Revenue History			Revenue - Current Year FY 2011-12				CFA FY 2011-12 (h)
	FY 2008-09 Audited Actuals	FY 2009-10 Audited Actuals (a)	FY 2010-11 Audited Actuals ©	Actuals at 03-31-2012 (d)	Current Budget (e)	Proposed Budget Adjustments (f)	Proposed Adjusted Budget (g)	
410 Admin Development Impact Fee (DIF)								
3560 Development Impact Fee	75,988	551,367	3,086	1,375	2,800	-	2,800	-
3800 Interest Income	344	-	-	-	-	-	-	-
3900 Transfers In		-	-	-	-	-	-	-
Admin DIF	76,332	551,367	3,086	1,375	2,800	-	2,800	-

Fund/Account	Revenue History			Revenue - Current Year FY 2011-12				CFA FY 2011-12 (h)
	FY 2008-09 Audited Actuals	FY 2009-10 Audited Actuals (a)	FY 2010-11 Audited Actuals (b)	Actuals at 03-31-2012 (d)	Current Budget (e)	Proposed Budget Adjustments (f)	Proposed Adjusted Budget (g)	
420 Public Facilities DIF								
3560 Development Impact Fee	-	-	68,086	30,175	60,400	-	60,400	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	149,291	-	-	-	-	-
Public Facilities DIF	-	-	217,377	30,175	60,400	-	60,400	-
430 Fire Facilities DIF								
3560 Development Impact Fee	-	-	43,868	17,625	35,300	-	35,300	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	111,994	-	-	-	-	-
Fire Facilities DIF	-	-	155,862	17,625	35,300	-	35,300	-
440 Transportation-Roads DIF								
3560 Development Impact Fee	-	-	30,299	13,725	27,500	-	27,500	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	67,309	-	-	-	-	-
Trans-Roads DIF	-	-	97,608	13,725	27,500	-	27,500	-
450 Transporation-Signals DIF								
3560 Development Impact Fee	-	-	35,074	10,500	21,000	-	21,000	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	148,607	-	-	-	-	-
Trans-Signals DIF	-	-	183,681	10,500	21,000	-	21,000	-
460 Regional Parks DIF								
3560 Development Impact Fee	-	-	31,430	14,075	28,200	-	28,200	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	67,956	-	-	-	-	-
Regional Parks DIF	-	-	99,386	14,075	28,200	-	28,200	-
470 Community Center DIF								
3560 Development Impact Fee	-	-	3,055	1,625	3,300	-	3,300	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	4,425	-	-	-	-	-
Community Ctr DIF	-	-	7,480	1,625	3,300	-	3,300	-
480 Multi-purpose Trails DIF								
3560 Development Impact Fee	-	-	17,636	7,900	15,800	-	15,800	-
3800 Interest Income	-	-	-	-	-	-	-	-
3900 Transfers In	-	-	38,118	-	-	-	-	-
Multi - purpose Trails DIF	-	-	55,754	7,900	15,800	-	15,800	-
490 Library DIF								
3560 Development Impact Fee	-	-	16,027	8,525	17,100	-	17,100	-
3900 Transfers In	-	-	23,213	-	-	-	-	-
Library DIF	-	-	39,240	8,525	17,100	-	17,100	-

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

Fund or Department / Expenditure Type	History..... FY 2010-11		Current Year..... FY 2011-12			
	Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
Total General Fund	\$ 8,247,000	\$ 8,321,897	\$ 3,775,865	\$ 6,632,800	\$ 205,700	\$ 6,838,500
Gas Tax	1,218,200	1,092,886	562,593	1,151,700	15,800	1,167,500
Measure A	369,200	229,480	199,363	413,000	-	413,000
TDA Fund	-	79,626	-	-	-	-
AQMD	23,600	1,749	-	97,800	-	97,800
LMD 2006-1	257,500	262,197	(4,861)	-	-	-
Unpaved Roadway	-	-	-	-	-	-
CSA-22	38,900	41,972	27,358	38,900	-	38,900
CSA-103	175,300	214,937	128,134	200,900	-	200,900
CSA-142	32,000	35,898	18,541	32,000	-	32,000
Total Grants	672,600	83,006	366,853	861,100	65,800	926,900
SLESF	100,000	100,228	-	100,000	-	100,000
Admin DIF	15,300	640,065	69,534	16,600	-	16,600
Public Facilities DIF	57,000	57,000	-	84,900	-	84,900
Fire Facilities DIF	-	-	-	16,300	-	16,300
Trans-Road DIF	-	-	-	12,700	-	12,700
Trans-Signals DIF	-	-	-	9,700	-	9,700
Regional Parks DIF	-	-	-	13,000	-	13,000
Community Center DIF	-	-	-	1,500	-	1,500
Multi-Purpose Trails DIF	-	-	-	7,300	-	7,300
Library Dif	-	-	-	2,600	-	10,900
Total All City Funds	\$ 11,206,600	\$ 11,160,941	\$ 5,143,380	\$ 9,692,800	\$ 287,300	\$ 9,988,400

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

Fund or Department / Expenditure Type	History..... FY 2010-11		Current Year..... FY 2011-12			
	Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
General Fund						
Total City Council	\$ 136,000	\$ 127,167	\$ 72,416	\$ 77,300	\$ 28,200	\$ 105,500
Total City Manager's Office	301,900	272,869	152,435	253,600	6,000	259,600
Total City Clerk's Office	166,800	135,943	95,787	163,300	(4,400)	158,900
Total City Attorney's Office	180,000	175,397	121,116	122,000	36,000	158,000
Total Administrative Services	641,000	544,071	229,812	455,100	(30,400)	424,700
Total Community Services & Parks	62,000	60,614	60,267	85,000	200	85,200
Total Non-Departmental/Facilities	284,100	285,643	221,234	293,500	3,800	297,300
Total General Government	1,771,800	1,601,704	953,066	1,449,800	39,400	1,489,200
Planning Commission	2,300	5,145	7,672	18,800	(6,100)	12,700
Building and Safety	231,500	223,334	169,375	204,800	47,000	251,800
Planning	227,100	226,509	93,917	135,600	-	135,600
Private Development	385,400	453,906	314,338	393,500	-	393,500
Development Engineering	38,600	25,729	3,439	33,700	(25,000)	8,700
Code Enforcement	116,800	134,575	89,505	113,000	3,000	116,000
Community Development	1,001,700	1,069,197	678,246	899,400	18,900	918,300
Public Works/Engineering	39,700	40,673	15,968	26,000	147,400	173,400
Office of Emergency Mgmt	32,200	15,956	13,513	22,700	-	22,700
Police	3,456,300	3,425,145	1,070,727	2,416,600	-	2,416,600
Fire	1,743,000	1,765,027	897,844	1,821,000	-	1,821,000
Animal Control	202,300	206,895	146,501	354,300	-	354,300
Total Public Safety	5,433,800	5,413,023	2,128,585	4,614,600	-	4,614,600
Police Service Credit	-	-	-	(257,000)	-	(257,000)
Animal Control Debt Credit	-	-	-	(100,000)	-	(100,000)
Clinton Keith / 1-15 Reimbursable	-	197,300	-	-	-	-
Total Other Items	-	197,300	-	(357,000)	-	(357,000)
Total General Fund	8,247,000	8,321,897	3,775,865	6,632,800	205,700	6,838,500

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-410-4110 City Council							
100-410-4110-51005 Stipends		18,000	18,190	7,500.00	18,000		18,000
100-410-4110-51150 PERS Retirement		3,600	3,869	3,626.31	2,500	2,000	4,500
100-410-4110-51155 Social Security		-	-	0.00	-		-
100-410-4110-51160 Medicare		300	219	98.50	300		300
100-410-4110-51162 FUI		100	118	40.77	1,200	(1,000)	200
100-410-4110-51164 SUI		700	787	421.20	300	500	800
100-410-4110-51200 Medical Ins.		58,000	56,931	35,164.94	27,500	20,000	47,500
100-410-4110-51201 Dental Ins.		7,200	7,680	4,999.76	4,600	3,200	7,800
100-410-4110-51202 Vision Ins.		1,300	1,029	832.44	900	200	1,100
100-410-4110-51204 Life Ins.		5,500	4,272	0.00	-	-	-
100-410-4110-51205 STD & LTD Ins.		-	-	0.00	-		-
100-410-4110-51208 Other Ins Premium		7,000	5,251	9,190.20	5,000	5,000	10,000
100-410-4110-52010 Office Supplies		3,000	2,253	793.30	1,000	-	1,000
100-410-4110-52012 Departmental Supplies		-	-	451.43	-	600	600
100-410-4110-52100 Memberships/Dues		1,000	385	0.00	1,500	(1,000)	500
100-410-4110-52105 Meetings/Conferences		7,000	5,673	2,242.46	2,000	1,000	3,000
100-410-4110-52110 Training		-	-	0.00	-		-
100-410-4110-52113 Travel		5,000	4,661	285	1,000		1,000
100-410-4110-52115 Contractual Services		-	-	-	-		-
100-410-4110-52116 Professional Services		300	250	-	-		-
100-410-4110-52117 Legal Services		13,000	11,183	5,365	7,000	-	7,000
100-410-4110-53020 Telephone		5,000	4,417	983	4,500	(3,000)	1,500
100-410-4110-53028 Communications		-	-	362	-	500	500
100-410-4110-58110 Hardware/software		-	-	59	-	200	200
Total City Council		136,000	127,167	72,416	77,300	28,200	105,500

City of Wildomar
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		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-410-4120 City Manager's Office							
100-410-4120-51001 Salaries		179,000	179,690	82,459	167,200	-	167,200
100-410-4120-51100 Auto Allowance		6,600	6,272	3,228	6,900	-	6,900
100-410-4120-51105 Cell Phone Allowance		700	693	333	700	-	700
100-410-4120-51107 Internet Allowance		700	693	333	700	-	700
100-410-4120-51150 PERS Retirement		42,900	34,369	30,404	40,000	(5,000)	35,000
100-410-4120-51155 Social Security		-	-	-	-	-	-
100-410-4120-51160 Medicare		2,700	2,487	1,252	2,500	-	2,500
100-410-4120-51162 FUI		800	611	-	1,100	(400)	700
100-410-4120-51164 SUI		500	434	-	-	500	500
100-410-4120-51200 Medical Ins.		-	-	-	-	-	-
100-410-4120-51201 Dental Ins.		-	-	-	-	-	-
100-410-4120-51202 Vision Ins.		-	-	-	-	-	-
100-410-4120-51204 Life Ins.		1,800	1,610	-	-	-	-
100-410-4120-51205 STD & LTD Ins.		-	-	-	-	-	-
100-410-4120-51208 Other Ins Premium		300	188	125	900	(500)	400
100-410-4120-52010 Office Supplies		1,500	1,428	175	1,400	(200)	1,200
100-410-4120-52016 Reproduction		-	-	192	-	200	200
100-410-4120-52100 Memberships/Dues		24,400	21,801	435	1,500	-	1,500
100-410-4120-52105 Meetings/Conferences		2,000	930	1,140	1,000	500	1,500
100-410-4120-52110 Training		-	-	-	-	-	-
100-410-4120-52113 Travel		3,000	1,810	475	-	-	-
100-410-4120-52115 Contractual Services		20,000	5,895	28,000	28,500	7,500	36,000
100-410-4120-52116 Professional Services		14,000	13,419	3,125	-	3,200	3,200
100-410-4120-52117 Legal Services		1,000	540	700	1,200	-	1,200
100-41-4120-58110 Hardware/software		-	-	59	-	200	200
Total City Manager's Office		301,900	272,869	152,435	253,600	6,000	259,600

City of Wildomar
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		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-410-4130	City Clerk's Office						
100-410-4130-51001	Salaries	78,200	78,416	37,852	78,200		78,200
100-410-4130-51100	Auto Allowance	2,400	2,310	1,110	2,400		2,400
100-410-4130-51150	PERS Retirement	18,600	15,063	14,707	18,600		18,600
100-410-4130-51155	Social Security	-	-	-	0		-
100-410-4130-51160	Medicare	1,100	1,071	565	1,100		1,100
100-410-4130-51162	FUI	200	56	-	0		-
100-410-4130-51164	SUI	500	434	-	0		-
100-410-4130-51200	Medical Ins.	7,500	7,243	5,938	10,400	(2,200)	8,200
100-410-4130-51201	Dental Ins.	900	817	612	1,700	(800)	900
100-410-4130-51202	Vision Ins.	400	261	117	300	-	300
100-410-4130-51204	Life Ins.	1,600	1,187	-	0	-	-
100-410-4130-51205	STD & LTD Ins.	-	-	-	0		-
100-410-4130-52010	Office Supplies	1,000	795	227	1,600	(800)	800
100-410-4130-52012	Departmental Supplies	-	-	114	0	200	200
100-410-4120-52016	Reproduction	-	-	4	0	100	100
100-410-4130-52020	Legal Notices	1,000	(346)	-	2,400	(1,000)	1,400
100-410-4130-52100	Memberships/Dues	400	225	395	400		400
100-410-4130-52105	Meetings/Conferences	200	135	450	1,000		1,000
100-410-4130-52110	Training	-	-	-	0		-
100-410-4130-52113	Travel	800	489	-	0	100	100
100-410-4130-52115	Contractual Services	1,000	20	-	10,000	-	10,000
100-410-4130-52116	Professional Services	-	-	-	0		-
100-410-4130-52117	Legal Services	4,000	3,434	2,807	4,100		4,100
100-410-4130-52120	Elections	47,000	24,334	30,829	30,900	-	30,900
100-41-4130-58110	Hardware/software	-	-	60	200	-	200
Total City Clerk's Office		166,800	135,943	95,787	163,300	-4,400	158,900
100-410-4140	City Attorney						
100-410-4140-52117	Legal Services	180,000	175,397	121,116	122,000	36,000	158,000
Total City Attorney's Office		180,000	175,397	121,116	122,000	36,000	158,000

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		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-410-4200	Administrative Services						
100-410-4200-51001	Salaries	156,900	168,698	85,850	195,900	(10,000)	185,900
100-410-4200-51100	Auto Allowance	6,000	5,776	2,775	6,000	-	6,000
100-410-4200-51105	Cell Phone Allowance	700	693	333	700	-	700
100-410-4200-51107	Internet Allowance	700	693	333	700	-	700
100-410-4200-51150	PERS Retirement	37,700	30,403	35,540	43,300	-	43,300
100-410-4200-51155	Social Security	500	696	137	200	-	200
100-410-4200-51160	Medicare	2,400	2,313	1,272	2,800	-	2,800
100-410-4200-51162	FUI	200	128	9	1,200	-	1,200
100-410-4200-51164	SUI	800	989	85	2,200	-	2,200
100-410-4200-51200	Medical Ins.	12,000	11,005	12,870	20,000	(2,000)	18,000
100-410-4200-51201	Dental Ins.	2,040	2,073	2,426	4,100	-	4,100
100-410-4200-51202	Vision Ins.	360	331	410	700	-	700
100-410-4200-51204	Life Ins.	2,000	1,610	-	3,000	(3,000)	-
100-410-4200-51205	STD & LTD Ins.	-	-	-	0	-	-
100-410-4200-51207	General Liab Premium	0	0	724	1,000	-	1,000
100-410-4200-51208	Other Ins Premium	2,800	2,713	957	2,000	-	2,000
100-410-4200-52010	Office Supplies	4,500	3,438	599	3,600	(2,000)	1,600
100-410-4200-52012	Departmental Supplies	0	0	-	0	-	-
100-410-4200-52016	Reproduction	100	11	-	0	-	-
100-410-4200-52020	Legal Notices	500	275	855	0	1,000	1,000
100-410-4200-52100	Memberships/Dues	1,200	1,081	1,000	500	600	1,100
100-410-4200-52105	Meetings/Conferences	600	470	-	0	-	-
100-410-4200-52110	Training	-	-	-	0	-	-
100-410-4200-52113	Travel	100	22	-	0	-	-
100-410-4200-52115	Contractual Services	313,900	217,205	48,272	112,200	(20,000)	92,200
100-410-4200-52116	Professional Services	13,000	13,780	24,242	20,000	10,000	30,000
100-410-4200-52117	Legal Services	11,000	10,061	3,425	5,000		5,000
100-410-4200-52119	Bank/Admin Fees	24,000	25,308	7,504	24,000		24,000
100-410-4200-58110	Hardware/Software	47,000	44,301	194	6,000	(5,000)	1,000
Total Administrative Services		641,000	544,071	229,812	455,100	-30,400	424,700

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-410-4610	Community Services						
100-410-4610-51208	Other Insurance	-	-	(452)	0	-	-
100-410-4610-52010	Office Supplies	15,000	13,688	6,257	7,800	800	8,600
100-410-4610-52012	Departmental Supplies	200	31	-	0	-	-
100-410-4610-52016	Reproduction	-	-	180	0	200	200
100-410-4610-52105	Meetings/Conferences	3,000	2,436	-	1,000	-	1,000
100-410-4610-52110	Training	-	-	-	0	-	-
100-410-4610-52113	Travel	100	6	-	0	-	-
100-410-4610-52115	Contractual Services	34,200	34,120	21,800	33,600	-	33,600
100-410-4610-52116	Professional Services	8,000	9,253	19,061	27,800	-	27,800
100-410-4610-52117	Legal Services	1,500	1,080	-	1,000	(1,000)	-
Total Community Services Admin		62,000	60,614	46,846	71,200	-	71,200
100-410-4611	O'Brien Park						
100-410-4611-52010	Office Supplies				-	-	-
100-410-4611-52115	Contractual Services				-	-	-
100-410-4611-52116	Professional Services				-	-	-
100-410-4611-53020	Telephone			215	200	200	400
100-410-4611-53024	Solid Waste			-	-	-	-
100-410-4611-53025	Electricity			1,868	1,900	-	1,900
100-410-4611-53026	Water			9,831	9,900	-	9,900
100-410-4611-53027	Gas			-	-	-	-
O'Brien Park		-	-	11,914	12,000	200	12,200
100-410-4612	Heritage Park						
100-410-4612-52115	Contractual Services				-	-	-
100-410-4612-52116	Professional Services				-	-	-
100-410-4612-53024	Solid Waste				-	-	-
100-410-4612-53025	Electricity			105	200	-	200
100-410-4612-53026	Water			231	300	-	300
100-410-4612-53027	Gas				-	-	-
Heritage Park		-	-	336	500	-	500
100-410-4613	Windsong Park						
100-410-4613-52115	Contractual Services			-	-	-	-
100-410-4613-52116	Professional Services			-	-	-	-
100-410-4613-53024	Solid Waste			-	-	-	-
100-410-4613-53025	Electricity			52	100	-	100
100-410-4613-53026	Water			1,119	1,200	-	1,200
100-410-4613-53027	Gas			-	-	-	-
Windsong Park		-	-	1,171	1,300	-	1,300
Total Community Services & Parks		62,000	60,614	60,267	85,000	200	85,200

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-410-4800	Non-Departmental/Facilities						
100-410-4800-51206	Workers Comp Premium	21,000	20,223	14,453	25,000	-	25,000
100-410-4800-51207	General Liab Premium	25,400	25,129	25,017	25,500	-	25,500
100-410-4800-51208	Other Ins Premium	5,000	9,469	4,597	9,700	-	9,700
100-410-4800-52010	Office Supplies	31,000	30,161	4,201	14,400	-	14,400
100-410-4800-52012	Departmental Supplies	-	517	460	500	-	500
100-410-4800-52015	Postage Mailing	2,600	2,830	3,194	3,300	-	3,300
100-410-4800-52020	Legal Notices	600	298	521	1,000	-	1,000
100-410-4800-52100	Memberships/Dues	1,800	1,797	25,620	32,400	-	32,400
100-410-4800-52105	Meetings/Conferences	100	89	49	700	-	700
100-410-4800-52115	Contractual Services	46,000	42,425	26,927	26,400	-	26,400
100-410-4800-52116	Professional Services	6,000	4,990	775	1,000	1,200	2,200
100-410-4800-52117	Legal Services	-	-	-	0	-	-
100-410-4800-53010	City Hall Lease	123,600	122,123	90,659	125,400	(4,100)	121,300
100-410-4800-53020	Telephone	6,000	7,107	15,262	11,500	8,000	19,500
100-410-4800-53025	Electricity	10,000	9,958	6,859	11,400	-	11,400
100-410-4800-53026	Water	-	-	-	0	-	-
100-410-4800-53027	Gas	-	-	-	0	-	-
100-410-4800-53028	Communications	1,500	1,488	1,909	1,500	1,000	2,500
100-410-4800-54090	LAFCO Fee	2,500	2,500	645	3,000	(2,000)	1,000
100-410-4800-58100	Furniture & Equipment	1,000	988	-	800	(500)	300
100-410-4800-58110	Hardware / Software	-	-	86	0	200	200
100-410-4800-59000	Transfers Out	-	3,550	-	0	-	-
Total Non-Departmental/Facilities		284,100	285,643	221,234	293,500	3,800	297,300
Total General Government		1,771,800	1,601,704	953,066	1,449,800	39,400	1,489,200
968,503							

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100-430-4301	Planning Commission						
100-430-4301-51005	Stipends	2,000	2,400	1,875	2,200	-	2,200
100-430-4301-52010	Office Supplies	100	25	-	400	-	400
100-430-4301-52105	Meetings/Conferences	200	74	-	0		-
100-430-4301-52110	Training	-	-	-	0		-
100-430-4301-52113	Travel	-	-	-	0		-
100-430-4301-52115	Contractual Services	-	-	-	4,100	(4,100)	-
100-430-4301-52116	Professional Services	-	-	-	0		-
100-430-4301-52117	Legal Services	-	2,646	5,797	12,100	(2,000)	10,100
	Planning Commission	2,300	5,145	7,672	18,800	-6,100	12,700
100-430-4310	Building and Safety						
100-430-4310-51001	Salaries	-	-	23,041	60,000	-	60,000
100-430-4310-51150	PERS Retirement	-	-	9,461	14,400	-	14,400
100-430-4310-51160	Medicare	-	-	115	900	(300)	600
100-430-4310-51162	FUI	-	-	42	500	(400)	100
100-430-4310-51164	SUI	-	-	434	700	-	700
100-430-4310-51200	Medical Ins.	-	-	4,782	12,000	(2,000)	10,000
100-430-4310-51201	Dental Ins.	-	-	1,463	2,200	(400)	1,800
100-430-4310-51202	Vision Ins.	-	-	240	200	200	400
100-430-4310-51204	Life Ins.	-	-	-	0	-	-
100-430-4310-52010	Office Supplies	1,000	542	297	2,000	(500)	1,500
100-430-4310-52012	Departmental Supplies	-	-	231	0	500	500
100-430-4310-52100	Memberships/Dues	200	100	390	600	(200)	400
100-430-4310-52110	Training	-	-	150	600	(200)	400
100-430-4310-52115	Contractual Services	229,000	222,444	128,670	110,400	50,000	160,400
100-430-4310-52116	Professional Services	-	-	-	0	-	-
100-430-4310-52117	Legal Services	1,300	248	-	-	-	-
100-430-4310-58110	Hardware/Software	-	-	59	300	300	600
	Building and Safety	231,500	223,334	169,375	204,800	47,000	251,800

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-430-4320	Planning						
100-430-4320-52010	Office Supplies	2,000	1,198	151	1,000	-	1,000
100-430-4320-52020	Legal Notices	5,000	4,824	3,032	6,000	-	6,000
100-430-4320-52105	Meetings/Conferences	100	49	-	0	-	-
100-430-4320-52115	Contractual Services	140,000	146,592	78,659	99,700	-	99,700
100-430-4320-52116	Professional Services	-	-	-	0	-	-
100-430-4320-52117	Legal Services	80,000	73,846	11,898	28,500	-	28,500
100-430-4320-58110	Hardware/Software	-	-	177	400	-	400
	Planning	227,100	226,509	93,917	135,600	-	135,600
100-430-4330	Private Development						
100-430-4330-52010	Office Supplies	400	252	156	200	-	200
100-430-4330-52020	Legal Notices	-	-	419	0	500	500
100-430-4330-52115	Contractual Services	350,000	422,147	260,000	333,300	(10,000)	323,300
100-430-4330-52116	Professional Services	-	-	-	0	-	-
100-430-4330-52117	Legal Services	35,000	31,507	53,763	60,000	9,500	69,500
	Private Development	385,400	453,906	314,338	393,500	-	393,500
100-430-4340	Development Engineering						
100-430-4340-52010	Office Supplies	500	224	-	500	-	500
100-430-4340-52012	Departmental Supplies	-	-	74	0	-	-
100-430-4340-52105	Meetings/Conferences	100	100	-	0	-	-
100-430-4340-52115	Contractual Services	38,000	25,405	3,365	33,200	(25,000)	8,200
100-430-4340-52116	Professional Services	-	-	-	0	-	-
100-430-4340-52117	Legal Services	-	-	-	0	-	-
	Development Engineering	38,600	25,729	3,439	33,700	-25,000	8,700

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-430-4350	Code Enforcement						
100-430-4350-52010	Office Supplies	1,500	1,209	1,168	600	1,000	1,600
100-430-4350-52012	Departmental Supplies	-	10	91	0	-	-
100-430-4350-52020	Legal Notices	300	-	-	300	-	300
100-430-4350-52115	Contractual Services	105,000	124,184	81,718	107,100	-	107,100
100-430-4350-52116	Professional Services	-	-	475	0	-	-
100-430-4350-52117	Legal Services	10,000	9,172	6,053	5,000	2,000	7,000
	Code Enforcement	116,800	134,575	89,505	113,000	3,000	116,000
	Community Development	1,001,700	1,069,197	678,246	899,400	18,900	918,300
				678,271			
				(25)			
100-450	Public Works/Engineering						
100-450-4500	Public Works						
100-450-4500-52010	Office Supplies	200	150	-	0	-	-
100-450-4500-52012	Departmental Supplies	-	-	147	0	200	200
100-450-4500-52016	Reproduction	-	-	-	0	-	-
100-450-4500-52020	Legal Notices	-	695	-	0	-	-
100-450-4500-52115	Contractual Services	7,000	7,748	78	1,000	-	1,000
100-450-4500-52116	Professional Services	100	70	-	0	-	-
100-450-4500-52117	Legal Services	2,600	2,541	135	0	200	200
100-450-4500-53024	Solid Waste	-	-	-	0	-	-
100-450-4500-53025	Electricity	25,000	24,800	15,489	24,800	-	24,800
100-450-4500-54060	NPDES	4,800	4,669	-	0	147,000	147,000
100-450-4500-58110	Hardware/Software	-	-	119	200	-	200
	Public Works/Engineering	39,700	40,673	15,968	26,000	147,400	173,400
100-460	Public Safety						
100-460-4650	Office of Emergency Mgmt						
100-460-4650-52010	Office Supplies	15,000	1,187	13	4,200	-	4,200
100-460-4650-52105	Meetings/Conferences	-	-	-	0	-	-
100-460-4650-52110	Training	-	-	-	0	-	-
100-460-4650-52113	Travel	-	-	-	0	-	-
100-460-4650-52115	Contractual Services	12,000	12,000	13,500	18,000	-	18,000
100-460-4650-52116	Professional Services	1,200	83	-	0	-	-
100-460-4650-54080	Citizen Corp Expense	4,000	2,686	-	500	-	500
	Office of Emergency Mgmt	32,200	15,956	13,513	22,700	-	22,700

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Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-460-4700	Police						
100-460-4700-51010	Overtime	2,000	30	-	5,000	-	5,000
100-460-4700-52010	Office Supplies	4,000	2,606	-	4,000	-	4,000
100-460-4700-52012	Departmental Supplies	2,700	-	-	2,700	-	2,700
100-460-4700-52015	Postage Mailing	200	-	-	500	-	500
100-460-4700-52105	Meetings/Conferences	100	10	-	0	-	-
100-460-4700-52110	Training	4,000	-	-	19,000	-	19,000
100-460-4700-52115	Contractual Services	3,540,800	3,275,835	1,028,843	2,238,100	-	2,238,100
100-460-4700-52116	Professional Services	-	252,048	824	0	-	-
100-460-4700-52118	CONTRA EXPENSE	(252,000)	(252,048)	-	0	-	-
100-460-4700-54013	Cal ID	28,000	27,857	27,440	27,500	-	27,500
100-460-4700-54014	Blood Draws	16,000	17,411	12,076	18,000	-	18,000
100-460-4700-54015	Vehicle Towing	-	-	-	200	-	200
100-460-4700-54016	Exam Services	3,000	761	-	3,000	-	3,000
100-460-4700-54017	Jail Access	13,000	9,390	1,544	12,000	-	12,000
100-460-4700-54018	Records Mgmt System	28,000	25,757	-	22,100	-	22,100
100-460-4700-54019	Haz Mat Clean Up	-	-	-	500	-	500
100-460-4700-56010	Equipment Maint/Repair	500	49	-	500	-	500
100-460-4700-56013	Bldg Maint/ Repair	65,500	65,438	-	63,000	-	63,000
100-460-4700-56015	Prop/Equip Rental	400	-	-	400	-	400
100-460-4700-58000	Miscellaneous	100	-	-	100	-	100
Police		3,456,300	3,425,145	1,070,727	2,416,600	-	2,416,600

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Fund or Department / Expenditure Type		History..... FY 2010-11		Current Year..... FY 2011-12			
		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
100-460-4710	Fire						
100-460-4710-51208	Other Ins Premium	-	-	-	24,000	-	24,000
100-460-4710-52115	Contractual Services	1,733,000	1,755,694	895,664	1,787,000	-	1,787,000
100-460-4710-54050	Fire Station Expenses	10,000	9,333	2,180	10,000	-	10,000
	Fire	1,743,000	1,765,027	897,844	1,821,000	-	1,821,000
100-460-4720	Animal Control						
100-460-4720-52115	Contractual Services	145,400	145,395	145,066	353,300	(153,900)	199,400
100-460-4720-52116	Professional Services	56,900	61,500	1,435	1,000	500	1,500
100-460-4720-58500	Debt Service	-	-	-	0	153,400	153,400
100-460-4720-58505	Bond Expense	-	-	-	0	-	-
	Animal Control	202,300	206,895	146,501	354,300	-	354,300
	Total Public Safety	5,433,800	5,413,023	2,128,585	4,614,600	-	4,614,600
	Total Subtotal General Fund	8,247,000	8,124,597	3,775,865	6,989,800	205,700	7,195,500
	Police Service Credit				(257,000)	-	(257,000)
	Animal Control Debt Credit				(100,000)	-	(100,000)
	Total Subtotal General Fund	8,247,000	8,124,597	3,775,865	6,632,800	205,700	6,838,500
	Clinton Keith / 1-15 Reimbursable		197,300			-	-
	Total General Fund	8,247,000	8,321,897	3,775,865	6,632,800	205,700	6,838,500

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Fund or Department / Expenditure Type		History..... FY 2010-11		Current Year..... FY 2011-12			
		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
200	Gas Tax						
200-450-4500	Public Works						
200-450-4500-52010	Office Supplies	8,500	259	-	9,000	-	9,000
200-450-4500-52016	Reproduction	-	147	224	-	-	-
200-450-4500-52115	Contractual Services	997,000	780,118	501,710	877,600	-	877,600
200-450-4500-52116	Professional Services	-	939	700	700	-	700
200-450-4500-52117	Legal Services	5,000	10,362	2,430	5,000	-	5,000
200-450-4500-53024	Solid Waste	-	2,578	1,366	2,100	-	2,100
200-450-4500-53025	Electricity	14,000	-	-	15,200	-	15,200
200-450-4500-53026	Water	-	-	-	-	-	-
200-450-4500-53027	Gas	-	-	-	-	-	-
200-450-4500-53028	Communications	-	-	-	-	-	-
200-450-4500-54060	NPDES	-	5,400	11,213	22,400	-	22,400
200-450-4500-59000	Transfers Out	138,700	231,993	-	180,000	-	180,000
	Public Works/Engineering	1,163,200	1,031,795	517,643	1,112,000	-	1,112,000
200-907	Safe Sidewalks to Schools						
200-907-4500	Public Works						
200-907-4500-52117	Legal Services	-	-	-	-	-	-
	Safe Sidewalks to Schools	-	-	-	-	-	-
200-908	Clinton Keith/I-15 Interchg 01						
200-908-4500	Public Works						
200-908-4500-52115	Contractual Services	15,000	8,725	9,572	6,200	8,800	15,000
200-908-4500-52116	Professional Services	-	-	-	-	-	-
200-908-4500-52117	Legal Services	40,000	52,366	35,006	33,000	7,000	40,000
	Clinton Keith/I-15 Interchg 01	55,000	61,091	44,579	39,200	15,800	55,000
200-909	Bundy Canyon/Scott Rd Widen 02						
200-909-4500	Public Works			-			
200-909-4500-52115	Contractual Services	-	-	371	500	-	500
200-909-4500-52116	Professional Services	-	-	-	-	-	-
	Bundy Canyon/Scott Rd Widen 02	-	-	371	500	-	500

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
200-910	I-15/Baxter Traf Sig 03						
200-910-4500	Public Works						
200-910-4500-52116	Professional Services	-	-	-	-	-	-
	I-15/Baxter Traf Sig 03	-	-	-	-	-	-
200-911	Grand Ave Widen 04						
200-911-4500	Public Works						
200-911-4500-52115	Contractual Services	-	-	-	-	-	-
	Grand Ave Widen 04	-	-	-	-	-	-
200-912	Palomar Widen 05						
200-912-4500	Public Works						
200-912-4500-52115	Contractual Services	-	-				
200-912-4500-52116	Professional Services	-	-				
	Palomar Widen 05	-	-				
200-913	Clinton Keith Widen 08						
200-913-4500	Public Works						
200-913-4500-52115	Contractual Services	-	-	-	-	-	-
200-913-4500-52116	Professional Services	-	-	-	-	-	-
	Clinton Keith Widen 08	-	-				
	Gas Tax	1,218,200	1,092,886	562,593	1,151,700	15,800	1,167,500

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
201	Measure A						
201-450	Public Works/Engineering						
201-450-4500	Public Works						
201-450-4500-52115	Contractual Services	-	64,230	-	-	-	-
201-450-4500-59000	Transfers Out	48,100	34,624	-	28,000	-	28,000
	Public Works/Engineering	48,100	98,854	-	28,000	-	28,000
201-901	Accessibility Imp Prog						
201-901-4500	Public Works						
201-901-4500-52115	Contractual Services	20,000	498		20,000	-	20,000
201-901-4500-52116	Professional Services	-	-	-	-	-	-
	Accessibility Imp Prog	20,000	498	-	20,000	-	20,000
201-902	Roadway Safety Imp						
201-902-4500	Public Works						
201-902-4500-52115	Contractual Services	50,000	8,056	22,891	50,000	-	50,000
201-902-4500-52116	Professional Services	-	-	-	-	-	-
	Roadway Safety Imp	50,000	8,056	22,891	50,000	-	50,000
201-903	Slurry Seal Prog						
201-903-4500	Public Works						
201-903-4500-52115	Contractual Services	155,000	106,060	105,800	155,000	-	155,000
201-903-4500-52116	Professional Services	-	-	-	-	-	-
	Slurry Seal Prog	155,000	106,060	105,800	155,000	-	155,000
201-904	Traffic Signal Prog						
201-904-4500	Public Works						
201-904-4500-52115	Contractual Services	-	-	-	-	-	-
201-904-4500-52116	Professional Services	-	-	-	-	-	-
	Traffic Signal Prog	-	-	-	-	-	-
201-905	Unpaved Roadway						
201-905-4500	Public Works						
201-905-4500-52115	Contractual Services	29,100	8,126	9,200	33,000	-	33,000
201-905-4500-52116	Professional Services	-	-	-	-	-	-
	Unpaved Roadway	29,100	8,126	9,200	33,000	-	33,000
201-906	City Wide Maint Prog						
201-906-4500	Public Works						
201-906-4500-52115	Contractual Services	67,000	7,888	61,472	127,000	-	127,000
201-906-4500-52116	Professional Services	-	-	-	-	-	-
	City Wide Maint Prog	67,000	7,888	61,472	127,000	-	127,000
	Measure A	369,200	229,480	199,363	413,000	-	413,000

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
203	TDA Fund						
203-450	Public Works/Engineering						
203-450-4500	Public Works						
203-450-4500-52115	Contractual Services	-	-	-	-	-	-
203-450-4500-59000	Transfers Out	-	-	-	-	-	-
	Public Works/Engineering	-	-	-	-	-	-
203-901	Accessibility Imp Prog						
203-901-4500	Public Works						
203-901-4500-52115	Contractual Services	-	-	-	-	-	-
203-901-4500-52116	Professional Services	-	-	-	-	-	-
	Accessibility Imp Prog	-	-	-	-	-	-
203-902	Roadway Safety Imp						
203-902-4500	Public Works						
203-902-4500-52115	Contractual Services	-	-	-	-	-	-
203-902-4500-52116	Professional Services	-	-	-	-	-	-
	Roadway Safety Imp	-	-	-	-	-	-
203-903	Slurry Seal Prog						
203-903-4500	Public Works						
203-903-4500-52115	Contractual Services	-	-	-	-	-	-
203-903-4500-52116	Professional Services	-	-	-	-	-	-
	Slurry Seal Prog	-	-	-	-	-	-
203-904	Traffic Signal Prog						
203-904-4500	Public Works						
203-904-4500-52115	Contractual Services	-	-	-	-	-	-
203-904-4500-52116	Professional Services	-	-	-	-	-	-
	Traffic Signal Prog	-	-	-	-	-	-
203-905	Unpaved Roadway						
203-905-4500	Public Works						
203-905-4500-52115	Contractual Services	-	-	-	-	-	-
203-905-4500-52116	Professional Services	-	-	-	-	-	-
	Unpaved Roadway	-	-	-	-	-	-
203-906	City Wide Maint Prog						
203-906-4500	Public Works						
203-906-4500-52115	Contractual Services	-	-	-	-	-	-
203-906-4500-52116	Professional Services	-	-	-	-	-	-
	City Wide Maint	-	-	-	-	-	-
203-917	Safe Sidewalks to Schools SB821 Phase 1						
203-917-4500	Public Works						
230-917-4500-52016	Reproduction	-	49	-	-	-	-
203-917-4500-52115	Contractual Services	-	78,300	-	-	-	-
203-917-4500-52117	Legal Services	-	960	-	-	-	-
203-917-4500-54060	NPDES	-	317	-	-	-	-
	Safe Sidewalks to Schools SB821 Phase 1	-	79,626	-	-	-	-
	TDA Fund	-	79,626	-	-	-	-

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		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
210	AQMD						
210-450	Public Works/Engineering						
210-450-4500	Public Works						
210-450-4500-52115	Contractual Services	22,800	-	-	97,000	-	97,000
210-450-4500-52116	Professional Services	-	-	-	-	-	-
210-450-4500-59000	Transfers Out	800	1,749	-	800	-	800
	AQMD	23,600	1,749	-	97,800	-	97,800
250	LMD 2006-1						
250-410	General Government						
250-410-4610	Community Services						
250-410-4610-52010	Office Supplies	400	-	-	-	-	-
250-410-4610-52020	Legal Notices	1,400	1,131	-	-	-	-
250-410-4610-52115	Contractual Services	21,200	18,578	-	-	-	-
250-410-4610-52116	Professional Services	18,000	17,070	-	-	-	-
250-410-4610-52117	Legal Services	53,000	53,744	-	-	-	-
	Community Services	94,000	90,522	-	-	-	-
250-410-4611	O'Brien Park						
250-410-4611-52010	Office Supplies	9,000	4,369	-	-	-	-
250-410-4611-52115	Contractual Services	50,000	57,034	-	-	-	-
250-410-4611-53020	Telephone	400	426	107	-	-	-
250-410-4611-53025	Electricity	20,000	25,572	828	-	-	-
250-410-4611-53026	Water	25,000	30,424	(5,665)	-	-	-
250-410-4611-53028	Communications	600	-	-	-	-	-
	O'Brien Park	105,000	117,825	(4,730)	-	-	-
250-410-4612	Heritage Park						
250-410-4612-52010	Office Supplies	600	520	-	-	-	-
250-410-4612-52115	Contractual Services	21,900	19,835	-	-	-	-
250-410-4612-53020	Telephone	-	-	-	-	-	-
250-410-4612-53025	Electricity	300	400	48	-	-	-
250-410-4612-53026	Water	9,000	6,174	(832)	-	-	-
250-410-4612-53028	Communications	-	-	-	-	-	-
	Heritage Park	31,800	26,930	(784)	-	-	-
250-410-4613	Windsong Park						
250-410-4613-52010	Office Supplies	500	550	-	-	-	-
250-410-4613-52115	Contractual Services	15,000	17,120	-	-	-	-
250-410-4613-53020	Telephone	-	-	-	-	-	-
250-410-4613-53025	Electricity	1,200	305	25	-	-	-
250-410-4613-53026	Water	10,000	8,946	628	-	-	-
250-410-4613-53028	Communications	-	-	-	-	-	-
	Windsong Park	26,700	26,921	653	-	-	-
	LMD 2006-1	257,500	262,197	(4,861)	-	-	-

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
251	LLMD 89-1C						
251-410	General Government						
251-410-4610	Community Services						
251-410-4610-52115	Contractual Services	-	-	405	-	-	-
251-410-4610-52117	Legal Services	-	-	-	-	-	-
	General Government	-	-	405	-	-	-
251-450	Public Works/Engineering						
251-450-4502	Street Lights						
251-450-4502-52010	Office Supplies	-	-	-	-	-	-
251-450-4502-52020	Legal Notices	-	-	-	-	-	-
251-450-4502-52115	Contractual Services	288,700	-	-	-	-	-
251-450-4502-52116	Professional Services	-	-	-	-	-	-
251-450-4502-53025	Electricity	-	168	746	-	-	-
251-450-4502-53026	Water	-	-	-	-	-	-
251-450-4502-53028	Communications	-	-	-	-	-	-
	Public Works/Engineering	288,700	168	746	-	-	-
	LLMD 89-1C	288,700	168	1,151	-	-	-
252	CSA-22						
252-410	General Government						
252-410-4601	Landscape						
252-410-4601-52010	Office Supplies	-	-	-	-	-	-
252-410-4601-52115	Contractual Services	-	-	-	-	-	-
252-410-4601-53025	Electricity	-	-	-	-	-	-
252-410-4601-53028	Communications	-	-	-	-	-	-
	Landscape	-	-	-	-	-	-
252-410-4610	Community Services						
252-410-4610-52010	Office Supplies	-	-	-	-	-	-
252-410-4610-52020	Legal Notices	-	25	-	-	-	-
252-410-4610-52115	Contractual Services	-	3,004	340	-	-	-
252-410-4610-53025	Electricity	-	-	-	-	-	-
252-410-4610-53028	Communications	-	-	-	-	-	-
	General Government	-	3,029	340	-	-	-
252-450	Public Works/Engineering						
252-450-4500	Public Works						
252-450-4500-53025	Electricity	-	-	-	-	-	-
	Public Works	-	-	-	-	-	-

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
252-450-4502	Street Lights						
252-450-4502-52010	Office Supplies	-	-	-	-	-	-
252-450-4502-52115	Contractual Services	2,900	2,649	-	2,900	-	2,900
252-450-4502-52116	Professional Services	-	-	-	-	-	-
252-450-4502-53025	Electricity	36,000	36,294	27,018	36,000	-	36,000
252-450-4502-53026	Water	-	-	-	-	-	-
252-450-4502-53028	Communications	-	-	-	-	-	-
	Public Works/Engineering	38,900	38,943	27,018	38,900	-	38,900
	CSA-22	38,900	41,972	27,358	38,900	-	38,900
253	CSA-103						
253-410	General Government						
253-410-4601	Landscape						
253-410-4601-52010	Office Supplies	400	645	-	-	-	-
253-410-4601-52115	Contractual Services	6,000	12,518	750	1,200	-	1,200
253-410-4601-53025	Electricity	-	-	-	-	-	-
253-410-4601-53026	Water	6,600	4,728	2,314	3,300	-	3,300
253-410-4601-53028	Communications	-	-	-	-	-	-
	Landscape	13,000	17,890	3,064	4,500	-	4,500
253-410-4610	Community Services						
253-410-4610-52010	Office Supplies	-	-	-	-	-	-
253-410-4610-52020	Legal Notices	-	25	-	-	-	-
253-410-4610-52115	Contractual Services	14,700	16,020	3,900	3,000	1,500	4,500
253-410-4610-53025	Electricity	-	-	-	-	-	-
253-410-4610-53026	Water	6,600	-	-	-	-	-
253-410-4610-53028	Communications	-	-	-	-	-	-
	Community Services	21,300	16,045	3,900	3,000	1,500	4,500

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Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
253-450 Public Works/Engineering							
253-450-4500 Public Works							
253-450-4500-53025 Electricity		-	-	-	-	-	-
	Public Works	-	-	-	-	-	-
253-450-4501							
253-450-4501-52115 Contractual Services		-	-	-	-	-	-
253-450-4501-53026 Water		-	-	-	-	-	-
	Total	-	-	-	-	-	-
253-450-4502 Street Lights							
253-450-4502-52010 Office Supplies		-	-	-	-	-	-
253-450-4502-52115 Contractual Services		-	10,512	-	21,900	-	21,900
253-450-4502-52116 Professional Services		-	-	900	1,500	-	1,500
253-450-4502-53025 Electricity		141,000	170,490	120,270	170,000	(1,500)	168,500
253-450-4502-53026 Water		-	-	-	-	-	-
253-450-4502-53028 Communications		-	-	-	-	-	-
	Public Works/Engineering	141,000	181,002	121,170	193,400	(1,500)	191,900
	CSA-103	175,300	214,937	128,134	200,900	-	200,900

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254	CSA-142						
254-410	General Government						
254-410-4601	Landscape						
254-410-4601-52010	Office Supplies	-	-	-	-	-	-
254-410-4601-52115	Contractual Services	-	-	-	-	-	-
254-410-4601-53025	Electricity	-	-	-	-	-	-
254-410-4601-53026	Water	-	-	-	-	-	-
254-410-4601-53028	Communications	-	-	-	-	-	-
	Landscape	-	-	-	-	-	-
254-410-4610	Community Services						
254-410-4610-52010	Office Supplies	-	-	-	-	-	-
254-410-4610-52020	Legal Notices	-	25	-	-	-	-
254-410-4610-52115	Contractual Services	4,100	4,779	515	4,000	-	4,000
254-410-4610-53025	Electricity	-	-	-	-	-	-
254-410-4610-53026	Water	-	-	-	-	-	-
254-410-4610-53028	Communications	-	-	-	-	-	-
	General Government	4,100	4,804	515	4,000	-	4,000
254-450	Public Works/Engineering						
254-450-4500	Public Works						
254-450-4500-52115	Contractual Services	-	-	-	-	-	-
254-450-4500-53025	Electricity	-	-	-	-	-	-
	Public Works	-	-	-	-	-	-
254-450-4502	Street Lights						
254-450-4502-52010	Office Supplies	-	-	-	-	-	-
254-450-4502-52115	Contractual Services	-	2,753	-	-	-	-
254-450-4502-52116	Professional Services	-	-	-	-	-	-
254-450-4502-53025	Electricity	27,900	28,340	18,026	28,000	-	28,000
254-450-4502-53026	Water	-	-	-	-	-	-
254-450-4502-53028	Communications	-	-	-	-	-	-
	Street Lights	27,900	31,094	18,026	28,000	-	28,000
	Public Works/Engineering	27,900	31,094	18,026	28,000	-	28,000
	CSA-142	32,000	35,898	18,541	32,000	-	32,000

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
280	Grants						
280-410	General Government						
280-410-4200	Administrative Services						
280-410-4200-52010	Office Supplies	-	-	-	-	-	-
280-410-4200-52115	Contractual Services	-	-	-	-	-	-
280-410-4200-52116	Professional Services	-	-	5,900	-	8,000	8,000
280-410-4200-58110	Hardware/Software	-	-	13,091	-	15,000	15,000
	Administrative Services	-	-	18,991	-	23,000	23,000
280-410-4610	Community Services						
280-410-4610-52010	Office Supplies	1,500	1,258	6,413	3,200	5,000	8,200
280-410-4610-52115	Contractual Services	-	-	2,160	4,400	-	4,400
280-410-4610-52116	Professional Services	1,200	1,075	3,600	4,200	-	4,200
	Community Services	2,700	2,333	12,173	11,800	5,000	16,800
280-410	General Government	2,700	2,333	31,164	11,800	28,000	39,800
280-430-4310	Community Development						
280-430-4310 Building & Safety							
280-430-4310-52010	Office Supplies	-	-	-	-	-	-
280-430-4310-52115	Contractual Services	-	-	-	-	-	-
280-430-4310-52116	Professional Services	-	-	2,880	-	5,000	5,000
280-430-4310-58110	Hardware/Software	-	-	15,760	-	17,000	17,000
	Total Building and Safety	-	-	18,640	-	22,000	22,000
280-430	Total Community Development	-	-	18,640	-	22,000	22,000
280-450	Public Works/Engineering						
280-450-4500	Public Works						
280-450-4500-52010	Office Supplies	-	-	-	-	-	-
280-450-4500-52115	Contractual Services	-	-	-	-	-	-
280-450-4500-52116	Professional Services	-	-	-	-	-	-
	Public Works/Engineering	-	-	-	-	-	-
280-907	Safe Sidewalks to Schools						
280-907-4500	Public Works						
280-907-4500-52010	Office Supplies	-	-	4	-	100	100
280-907-4500-52016	Reproduction	-	481	-	-	-	-
280-907-4500-52020	Legal Notices	-	637	216	-	500	500
280-907-4500-52115	Contractual Services	529,900	33,061	196,040	529,900	(2,600)	527,300
280-907-4500-52116	Professional Services	-	-	-	-	-	-
280-907-4500-52117	Legal Services	-	3,569	878	-	2,000	2,000
280-907-4500-58120	Right of Way Acquisition	60,000	-	8,223	60,000	-	60,000
	Safe Sidewalks to Schools	589,900	37,748	205,361	589,900	-	589,900

City of Wildomar
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Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
280-914	Street Light Replacement						
280-914-4500	Public Works						
280-914-4500-52012	Departmental Supplies	-	-	6,415	-	7,000	7,000
280-914-4500-52020	Legal Notices	-	-	64	-	100	100
280-914-4500-52115	Contractual Services	-	1,080	38,558	33,000	6,000	39,000
	Street Light Replacement	-	1,080	45,037	33,000	13,100	46,100
280-915	Storm Event-Jan 2010						
280-915-4500	Public Works						
280-915-4500-52012	Departmental Supplies	-	-	2	-	100	100
280-915-4500-52115	Contractual Services	-	845	-	-	-	-
	Storm Event-Jan 2010	-	845	2	-	100	100
280-916	Storm Event-Dec 2010						
280-916-4500	Public Works						
280-916-4500-52012	Departmental Supplies	-	-	2	-	100	100
280-916-4500-52115	Contractual Services	80,000	19,947	154	200	-	200
	Storm Event-Dec 2010	80,000	19,947	156	200	100	300
280-917	Safe Sidewalks to Schools SB821 Phase 1						
280-917-4500	Public Works						
280-917-4500-52016	Reproduction	-	-	15	100	-	100
280-917-4500-52115	Contractual Services	-	-	54,367	54,400	-	54,400
280-917-4500-52117	Legal Services	-	-	-	-	-	-
280-917-4500-54060	NPDES	-	-	-	-	-	-
	Safe Sidewalks to Schools SB821 Phase 1	-	-	54,382	54,500	-	54,500
280-919	Safe Sidewalks to Schools SB821 Phase 2						
280-919-4500	Public Works						
280-919-4500-52016	Reproduction	-	-	-	-	-	-
280-919-4500-52020	Legal Notices	-	-	-	-	-	-
280-919-4500-52115	Contractual Services	-	-	64	100	-	100
280-919-4500-52117	Legal Services	-	-	-	-	-	-
280-919-4500-54060	NPDES	-	-	-	-	-	-
	Safe Sidewalks to Schools SB821 Phase 2	-	-	64	100	-	100

City of Wildomar
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Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
280-920	Safe Sidewalks to Schools SB821-Grand						
280-920-4500	Public Works	-	-	-	-	-	-
280-920-4500-52016	Reproduction	-	-	-	-	-	-
280-920-4500-52020	Legal Notices	-	-	-	-	-	-
280-920-4500-52115	Contractual Services	-	-	124	200	-	200
280-920-4500-52117	Legal Services	-	-	-	-	-	-
280-920-4500-54060	NPDES	-	-	-	-	-	-
	Safe Sidewalks to Schools SB821-Grand	-	-	124	200	-	200
280-921	Traffic Signal Improvement-Hidden Springs/Clinton Keith						
280-921-4500	Public Works	-	-	-	-	-	-
280-921-4500-52016	Reproduction	-	-	-	-	-	-
280-921-4500-52020	Legal Notices	-	-	-	-	-	-
280-921-4500-52115	Contractual Services	-	-	2,312	2,000	500	2,500
280-921-4500-52117	Legal Services	-	-	-	-	-	-
280-921-4500-54060	NPDES	-	-	-	-	-	-
	Traffic Signal Hidden Springs/Clinton Keith	-	-	2,312	2,000	500	2,500
280-950	Homeland Sec Grant Prog-FY11						
280-950-4610	Community Services	-	-	-	-	-	-
280-950-4610-52010	Office Supplies	-	-	3,329	2,000	1,500	3,500
280-950-4610-52016	Reproduction	-	-	-	-	-	-
280-950-4610-52116	Professional Services	-	-	-	-	-	-
	Homeland Sec Grant Prog-FY11	-	-	3,329	2,000	1,500	3,500
280-951	Homeland Sec Grant Prog-FY10						
280-951-4610	Community Services	-	-	-	-	-	-
280-951-4610-52010	Office Supplies	-	1,326	-	3,200	(1,500)	1,700
280-951-4610-52016	Reproduction	-	-	-	-	-	-
280-951-4610-52116	Professional Services	-	-	-	1,000	-	1,000
	Homeland Sec Grant Prog-FY10	-	1,326	-	4,200	(1,500)	2,700
280-952	Homeland Sec Grant Prog-Travel						
280-952-4610	Community Services	-	-	-	-	-	-
280-952-4610-52010	Office Supplies	-	-	-	2,300	-	2,300
280-952-4610-52113	Travel	-	879	4,959	10,100	-	10,100
280-952-4610-52116	Professional Services	-	-	-	2,400	-	2,400
	Homeland Sec Grant Prog-Travel	-	879	4,959	14,800	-	14,800

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
280-953	EMPG FY10						
280-953-4610	Community Services						
280-953-4610-52010	Office Supplies	-	17,800	-	148,400	-	148,400
280-953-4610-52016	Reproduction	-	888	-	-	-	-
280-953-4610-52113	Travel	-	159	-	-	-	-
	EMPG FY10	-	18,848	-	148,400	-	148,400
280-954	Homeland Sec Grant Prog - FY 11						
280-954-4610	Community Services						
280-954-4610-52010	Office Supplies	-	-	1,323	-	2,000	2,000
280-954-4610-52016	Reproduction	-	-	-	-	-	-
280-954-4610-52113	Travel	-	-	-	-	-	-
	Homeland Security Grant FY 2011	-	-	1,323	-	2,000	2,000
	Total Grants	672,600	83,006	366,853	861,100	65,800	926,900
281	SLESF						
281-460	Public Safety						
281-460-4700	Police						
281-460-4700-52115	Contractual Services	-	-	-	-	-	-
281-460-4700-52116	Professional Services	-	-	-	-	-	-
281-460-4700-59000	Transfers Out	100,000	100,228	-	100,000	-	100,000
	SLESF	100,000	100,228	-	100,000	-	100,000

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

Fund or Department / Expenditure Type		History..... FY 2010-11		Current Year..... FY 2011-12			
		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
410	Admin DIF						
410-410	General Government						
410-410-4300	Community Dev Admin						
410-410-4300-52010	Office Supplies	-	7	-	-	-	-
410-410-4300-52020	Legal Notices	-	270	-	-	-	-
410-410-4300-52115	Contractual Services	-	-	36,471	-	-	-
410-410-4300-52116	Professional Services	-	-	31,780	800	-	800
410-410-4300-52117	Legal Services	-	-	1,283	-	-	-
410-410-4300-59000	Transfers Out	15,300	639,787	-	15,800	-	15,800
	Community Dev Admin	15,300	640,065	69,534	16,600	-	16,600
	Admin DIF	15,300	640,065	69,534	16,600	-	16,600
420	Public Facilities DIF						
420-410	General Government						
420-410-4300	Community Dev Admin						
420-410-4300-52116	Professional Services	-	-	-	18,600	-	18,600
420-410-4300-59000	Transfers Out	57,000	57,000	-	66,300	-	66,300
	Community Dev Admin	57,000	57,000	-	84,900	-	84,900
	Public Facilities DIF	57,000	57,000	-	84,900	-	84,900
430	Fire Facilities DIF						
430-410	General Government						
430-410-4300	Community Dev Admin						
430-410-4300-52116	Professional Services	-	-	-	10,900	-	10,900
430-410-4300-59000	Transfers Out	-	-	-	5,400	-	5,400
	Community Dev Admin	-	-	-	16,300	-	16,300
	Fire Facilities DIF	-	-	-	16,300	-	16,300

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
440	Trans-Roads DIF						
440-410	General Government						
440-410-4300	Community Dev Admin						
440-410-4300-52116	Professional Services	-	-	-	8,500	-	8,500
440-410-4300-59000	Transfers Out	-	-	-	4,200	-	4,200
	Community Dev Admin	-	-	-	12,700	-	12,700
	Trans-Road DIF	-	-	-	12,700	-	12,700
450	Trans-Signals DIF						
450-410	General Government						
450-410-4300	Community Dev Admin						
450-410-4300-52116	Professional Services	-	-	-	6,500	-	6,500
450-410-4300-59000	Transfers Out	-	-	-	3,200	-	3,200
	Community Dev Admin	-	-	-	9,700	-	9,700
	Trans-Signals DIF	-	-	-	9,700	-	9,700
460	Regional Parks DIF						
460-410	General Government						
460-410-4300	Community Dev Admin						
460-410-4300-52116	Professional Services	-	-	-	8,700	-	8,700
460-410-4300-59000	Transfers Out	-	-	-	4,300	-	4,300
	Community Dev Admin	-	-	-	13,000	-	13,000
	Regional Parks DIF	-	-	-	13,000	-	13,000

City of Wildomar
3rd Quarter FY 2011-12
Financial Status Report
Expenditures

		History..... FY 2010-11		Current Year..... FY 2011-12			
Fund or Department / Expenditure Type		Budget	Actuals (Audited)	Actuals at 03-31-2012	Adjusted Budget at 03-31-2012	Proposed 3rd Qtr Adjustments	FY 2011-12 Amended Budget
470	Community Ctr DIF						
470-410	General Government						
470-410-4300	Community Dev Admin						
470-410-4300-52116	Professional Services	-	-	-	1,000	-	1,000
470-410-4300-59000	Transfers Out	-	-	-	500	-	500
	Community Dev Admin	-	-	-	1,500	-	1,500
	Community Center DIF	-	-	-	1,500	-	1,500
480	Multipurpose Trails DIF						
480-410	General Government						
480-410-4300	Community Dev Admin						
480-410-4300-52116	Professional Services	-	-	-	4,900	-	4,900
480-410-4300-59000	Transfers Out	-	-	-	2,400	-	2,400
	Community Dev Admin	-	-	-	7,300	-	7,300
	Multi-Purpose Trails DIF	-	-	-	7,300	-	7,300
490	Library- DIF						
490-410	General Government						
490-410-4300	Community Dev Admin						
490-410-4300-52116	Professional Services	-	-	-	8,300	-	8,300
490-410-4300-59000	Transfers Out	-	-	-	2,600	-	2,600
	Library Dif	-	-	-	2,600	-	10,900

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #2.2
PUBLIC HEARING
Meeting Date: May 9, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: FY 2012-13 Budget

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2012-13 BUDGETED
REVENUES AND EXPENSES

2. Approve the position descriptions of a Planning Director and a Community Services Manager and authorize the addition of positions to the City's Table of Organization.

BACKGROUND:

The City of Wildomar must adopt a budget that appropriates revenues and expenditures allowing the City to receive funds and make expenditures to conduct the business of the City as of July 1st. The proposed budget includes both the General Fund and Non General Funds as identified in the document. Although included in the Budget Document, the Wildomar Cemetery District Budget is presented for review during the Wildomar Cemetery District Board of Trustees Meeting.

DISCUSSION:

The Budget documents have been prepared with consideration the economy, the city's revenue base and the services levels of the city. With consideration to the continued downward condition of the economy, the proposed city budget is based on conservative estimates for economic recovery in the 2013-14 time frames. This approach has given to funding the core service levels of the city services while maximizing partnerships for future opportunities. The budgeted revenues do not include any assumptions of the Motor Vehicle License Fees which were taken by the State last July 2011. Considering the economy and State actions, this budget, as presented provides for baseline services of a recurring nature. Several onetime types of expenditures are presented for consideration, with funding coming from the City's general fund balance. During the

course of the year, should onetime expenditure events arise, staff will present the cost impact to Council for consideration of funding the activity.

Dealing with the limited financial resources for the past several years, the staff and community continue to focus on ways and means to accomplish activities and provide the highest level of services at minimum City cost. During Fiscal Year 2011-12 the City drastically cut services due to the State take away of funds and service levels as City Hall have were reduced appropriately. Gaining from this experience, staff is recommending increasing service levels in several areas at minimal cost.

The “contract employee” model has been in place at the City since its July 1, 2008 incorporation to allow maximum staffing flexibility. In newly incorporated cities, it is not uncommon to find many of the staff at city hall to be contract staff. The rationale behind the contract employee model is to provide the City with highly competent and professional staff to be charged at an hourly rate without having to incur long term liabilities associated with full time city employees. Additionally, the contract model provides for immediate response to the changing staffing needs of the City without the added costs of hiring and separation which would be incurred with City staff. However, the contract employee costs, in some instances, are higher in the short term than if the same position were to be an in-house City employee. The desire to increase service levels, using contract staff would be cost prohibitive. Therefore staff is recommending adding a Planning Director and a Community Service Manager position which would increase the service levels to the public at minimal cost. The contract “billing” cost for the Planning Director is \$130 per hour compared to a “fully burdened” City cost of \$79.24. Similarly, the Community Services Manager billing rate of \$50.00 compared to the City cost of \$48.75.

FISCAL IMPACTS:

Total appropriations for FY 2012-13 are \$12,690,100. Adoption of this budget provides staff spending authority to continue to conduct the business of the City of Wildomar effective July 1, 2012.

Submitted by:
Gary Nordquist
Assistant City Manager

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

- A: Planning Director Position Description
- B: Community Service Position Description
- C: City of Wildomar FY 2012-13 Proposed Budgets

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2012-13 BUDGETED REVENUES AND EXPENSES

WHEREAS, The City of Wildomar Annual Budget for FY 2012-13 has been reviewed and is approved by the Wildomar City Council on May 9, 2012.

City of Wildomar									
Total City Budgets Summary									
FY 2012-13									
	Estimated Available Balance 06/30/12	+	Proposed Revenues 2012-13	=	Funds Available 2012-13	-	Proposed Appropriations 2012-13	=	Estimated Available Balance 06/30/13
General Fund	\$ 1,186,599		\$ 6,793,500		\$ 7,980,099		\$ 6,789,100		\$ 1,190,999
									17.5%
Non-General Funds									
Gas Tax/TCRP (prop 42)	\$ 951,698		\$ 1,741,000		\$ 2,692,698		\$ 2,681,300		\$ 11,398
Measure A	709,566		420,000		1,129,566		778,300		351,266
TDA	186,000		186,800		372,800		-		372,800
AQMD	140,327		35,000		175,327		168,800		6,527
LMD 2006-1 (Parks)	(87,187)		-		(87,187)		-		(87,187)
LMD 89-1	1,829		-		1,829		-		1,829
CSA 22	2,322		38,900		41,222		38,900		2,322
CSA 103	(5,393)		140,000		134,607		172,500		(37,893)
CSA 142	45,645		31,000		76,645		32,000		44,645
DIF (all)	876,403		195,500		1,071,903		89,900		982,003
Grant Fund	(247,052)		1,957,600		1,710,548		1,839,300		(128,752)
SLESF	-		100,000		100,000		100,000		-
CDBG	-		85,000		85,000		85,000		-
Total Non-General Funds	\$ 2,574,158		\$ 4,845,800		\$ 7,419,958		\$ 5,901,000		\$ 1,518,958
Total City Funds	\$ 3,760,757	+	\$ 11,639,300	=	\$15,400,057	-	\$ 12,690,100	=	\$ 2,709,957

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wildomar authorizes the appropriations as listed in the budget table

PASSED, APPROVED AND ADOPTED this 9th day of May 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

Attachment A

Planning Director Position Description

CLASSIFICATION DESCRIPTION

Class Title: **Planning Director**

Department: **Planning**

Effective: July 1, 2012

Compensation Range: \$8401.00 – \$10,213 per month.

GENERAL PURPOSE

Under administrative direction, assists in planning, organizing, managing, and providing general direction and oversight for the planning functions and activities of the Development Services Department, including current, long-term, and environmental planning activities; assists in coordinating assigned activities with other City departments, divisions, outside agencies, and the public; fosters cooperative working relationships among City departments, divisions, and with intergovernmental and regulatory agencies and various public and private groups; and performs related work as required.

Receives administrative direction from the City Manager. Exercise direct and general supervision over assigned and/or contract staff. This is an exempt position as it pertains to the Fair Labor Standards Act (FLSA).

ESSENTIAL DUTIES AND RESPONSIBILITIES

(The following is used as a partial description and is not restrictive to duties required)

This is a Department Director classification in the Planning Department. The incumbent oversees, directs, and participates in all planning activities and programs of the City, including current, long-term, and environmental planning activities, and is responsible for providing professional-level directions and support in a variety of areas. Assists in short- and long-term planning, development, and administration. Successful performance of the work requires an extensive professional background as well as skill in coordinating departmental work with that of other City departments, public agencies, contracting firms and the public. Responsibilities include performing and directing many of the department's day-to-day administrative functions such as:

1. Assumes management responsibility for all City planning activities, including current, long-term, and environmental planning activities.
2. Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned functions and programs; recommends, within departmental policy, appropriate service and staffing levels; recommends and administers policies and procedures.
3. Manages, develops and administers the Planning Development annual budget; directs the forecast of additional funds needed for staffing, equipment, materials, and supplies; directs the monitoring of and approves expenditures; directs and implements adjustments as necessary.

4. Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees on performance issues in coordination with Human Resources; responds to staff questions and concerns.
5. Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assess and monitor work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and reviews with the City Manager; directs the implementation of improvements.
6. Plans, direct, and coordinate the Planning Department's work plan; meets with staff to identify and resolve problems; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures.
7. Prioritizes and allocates available resources; reviews and evaluates service delivery, makes recommendations for improvement and ensures maximum effective service provision.
8. Administers and implements the City's General Plan and zoning ordinances, including providing staff direction regarding department policy interpretation and conducting meetings with the public regarding related issues.
9. Oversees City compliance with current environmental laws and acts, including providing necessary direction and updated information to staff, setting policies, and drafting a variety of review reports.
10. Oversees land use and planning activities, including analyzing and reviewing complex development proposals; negotiates and manages consultant contracts for planning projects as well as development agreements.
11. Provides project management for the most complex planning studies; analyzes site design, terrain constraints, circulation, land use compatibility, utilities, and other urban services for all planning applications; ensures compliance with federal, state, local laws, rules, and regulations.
12. Confers with engineers, developers, architects, and a variety of agencies and the general public in acquiring information and coordination of planning, zoning, subdivision, building, environmental, and related matters; provides information regarding City development.
13. Negotiates contracts and agreements; coordinates with City department representatives to determine City needs and requirements for contractual services; monitors and manages the City contract for Building Services.
14. Oversees and manages City-wide code compliance activities.
15. Serves as a City Planning liaison for the Department with other City departments, divisions, and outside agencies; attends meetings, as necessary; provides staff support to commissions, committees, and task forces, as necessary; negotiates and resolves significant and controversial issues.
16. Represents the Department to other City departments, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities.
17. Conducts a variety of departmental organizational and operational studies and investigations; recommends modifications to programs, policies and procedures as appropriate.
18. Participates on and makes presentations to a variety of boards and commissions; attends and participates in professional group meetings; stays abreast of new

trends and innovations in the fields of planning, engineering and other types of public services as they relate to the area of assignment.

19. Maintains and directs the maintenance of working and official departmental files.
20. Monitors changes in laws, regulations, and technology that may affect City or departmental operations; implements policy and procedural changes as required.
21. Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the City Manager.
22. Responds to difficult and sensitive public inquiries and complaints and assists with resolutions and alternative recommendations.
23. Responsible for all Planning Commission activities.
24. Performs other duties as assigned.

EMPLOYMENT STANDARDS

Knowledge of:

1. Administrative principles and practices, including goal setting, program development, implementation, and evaluation, project management, and supervision of staff, either directly or through subordinate levels of supervision.
2. Public agency budget development, contract administration, and administrative practices.
3. Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
4. Principles and practices of development services program development, maintenance, and management in a municipal setting.
5. Theories, principles, and contents of General Plan, land use, zoning, subdivision, and urban planning regulations, natural resource protection, and environmental laws.
6. Principles and techniques of conducting site planning, architectural review, subdivision design, land use, and other analytical studies; evaluating alternatives and making sound recommendations.
7. Applicable Federal, State, and local laws, codes, and regulations.
8. Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
9. Methods and techniques for the development of presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
10. Recordkeeping principles and procedures.
11. Modern office practices, methods, computer equipment and computer applications.
12. English usage, grammar, spelling, vocabulary, and punctuation.
13. Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
14. Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff
15. Principles of project management.

16. Principles of community relations.

17. Basic facilitation skills.

Ability to:

1. Assist in developing and implementing goals, objectives, policies, procedures, work standards, and internal controls for the department and assigned program areas.
2. Assist in preparing and administering complex budgets; allocate limited resources in a cost effective manner.
3. Interpret, apply, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
4. Plan, organize, direct, and coordinate the work of supervisory, professional, and technical personnel.
5. Select, train, motivate, and evaluate the work of staff and train staff in work procedures.
6. Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
7. Effectively administer special projects with contractual agreements and ensure compliance with stipulations; effectively administer a variety of development services programs and activities.
8. Conduct effective negotiations and effectively represent the City and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
9. Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
10. Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
11. Establish and maintain a variety of filing, recordkeeping, and tracking systems.
12. Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
13. Operate modern office equipment including computer equipment and specialized software applications programs.
14. Use English effectively to communicate in person, over the telephone, and in writing.
15. Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
16. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

DESIRED MINIMUM QUALIFICATIONS

Experience:

Ten years of responsible municipal planning experience with Five years of supervisory, management, and/or administrative experience.

Education/Training:

A Bachelor's Degree or equivalent education (i.e., minimum completed California units = 120 semester/180 quarter) from an accredited educational institution with major coursework in urban planning, community development, business or public administration, or a related field.

Licenses and Certifications:

Valid California class C driver's license with satisfactory driving record.

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect City development sites, to operate a motor vehicle, and to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas will be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 25 pounds.

Environmental Elements

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

TOOLS AND EQUIPMENT USED

Personal computer including word-processing/spreadsheets, data software; telephone; fax machines; and electronic copiers.

APPROVAL:

Frank Oviedo
City Manager

Attachment B

Community Services Manager

Position Description

The City of Wildomar

CLASSIFICATION DESCRIPTION

Class Title: **Community Services Manager**

Department: **Various**

Effective: July 1, 2012

Compensation Range: \$4,577.50-\$5,834.80

GENERAL PURPOSE

Under general direction, plans, organizes, oversees, coordinates, and reviews the work of staff performing difficult and complex professional, technical, and administrative support related to all programs, facilities, community events, and activities of Community Services, Grants, Community Development Block Grants (CDBG), Multi-purpose Trails and Emergency Management and Training; administers current and long term planning activities; manages the effective use of the Division's resources to improve organizational productivity and customer service; provides complex and responsible support to the City Manager in areas of expertise; and performs related work as required.

Receives general direction from the City Manager or designee. Exercise direct and general supervision over assigned staff and contractors.

This is a mid-management classification that manages Community Services activities, including the operations and maintenance of the City's recreation, aquatics, performing and visual arts, and parks programs, community events, trails, and facilities. Responsibilities include performing diverse, specialized, and complex work involving significant accountability and decision-making responsibility. The incumbent organizes and oversees day-to-day activities and is responsible for providing professional-level support to the City Manager in a variety of areas. Successful performance of the work requires an extensive professional background as well as skill in coordinating departmental work.

This is a non-exempt position as it pertains to the Fair Labor Standard Act (FLSA).

ESSENTIAL DUTIES AND RESPONSIBILITIES

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

1. Plans, manages, and oversees the daily functions, operations, and activities of several City services, including recreation, trails, CDBG, grants, emergency services and parks programs and facilities maintenance and operations.
2. Participates in the development and implementation of goals, objectives, policies, and priorities for several Community Services Divisions and Department; recommends within departmental policy, appropriate service and staffing levels; recommends and administers policies and procedures.
3. Participates in the development, administration and oversight of division budgets.
4. Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, service delivery methods, and procedures; assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and recommends to the City Manager.
5. Directs and coordinates the work plan for the assigned divisions; meets with staff to identify and resolve problems; assigns work activities, projects and programs; monitors work flow; reviews and evaluates work products, methods, and procedures.
6. Participates in the selection, motivation and evaluation of assigned personnel; provides or coordinates staff training; works with employees on performance issues in coordination with Human Resources; implements discipline and termination procedures.
7. Prioritizes and allocates available resources; reviews and evaluates service delivery, makes recommendations for improvement, and ensures maximum effective service provision.
8. Participates in initiating and coordinating policy and procedure development and goal setting, establishing budget priorities, and assessing and planning for professional development programs for the department.
9. Develops and reviews staff reports related to assigned community services programs and operations activities and services; presents reports to various commissions, committees, and boards.
10. Provides highly complex staff assistance to the City Manager.
11. Conducts a variety of organizational studies, investigations, and operational studies; recommends modifications to assigned programs, policies, and procedures, as appropriate.
12. Provides advisory support and acts as a liaison to citizen committees, community partners, and volunteers to facilitate the delivery of recreation, cultural, and natural resource programs and services; builds partnerships and coalitions.
13. Develops service goals and plans for recreational use of all department facilities; conducts surveys; formulates and implements employee handbooks.
14. Works with community groups and residents in the development and coordination of programs, facilities, use agreements, and leases.
15. Directs and manages marketing strategies and promotional plans for City-wide community services programs and facility use; manages the development of public relations materials and develops strategic alliances with the media for marketing of programs and promotion of the benefits of recreation and community services programs to the community.
16. Develops Community Service Department Capital Improvement Projects and annual maintenance plans for recreation, cultural, and natural resource facilities

and parks; inspects facilities to determine safety and maintenance needs; provides recommendations regarding facility needs and sets priorities for facility development/renovations based on community input and staff analysis; arranges community meetings, conducts public meetings, records and reports public information, meets with consultants, and manages project implementation.

17. Develops, monitors, and reviews fundraising activities and revenue generating programs of various divisions; develops strategies, programs, and methods for recognizing donors and monitoring funds; oversees the assigned division trust fund accounts; coordinates with the Finance Department on tracking grants, corporate sponsorships, donations, new revenue sources, and other fundraising programs.
18. Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of community services; researches emerging products and enhancements and their applicability to City needs.
19. Monitors changes in regulations and technology that may affect operations; implements policy and procedural changes after approval.
20. Receives, investigates, and responds to difficult and sensitive problems and complaints in a professional manner; identifies and reports findings and takes necessary corrective action.
21. Attendance and punctuality that is observant of scheduled hours on a regular basis.
22. Performs other duties as assigned.

EMPLOYMENT STANDARDS

Knowledge of:

1. Administrative principles and practices, including goal setting, program development, implementation, and evaluation, project management, and supervision of staff, either directly or through subordinate levels of supervision.
2. Basic Principles and practices of budget administration.
3. Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
4. Principles, practices, methods, theories, and trends in volunteerism and volunteer management.
5. Principles and practices of recreation and community service program development and administration, including program implementation, review, and evaluation, budgeting, purchasing, and personnel management.
6. Procedures for planning, implementing, and maintaining a variety of recreation and leisure activities and programs through community participation.
7. Applicable Federal, State, and local laws, codes, and regulations concerning the operation of the assigned divisions.
8. Recreational, cultural, age-specific, and social needs of the community.
9. Principles and practices of contract administration and evaluation.
10. Organization and management practices as applied to the development, analysis, and evaluation of programs and operational needs of the assigned divisions.
11. Recent and on-going developments, current literature, and sources of information related to the operations of several community services divisions.

12. Safety principles and practices.
13. Recordkeeping principles and procedures.
14. Modern office practices, methods, computer equipment and software.
15. English usage, grammar, spelling, vocabulary, and punctuation.
16. Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
17. Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.

Ability to:

1. Recommend and implement goals, objectives, and practices for providing effective and efficient services.
2. Manage and monitor complex projects, on-time and within budget.
3. Plan, organize, schedule, assign, review, and evaluate the work of staff.
4. Train staff in work procedures.
5. Evaluate and develop improvements in operations, procedures, policies, or methods.
6. Develop, plan, coordinate, and implement a variety of recreational programs and facilities suited to the needs of the community.
7. Research, analyze, and evaluate new service delivery methods, procedures, and techniques. > Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
8. Analyze, interpret, summarize and present administrative and technical information and data in an effective manner.
9. Interpret, explain, and ensure compliance with City policies and procedures, complex laws, codes, regulations, and ordinances.
10. Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
11. Effectively represent the department and the City in meetings with governmental agencies, community groups, and various businesses, professional, and regulatory organizations, and in meetings with individuals.
12. Negotiate and administer contracts.
13. Establish and maintain a variety of filing, recordkeeping, and tracking systems.
14. Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
15. Operate modern office equipment including computer equipment and specialized software applications programs.
16. Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.
17. Use English effectively to communicate in person, over the telephone, and in writing.
18. Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
19. Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Education and Experience Guidelines - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in recreation, business administration, public administration, or related field.

Experience:

Six years of responsible community services or equivalent experience with three years of supervisory, management, and/or administrative experience.

Licenses and Certifications:

Valid California class C driver's license with satisfactory driving record.

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect City recreation sites, to operate a motor vehicle, and to visit various City recreational facilities and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 25 pounds.

Environmental Elements

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

TOOLS AND EQUIPMENT USED

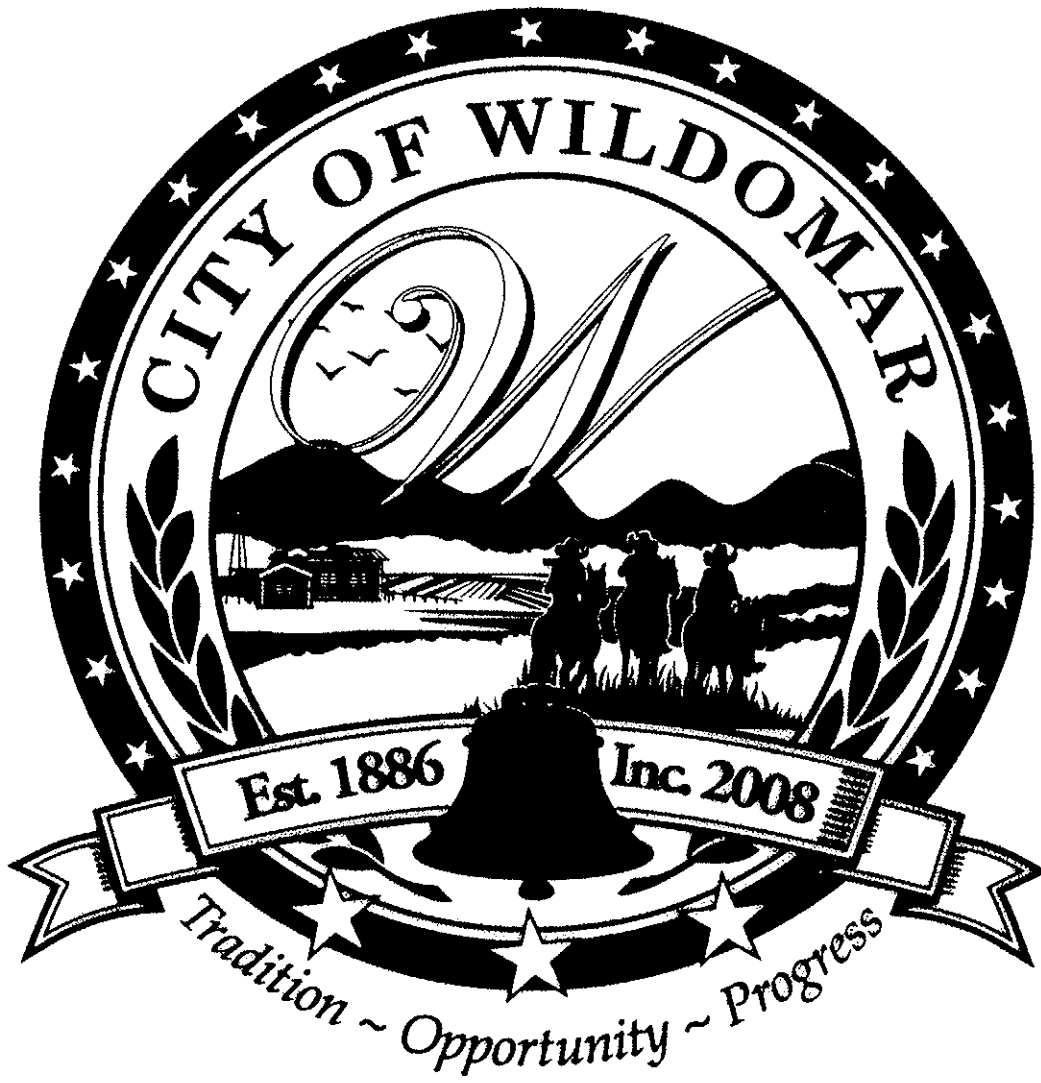
Personal computer including word-processing and spreadsheets, data software; telephone; fax machines; and electronic copiers.

APPROVAL:

Frank Oviedo
City Manager

Attachment C

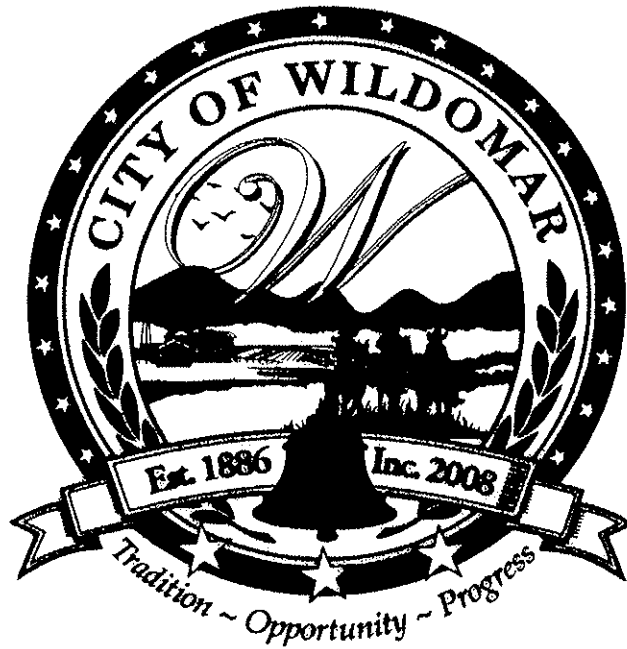
Proposed Budget FY 2012-13



PROPOSED BUDGET

FISCAL YEAR 2012-2013

May 9, 2012



Ben Benoit, Mayor
Timothy Walker, Mayor Pro Tem
Bob Cashman, Council Member
Bridgette Moore, Council Member
Marsha Swanson, Council Member

Frank Oviedo
City Manager

Proposed Budget

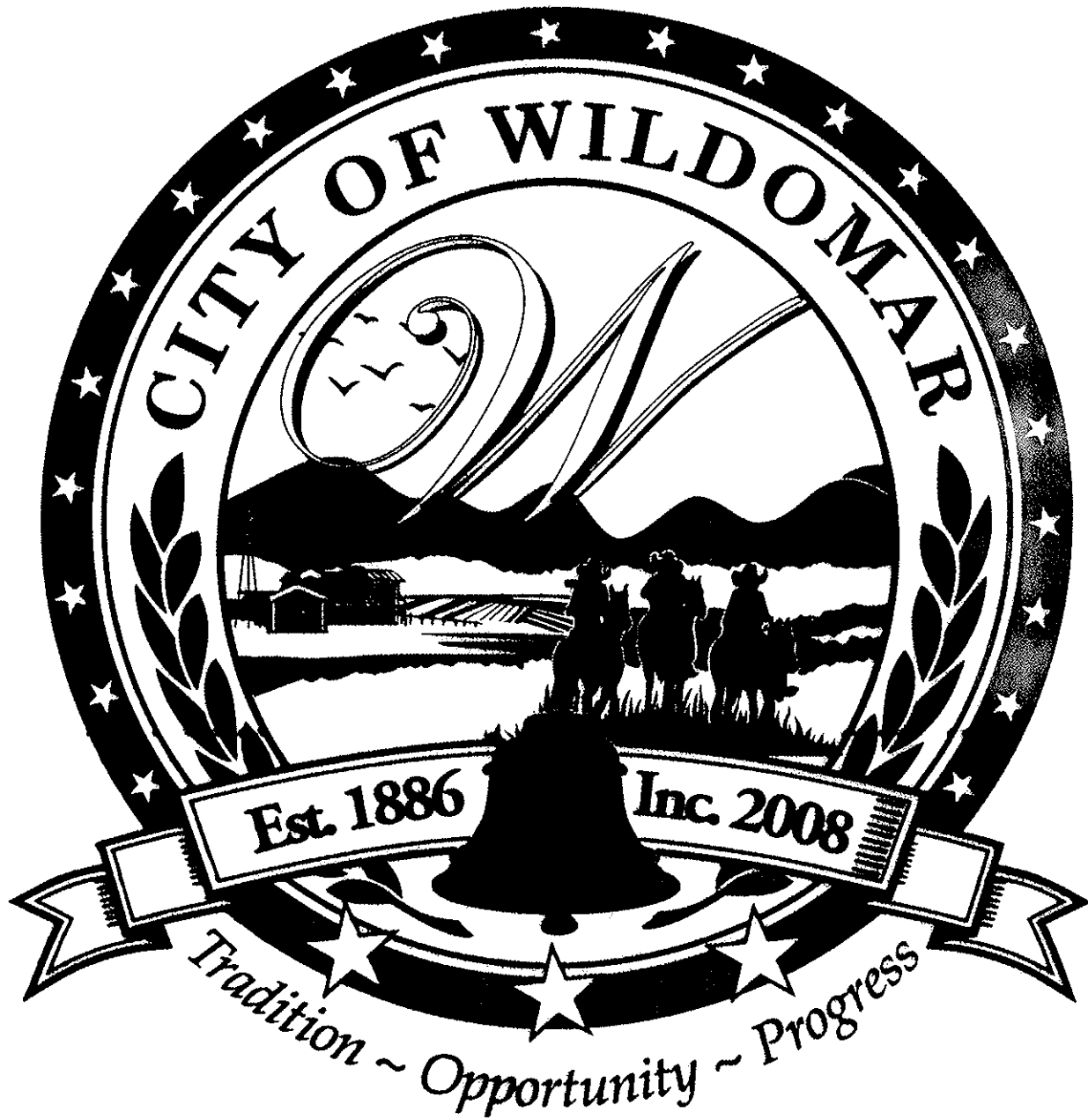
City of Wildomar

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Fiscal Year 2012/13

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Overview

The City's Operating Budget is a flexible spending plan that is the legal authority for departments to commit financial resources to provide services within the City of Wildomar. The total expenditures for the 23 Operating Budgets for Fiscal Year 2012-13 is **\$12.7 million**. This amount includes: **\$6.8 million** in the General Fund, **\$5.9 million** in other non-general funds such as Gas Tax, AQMD, Measure A and the Assessment Districts. The Wildomar Cemetery District is budgeted at less than \$0.3 million, similar to last years level of expenses.

The City's General Fund Budget of **\$6.8 million** is 53% of the total proposed budgeted expenditures and provides most of the services commonly associated with government (public safety, recreation, planning and development). The Fiscal Year 2012/2013 Capital Improvement Project expenditures are primarily the expenses of the Measure A projects and Grant funded projects.

Highlights: The budgets proposed provide for basic service levels due to the State taking the City's Motor Vehicle License Fee revenues which provided over 23% of the prior years revenues. Several Planning related projects are presented in the Staff Report for consideration to add to this budget. These "Decision Packages" will be presented in detail during the Public Hearing.

Budget Summary

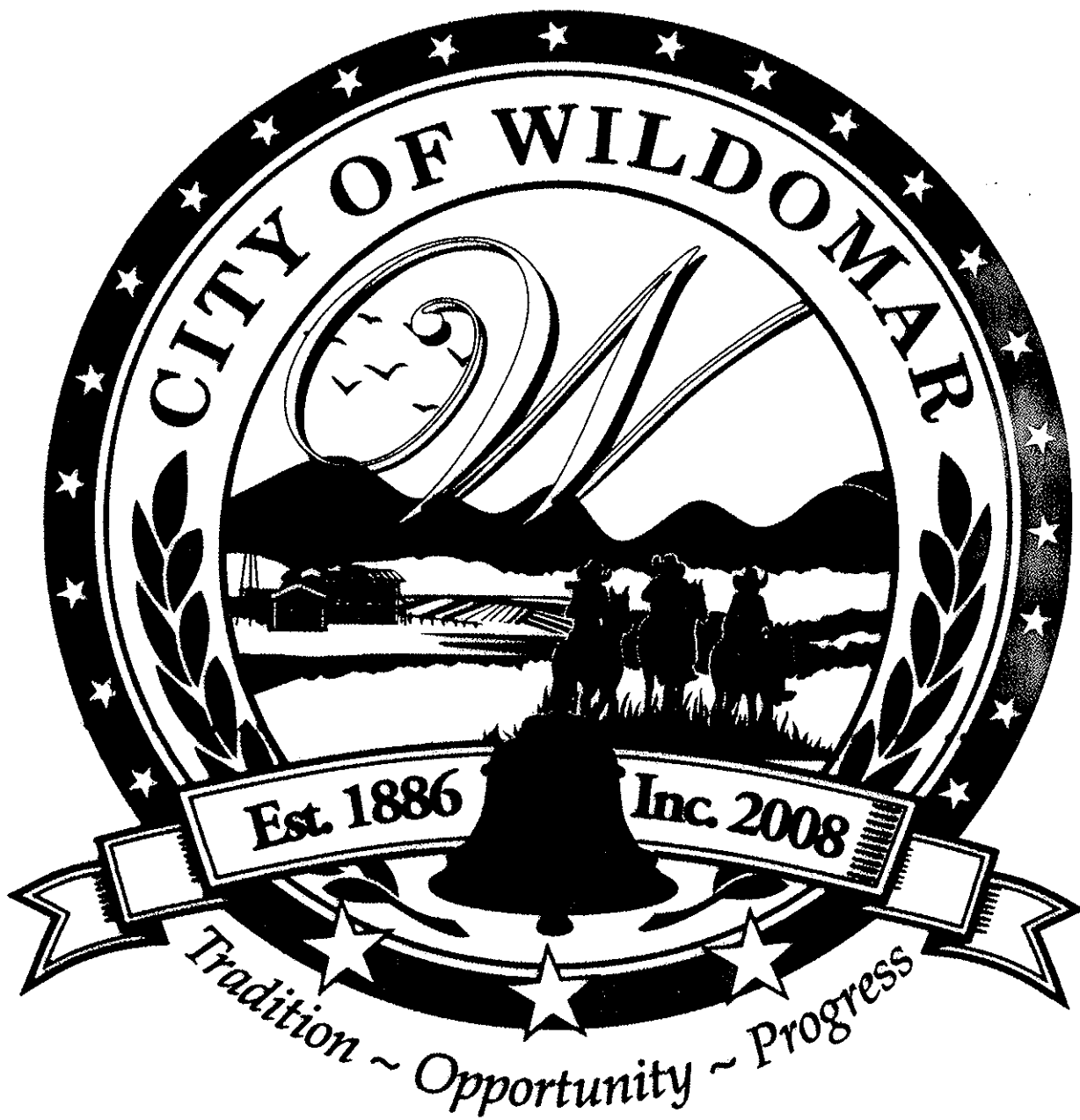
Fiscal Year 2012/13

The Budget Document

The document initially provides summary information for revenues and expenses on a fund basis. Then additional detail is provided by each department or service function . A brief description is provided for each service as well as additional expenditure details by account number.

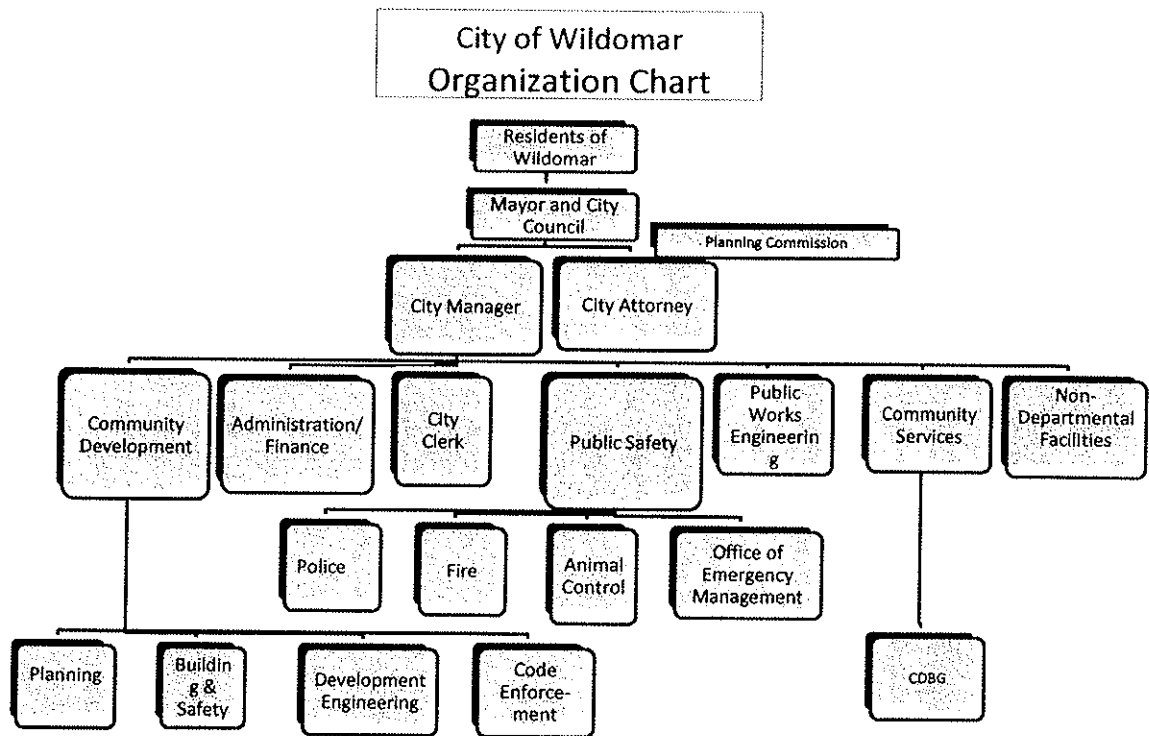
Staffing: The City currently has approved authorized positions for a City Manager, Assistant City Manager, City Clerk, Administrative Analyst, Administrative Assistant, Maintenance Operations Manager and a Grounds Worker. Two additional staffing positions are proposed at this time; Planning Director and Community Services Manager. Filling these positions at this time will provide additional service levels to the public at a lower cost than contracting for the additional hours of service.

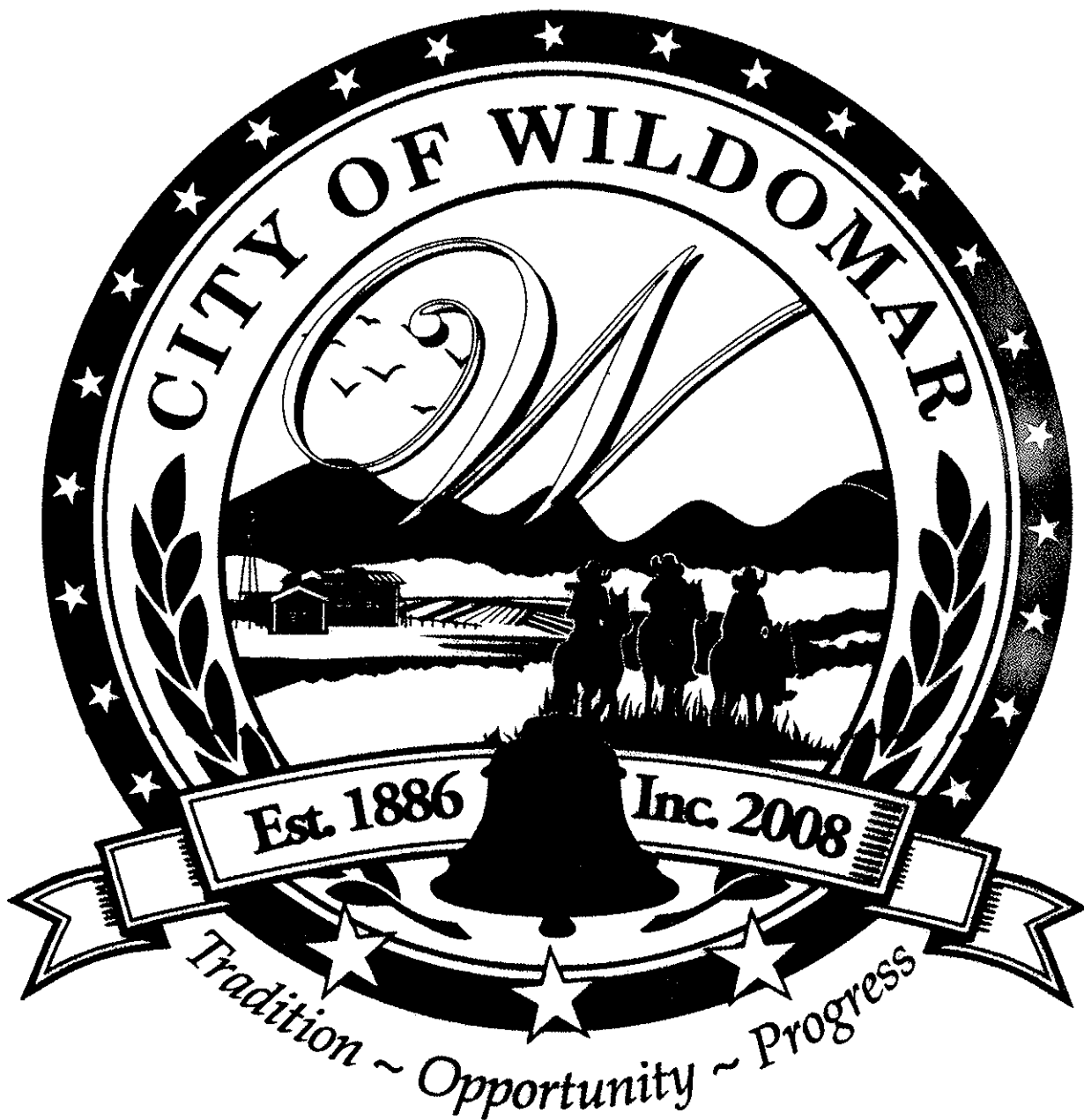
The Budget Process: This budget will be presented for discussion in a public hearing session on May 9, 2012 and recommend for adoption. Changes can be made prior to adoption and the final adopted budget will be published within 60 days of adoption. Comparison and budget reviews will occur on a quarterly basis to make any needed adjustments.



City of Wildomar
Schedule of Authorized Positions
FY 2012-13

Position	Number of Employees	Budgeted Salary	Medical Insurance Allotment	Other Compensation & Retirement	Total Positon Cost
City Council Member	5	\$ 3,600	\$ 14,400	\$ 953	\$ 18,953
City Manager	1	168,483	14,400	53,221	236,104
Assistanct City Manager	1	149,013	14,400	46,869	210,282
City Clerk	1	82,012	14,400	23,881	120,293
Adminisrative Analyst	1	64,515	14,400	17,071	95,986
Administraive Assistant	1	34,267	14,400	9,067	57,734
General Office Assistant	0	-	-	-	-
Maintenance Operations Manager	1	38,106	14,400	10,587	63,093
Grounds Worker	1	26,208	14,400	7,281	47,889





City of Wildomar
Total City Budgets Summary
FY 2012-13

	Estimated Available Balance 06/30/12	+	Proposed Revenues 2012-13	=	Funds Available 2012-13	-	Proposed Appropriations 2012-13	=	Estimated Available Balance 06/30/13
General Fund	\$ 1,186,599		\$ 6,793,500		\$ 7,980,099		\$ 6,789,100		\$ 1,190,999
									17.5%
Non-General Funds									
Gas Tax/TCRP (prop 42)	\$ 951,698		\$ 1,741,000		\$ 2,692,698		\$ 2,681,300		\$ 11,398
Measure A	709,566		420,000		1,129,566		778,300		351,266
TDA	186,000		186,800		372,800		-		372,800
AQMD	140,327		35,000		175,327		168,800		6,527
LMD 2006-1 (Parks)	(87,187)		-		(87,187)		-		(87,187)
LMD 89-1	1,829		-		1,829		-		1,829
CSA 22	2,322		38,900		41,222		38,900		2,322
CSA 103	(5,393)		140,000		134,607		172,500		(37,893)
CSA 142	45,645		31,000		76,645		32,000		44,645
DIF (all)	876,403		195,500		1,071,903		89,900		982,003
Grant Fund	(247,052)		1,957,600		1,710,548		1,839,300		(128,752)
SLESF	-		100,000		100,000		100,000		-
CDBG	-		85,000		85,000		85,000		-
Total Non-General Funds	\$ 2,574,158		\$ 4,845,800		\$ 7,419,958		\$ 5,901,000		\$ 1,518,958
Total City Funds	\$ 3,760,757	+	\$ 11,639,300	=	\$ 15,400,057	-	\$ 12,690,100	=	\$ 2,709,957

Revenues by Fund

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
100 General Fund					
3100 Sales & Use Tax	\$ 855,459	\$ 696,479	\$ 916,533	\$ 970,000	\$ 1,067,000
3101 Sales & Use Tax TFL	440,326	400,428	309,694	340,000	374,000
3102 Property Tax in Lieu of Sales Tax	-	-	-	-	-
3104 Pass Through Payment	-	-	23,160	8,000	8,000
3105 Property Tax-Secured	3,589,773	2,743,768	2,571,706	2,572,000	2,622,000
3106 Property Tax-Unsecured	-	-	140,205	140,000	140,000
3107 Property Tax-Prior Year	-	-	283,126	145,000	160,000
3108 Property Tax-HOPTR	-	-	46,537	45,000	50,000
3109 Property Tax-Supplemental, SBE	-	-	27,303	25,000	30,000
3110 Real Property Transfer Tax	130,518	99,456	76,110	70,000	80,000
Subtotal Taxes	5,016,076	3,940,131	4,394,374	4,315,000	4,531,000
3120 Franchise Fee-Solid Waste	158,938	173,842	164,241	165,000	170,000
3121 Franchise Fee-Electricity	127,629	214,497	218,625	214,000	220,000
3122 Franchise Fee-Gas	-	53,419	122,019	120,000	125,000
3123 Franchise Fee Cable	95,560	89,310	79,040	80,000	80,000
3124 Franchise Fee-Telecomm	138,160	69,754	117,139	120,000	120,000
Subtotal Franchises	520,287	600,822	701,064	699,000	715,000
3200 Business Registration Fee	6,390	12,525	11,506	10,000	50,000
3201 NPDES Inspection Fee	-	-	-	-	10,000
3210 Planning Fee	289	57,235	5,481	-	10,000
3230 Dev/Eng Permit Fee	-	19,851	590	-	1,000
3240 Building & Safety Fee	82,583	105,434	97,512	80,000	110,000
3260 Private Development Fee	722,887	887,235	721,696	611,000	627,000
3265 Animal Control Fee	26,893	-	-	-	-
3268 Code Enforcement Revenue	-	1,303	24,452	17,000	25,000
3270 Fines & Forfeitures	149,272	110,316	98,686	70,000	75,000
3271 AMR Fines	-	-	9,398	9,400	9,500
3300 Abandoned Property Registration	1,610	13,960	23,100	20,000	20,000
3310 Public Safety Revenue	-	19,072	24,710	15,000	15,000
3320 Special Event Revenue	6,090	20,238	10,106	4,000	4,300
3322 Parks & Recreation	-	3,499	10,018	4,000	8,000
3323 Farmers Market	-	6,550	2,353	-	-
3325 Sports Leagues	-	3,888	9,022	100	-
3326 Citizen Corp Revenue	-	-	2,797	-	-
3500 Motor Vehicle License Fee	2,555,318	2,226,922	1,978,210	66,900	-
3525 State Mandated Cost Reimbursement	-	-	-	18,900	2,000
3526 State Condemnation Rev.	-	-	-	200	200
3530 County Augmentation	237,579	244,706	-	-	-
3535 County/Spec. Dist. Reimb.	-	-	149,952	60,000	60,000
3540 Grant Revenue	-	-	-	-	-
3800 Interest Income	3,558	3,344	7,824	4,000	5,000
3801 Gain or Loss on Investment	-	1,454	(90)	-	-
3802 Cash Over/Short	-	-	(3)	-	-
3850 Miscellaneous Income	42,606	29,054	17,630	108,000	10,000
3851 Save Our Park Donation	-	-	-	3,900	-
3852 Donations	-	-	-	300	-
3853 SOP Donation - O'Brien	-	-	-	3,400	-
3854 SOP Donation - Windsong	-	-	-	1,800	-
3900 Transfers In	-	249,573	451,494	428,800	505,500
Subtotal	3,835,075	4,016,159	3,656,444	1,536,700	1,547,500
Other Misc Items	112,043	-	-	-	-
Total General Fund Revenues	\$ 9,483,481	\$ 8,557,112	\$ 8,751,882	\$ 6,550,700	\$ 6,793,500

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
200 Gas Tax					
3503 Gas Tax 2103	-	-	392,717	503,000	500,000
3505 Gas Tax 2105	246,091	239,093	212,804	202,700	220,000
3506 Gas Tax 2106	150,515	147,059	133,962	123,800	130,000
3507 Gas Tax 2107	327,539	318,659	284,213	276,500	285,000
3508 Gas Tax 2107.5	12,000	6,000	6,000	6,000	6,000
3535 County Reimb.	-	-	223,539	-	600,000
3540 Grant Revenue	-	-	8,632	-	-
3800 Interest Income	5,547	579	-	-	-
3900 Transfers In (TRCP)	263,545	285,372	183,747	-	-
Gas Tax	1,005,237	996,762	1,445,614	1,112,000	1,741,000
201 Measure A					
3520 Measure A Revenue	546,084	380,106	420,539	419,000	420,000
3800 Interest Income	-	1,288	-	-	-
3850 Miscellaneous Income	-	-	136	-	-
3900 Transfers In	-	-	-	-	-
Measure A	546,084	381,394	420,675	419,000	420,000
203 TDA Fund					
3524 TDA Article 3 Rev	-	-	186,760	186,800	186,800
3800 Interest Income	-	-	-	-	-
3850 Miscellaneous Income	-	-	-	-	-
3900 Transfers In	-	-	-	-	-
TDA Fund	-	-	186,760	186,800	186,800
210 AQMD					
3900 transfers in	-	-	2,977	-	-
3510 AQMD-AB2766	35,773	35,464	34,976	35,000	35,000
3800 Interest Income	238	114	-	-	-
AQMD	36,011	35,578	37,953	35,000	35,000
250 LMD 2006-1 (Parks)					
3550 Special Assessment	-	378,934	4,361	1,200	-
3850 Miscellaneous Income	-	-	5,000	-	-
3851 Save Our Park Donation	0	-	20,076	-	-
LMD 2006-1	-	378,934	29,438	1,200	-
251 LLMD 89-1C					
3550 Special Assessment	-	-	2,317	-	-
LLMD 89-1C	-	-	2,317	-	-
252 CSA-22					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	-	53,714	29,345	38,900	38,900
CSA-22	-	53,714	29,345	38,900	38,900

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
253 CSA-103 (Cervera)					
3105 Property Tax-Secured		-	-	-	-
3550 Special Assessment	0	310,506	139,695	140,000	140,000
CSA-103	-	310,506	139,695	140,000	140,000
254 CSA-142					
3105 Property Tax-Secured		-	-	-	-
3550 Special Assessment	0	77,862	30,828	31,000	31,000
CSA-142	-	77,862	30,828	31,000	31,000
280 Grants					
3540 Grant Revenue		-	2,333	781,500	1,957,600
<i>Permit Sytem Carry Over-\$135,000</i>					
<i>HSGP FY 12 -\$5,000</i>					
<i>EMPG FY 12 -\$15,515</i>					
<i>SHSGP Travel - \$4,000</i>					
<i>Carry Over Grant Projects, Unexpended per CIP</i>					
<i>\$1,798,100</i>					
3900 Transfers In		-	3,550	-	-
Grants	-	-	5,883	781,500	1,957,600
281 SLESF (COPS Grant)					
3521 SLESF Revenue		100,773	151,774	100,000	100,000
3540 Grant Revenue		-	(51,545)	-	-
3800 Interest Income		-	-	-	-
3900 Transfers In		-	-	-	-
SLESF		100,773	100,229	100,000	100,000
410 Admin Development Impact Fee (DIF)					
3560 Development Impact Fee	75,988	551,367	3,086	2,800	2,500
3800 Interest Income	344	-	-	-	-
3900 Transfers In	-	-	-	-	-
Admin DIF	76,332	551,367	3,086	2,800	2,500
420 Public Facilities DIF					
3560 Development Impact Fee	-	-	68,086	60,400	56,600
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	149,291	-	-
Public Facilities DIF	-	-	217,377	60,400	56,600
430 Fire Facilities DIF					
3560 Development Impact Fee	-	-	43,868	35,300	33,500
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	111,994	-	-
Fire Facilities DIF	-	-	155,862	35,300	33,500

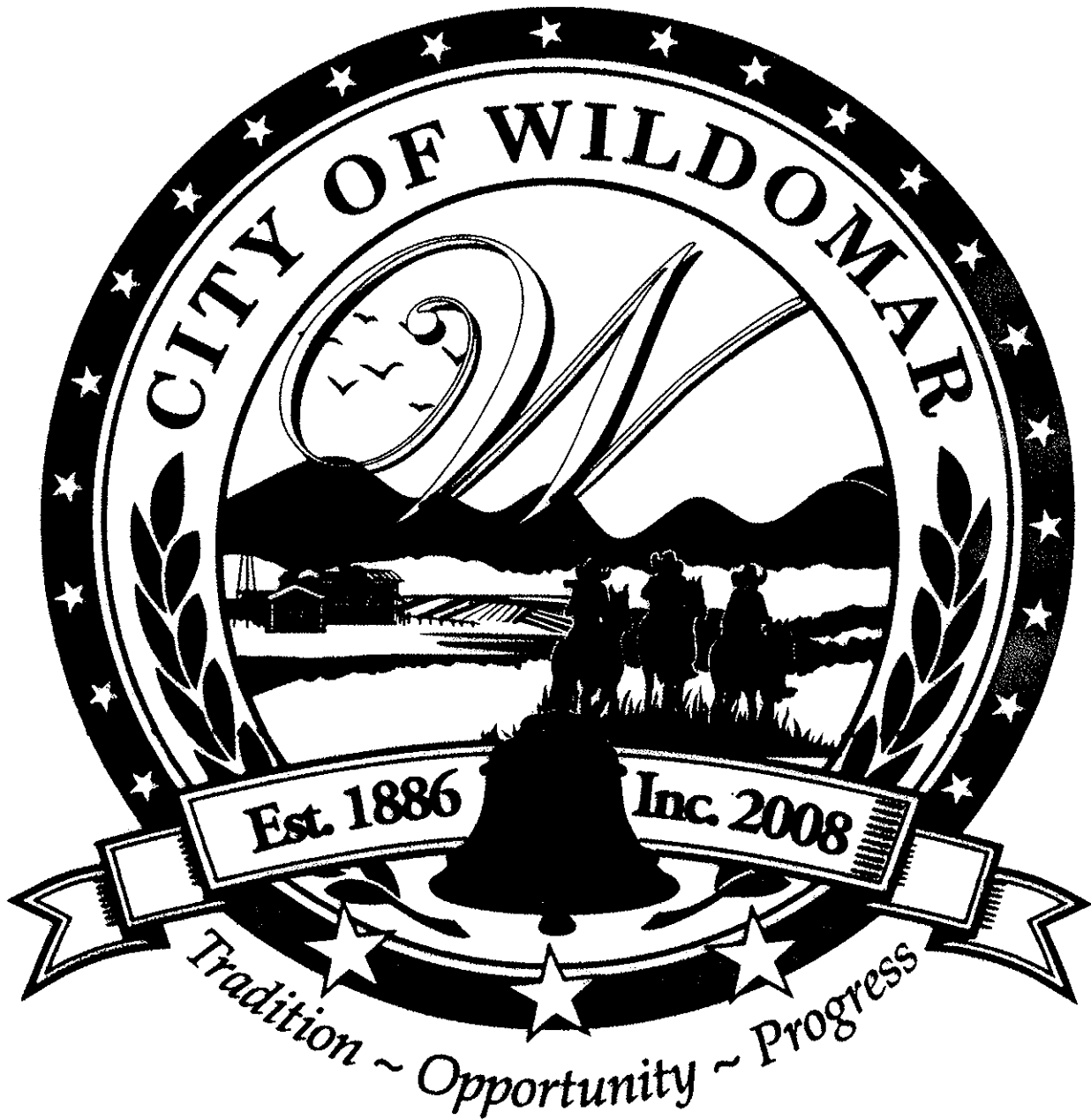
City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
440 Transportation-Roads DIF					
3560 Development Impact Fee	-	-	30,299	27,500	25,700
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,309	-	-
Trans-Roads DIF	-	-	97,608	27,500	25,700
450 Transportation-Signals DIF					
3560 Development Impact Fee	-	-	35,074	21,000	18,900
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	148,607	-	-
Trans-Signals DIF	-	-	183,681	21,000	18,900
460 Regional Parks DIF					
3560 Development Impact Fee	-	-	31,430	28,200	26,400
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,956	-	-
Regional Parks DIF	-	-	99,386	28,200	26,400
470 Community Center DIF					
3560 Development Impact Fee	-	-	3,055	3,300	3,000
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	4,425	-	-
Community Ctr DIF	-	-	7,480	3,300	3,000
480 Multi-purpose Trails DIF					
3560 Development Impact Fee	-	-	17,636	15,800	13,300
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	38,118	-	-
Multi - purpose Trails DIF	-	-	55,754	15,800	13,300
490 Library DIF					
3560 Development Impact Fee	-	-	16,027	17,100	15,600
3900 Transfers In	-	-	23,213	-	-
Library DIF	-	-	39,240	17,100	15,600

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
City General Fund Expenditures by Department				
Total City Council	\$	98,800	\$ 105,500	\$ 127,167
Total City Manager's Office		268,600	259,600	272,869
Total City Clerk's Office		155,500	158,900	135,943
Total City Attorney's Office		140,400	158,000	175,026
Total Administrative Services		433,000	424,700	544,071
Total Community Services & Parks		75,500	85,200	60,614
Total Non-Departmental/Facilities		289,800	297,300	285,643
Total General Government		1,461,600	1,489,200	1,601,333
Planning Commission		15,500	12,700	5,145
Building and Safety		244,800	251,800	223,334
Planning		176,700	135,600	226,509
Private Development		377,300	393,500	453,906
Development Engineering		1,700	8,700	25,729
Code Enforcement		43,900	116,000	134,575
Community Development		859,900	918,300	1,069,197
Public Works/Engineering		50,100	173,400	40,673
Office of Emergency Mgmt		35,100	22,700	17,566
Police		2,453,100	2,416,600	3,425,145
Fire		1,865,700	1,821,000	1,765,027
Animal Control		331,000	352,800	206,895
Total Public Safety		4,684,900	4,613,100	5,414,633
Police Service Credit		(267,400)	(257,000)	-
Animal Control Debt Credit		-	(100,000)	-
Clinton Keith / 1-15 Reimbursable		-	-	197,300
Total Other Items		(267,400)	(357,000)	197,300
Total General Fund		6,789,100	6,837,000	8,323,136



General Fund Expenditures by Department and Account within Department

Department Information

Fiscal Year 2012-13

Overview of Department

The Mayor and Council serve as the governing body and legislative branch of Wildomar's municipal government. The Mayor and Council develop public policy through enactment of formal actions, resolutions and ordinances which provide direction to the City Manager. The Mayor and Council act as ombudsmen on behalf of citizens, conduct community events, and represent the City on international, national, state, county and local issues. The Mayor serves as the official head for all political, representative and ceremonial purposes. A Mayor Pro-tempore serves in absence of the Mayor.

The Mayor and City Council's Proposed Budget is reduced from the prior years expenditure levels, reflective of the impacts of the loss of the Motor Vehicle License Fee Revenue which was taken by the State last July. The City Council will continue with the scheduled one City Council meeting per month and will represent the City at the various regional board and commission meetings.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4110 City Council				
100-410-4110-51005 Stipends <i>5 Council Members at \$300 each per month</i>		\$ 18,000	\$ 18,000	\$ 18,190
100-410-4110-51150 PERS Retirement		4,800	4,500	3,869
100-410-4110-51160 Medicare		300	300	219
100-410-4110-51162 FUI		100	200	118
100-410-4110-51164 SUI		800	800	787
100-410-4110-51200 Medical Ins.		45,700	47,500	56,931
100-410-4110-51201 Dental Ins.		6,700	7,800	7,680
100-410-4110-51202 Vision Ins.		1,200	1,100	1,029
100-410-4110-51204 Life Ins.		-	-	4,272
100-410-4110-51205 STD & LTD Ins.		-	-	-
100-410-4110-51208 Other Ins Premium		3,800	10,000	5,251
100-410-4110-52010 Office Supplies		400	1,000	2,253
100-410-4110-52012 Departmental Supplies		400	600	-
100-410-4110-52100 Memberships/Dues <i>5 Council Members at \$200 each per month</i>		1,000	500	385
100-410-4110-52105 Meetings/Conferences <i>5 Council Members at \$1,000 each.</i>		5,000	3,000	5,673
100-410-4110-52110 Training		-	-	-
100-410-4110-52113 Travel <i>5 Council Members at \$100 each.</i>		500	1,000	4,661
100-410-4110-52115 Contractual Services		-	-	-
100-410-4110-52116 Professional Services		-	-	250
100-410-4110-52117 Legal Services <i>Council Meeting Attendance; 12 mtgs @ 3hrs each at \$225/hr.</i>		8,100	7,000	11,183
100-410-4110-53020 Telephone		1,500	1,500	4,417
100-410-4110-53028 Communications		500	500	-
100-410-4110-58110 Hardware/software		-	200	-
Total City Council		\$ 98,800	\$ 105,500	\$ 127,167

Department Information

Fiscal Year 2012/13

Overview of Department

Serves as Chief Administrative Officer of the City as appointed by the City Council. All actions/policies approved by the City Council are the responsibility of the City Manager to implement. Manages all City Departments; liaison to citizens, businesses, governmental and private agencies; oversees the development and implementation of new and on-going administrative policies and programs; controls and transmits necessary information to Mayor/City Council for public policy formulation and implementation; coordinates legislative advocacy program; serves as public information officer and handles dissemination of proper information to the general public, press and various other groups;

Accomplishments for FY 2011-12

Incorporated the Wildomar Cemetery Special District in to the City's Operations as a subsidiary of the City of Wildomar as part of a larger fiscal stability program
Applied and received a \$125,000 Planning Grant from the Southern California Association of Government (SCAG) for the historical areas of the City
Successfully transferred the Community Development Block Grant (CDBG) Program to the City of Wildomar from the County of Riverside with a value of approximately \$100,000 to \$150,000
Re-Balanced the budget after Vehicle License Fee loss of \$1.8 million dollars and put plan in place to recover the funds legislatively by working with the City's legislative delegation and lobbyist
Implemented Economic Development Roundtable program for the 2011-12
Successfully worked with the City Council subcommittees throughout 2011-12

Goals for FY 2012-13

Create a citizen/community patrol program to assist in reducing problems that effect quality of life
Develop a plan to transition City Hall to a long term and less costly location
Continue economic development efforts by reaching out to the business community
Complete Wildomar Old Town Specific Plan as part of SCAG's COMPASS Blueprint Program
Refine efforts to develop better communications with the City Council
Continue efforts to develop better tools to outreach to the community about city activities
Provide education opportunities for the City Council in various areas of City governance and policy
Continue planning of organization and financial structure for long term sustainability.
Continue to work with Southwest Communities to fairly allocate Animal Shelter facility debt.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4120 City Manager's Office				
100-410-4120-51001 Salaries		\$ 168,500	\$ 167,200	\$ 179,690
100-410-4120-51100 Auto Allowance		7,200	6,900	6,272
100-410-4120-51105 Cell Phone Allowance		700	700	693
100-410-4120-51107 Internet Allowance		700	700	693
100-410-4120-51150 PERS Retirement		44,600	35,000	34,369
100-410-4120-51155 Social Security		-	-	-
100-410-4120-51160 Medicare		2,600	2,500	2,487
100-410-4120-51162 FUI		700	700	611
100-410-4120-51164 SUI		500	500	434
100-410-4120-51200 Medical Ins.		-	-	-
100-410-4120-51201 Dental Ins.		-	-	-
100-410-4120-51202 Vision Ins.		-	-	-
100-410-4120-51204 Life Ins.		-	-	1,610
100-410-4120-51205 STD & LTD Ins.		-	-	-
100-410-4120-51208 Other Ins Premium		300	400	188
100-410-4120-52010 Office Supplies		1,000	1,200	1,428
100-410-4120-52016 Reproduction		100	200	-
100-410-4120-52100 Memberships/Dues		1,500	1,500	21,801
<i>ICMA</i>				
100-410-4120-52105 Meetings/Conferences		1,000	1,500	930
<i>League of Ca Cities, ICSC</i>				
100-410-4120-52110 Training		-	-	-
100-410-4120-52113 Travel		500	-	1,810
100-410-4120-52115 Contractual Services		-	36,000	5,895
100-410-4120-52116 Professional Services		36,000	3,200	13,419
<i>Gonsalves & Sons @ \$3,000/month</i>				
100-410-4120-52117 Legal Services		2,700	1,200	540
<i>1.0 hour per month at \$225/hour</i>				
100-41-4120-58110 Hardware/software			200	-
Total City Manager's Office		\$ 268,600	259,600	272,869

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The City Clerk's Department is responsible for the care and custody of all the official records and documents of the City, and for providing and maintaining legal and historical records and information. The Department is responsible for the preparation and distribution of the City Council agendas; provides records retrieval and legislative research; conducts all elections held by the City; administers the oath of office to all City officials; administers a citywide records management program; ensures compliance with regulations relating to the Fair Political Practices Commission; coordinate the updating of the Wildomar Municipal Code; and is the custodian of the City Seal. The City Clerk's Department also has assumed Clerk of the Board duties for the Wildomar Cemetery District.

Department Goals for FY 2012/13

- Voter Registration Education
- Conduct General Municipal Election for 2 Council seats
- Maintain conservative practices towards expenditures
- Adoption of the Municipal Code
- Develop Funding Mechanism for a City Wide Records Management Program
- Explore the incentives and Effectiveness of Action Minutes

Accomplishments for FY 2011/12

- Completed review of the adopted County Code for codification.
- Converted to a paperless agenda packet.
- Set up Transition for Cemetery Trustee Meetings and Minutes.
- Developed and Produced City's First "Special Election" Guide.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4130 City Clerk's Office				
100-410-4130-51001 Salaries		\$ 82,000	\$ 78,200	\$ 78,416
100-410-4130-51100 Auto Allowance		2,400	2,400	2,310
100-410-4130-51150 PERS Retirement		21,700	18,600	15,063
100-410-4130-51155 Social Security		-	-	-
100-410-4130-51160 Medicare		1,200	1,100	1,071
100-410-4130-51162 FUI		100	-	56
100-410-4130-51164 SUI		500	-	434
100-410-4130-51200 Medical Ins.		8,300	8,200	7,243
100-410-4130-51201 Dental Ins.		900	900	817
100-410-4130-51202 Vision Ins.		200	300	261
100-410-4130-51204 Life Ins.		-	-	1,187
100-410-4130-51205 STD & LTD Ins.		-	-	-
100-410-4130-52010 Office Supplies		1,200	800	795
100-410-4130-52012 Departmental Supplies		-	200	-
100-410-4120-52016 Reproduction		100	100	-
100-410-4130-52020 Legal Notices		500	1,400	(346)
<i>As required by law for public notice/ads</i>				
100-410-4130-52100 Memberships/Dues		400	400	225
<i>City Clerks Associations</i>				
100-410-4130-52105 Meetings/Conferences		800	1,000	135
<i>CCAC New Laws and Elections Conferences</i>				
100-410-4130-52110 Training		-	-	-
100-410-4130-52113 Travel		-	100	489
100-410-4130-52115 Contractual Services		10,000	10,000	20
<i>Codification Project Payment 2 of 2.</i>				
100-410-4130-52116 Professional Services		-	-	-
100-410-4130-52117 Legal Services		2,700	4,100	3,434
<i>1.0 hour per month at \$225/hour</i>				
100-410-4130-52120 Elections		20,000	30,900	24,334
<i>Nov-12</i>				
100-41-4130-58110 Hardware/software		2,500	200	-
Total City Clerk's Office		155,500	\$ 158,900	\$ 135,943

Department Information**Fiscal Year 2012/13****Overview of Department**

The City Attorney's Office provides legal guidance and support for elected City Officials, the City Manager, and staff in the conduct of city business. The City Attorney also represents the City before judicial and administrative agencies in civil litigation proceedings and prosecutes violations of the City of Wildomar Municipal Code. Further, the City Attorney's Office assists in the City's endeavors to gain compliance with City ordinances and policies, drafts and reviews proposed ordinances and resolutions, and utilizes all reasonable means to avoid and/or resolve litigation matters. City Attorney services are provided under contract with the law firm of Burke, Williams & Sorensen, LLP. The City Attorney and other attorneys at the firm act as legal advisors on all legal matters for the City Council and City Manager, City boards and commissions and City staff. They draft and/or review and approve contracts, ordinances, resolutions and other legal documents. They represent the interests of the City government in court and administrative proceedings and prosecute violations of the Municipal Code. The City Attorney's Office represents the City government and therefore cannot provide legal advice to individual members of the public.

Accomplishments of Fiscal Year 2011/12

The City Attorney's office attended and provided legal advice at all meetings of the City Council, Cemetery District and Planning Commission. Further, the City Attorney's office provided research and advice on a wide variety of municipal law issues including the Brown Act, conflicts of interest, risk management, ordinances, resolutions, code enforcement, planning and development projects and litigation matters. The City Attorney's office also successfully defended the City's zoning ordinance on medical marijuana dispensaries.

Department Goals for FY 2012/13

The City Attorney's office will continue to provide high quality legal services to the City in a cost effective manner and effectively represent the interests of the City by working to minimize liability.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4140 City Attorney 100-410-4140-52117 Legal Services <i>12 hrs/week -52 wks@ \$225 per hour -General Support</i> Total City Attorney's Office	\$ 140,400	\$ 158,000	\$ 175,397
	140,400	\$ 158,000	\$ 175,026

Department Information

Fiscal Year 2012-13

Overview of Department

The Administration Services Department provides all financial, human resources and risk management services for the city. The department is also responsible for developing and monitoring a system of internal controls to protect the City's assets against loss or theft. It provides financial management and accounting services for all City departments, divisions, funds and enterprises. It also provides direct services and management of the City's information system network. A major portion of the department's time is dedicated to banking and investment activities, preparation of reports for the annual audit and assisting the City Manager with analysis and development of the operating and capital budgets.

Accomplishments for FY 2011-12

- Implemented the Cemetery Finances to the City Finance System.
- Provided Annual Budget and Financial Reviews
- Conducted Budget Workshop and Financial Presentations at Regional Events
- Processed Payroll and Issuance of Payments to Vendors in a timely manner
- Processed and Closed 2 Risk Management Claims
- Provided Management Services support for the Cemetery District
- Started the Implementation of a Building Permit Automated/Online System

Goals for FY 2012-13

- Revise the Business Registration Program
- Continue to Enhance Internal Control Policies and Procedures
- Provide Timely and Accurate Financial Information
- Enhance Long Term Finance Strategy for Land Use
- Revise User Fee Program
- Implement Volunteer and Intern program
- Increase Sources of Revenue and Reduce Costs
- Implement Developer Billing System
- Complete Building Permit System Implementation
- Develop Facility Plan
- Assist City Manager with Economic Development Meetings and Opportunities.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4200 Administrative Services			
100-410-4200-51001 Salaries <i>ACM/Finance Director at \$149,000</i> <i>Administrative Assistance at \$34,300</i>	\$ 183,300	185,900	168,698
100-410-4200-51100 Auto Allowance	6,000	6,000	5,776
100-410-4200-51105 Cell Phone Allowance	700	700	693
100-410-4200-51107 Internet Allowance	700	700	693
100-410-4200-51150 PERS Retirement	48,500	43,300	30,403
100-410-4200-51155 Social Security	-	200	696
100-410-4200-51160 Medicare	2,800	2,800	2,313
100-410-4200-51162 FUI	1,200	1,200	128
100-410-4200-51164 SUI	2,200	2,200	989
100-410-4200-51200 Medical Ins.	18,300	18,000	11,005
100-410-4200-51201 Dental Ins.	3,400	4,100	2,073
100-410-4200-51202 Vision Ins.	600	700	331
100-410-4200-51204 Life Ins.	-	-	1,610
100-410-4200-51205 STD & LTD Ins.	-	-	-
100-410-4200-51207 General Liab Premium	1,000	1,000	0
100-410-4200-51208 Other Ins Premium	-	2,000	2,713
100-410-4200-52010 Office Supplies	1,200	1,600	3,438
100-410-4200-52012 Departmental Supplies	1,200	-	0
100-410-4200-52016 Reproduction	-	-	11
100-410-4200-52020 Legal Notices	300	1,000	275
100-410-4200-52100 Memberships/Dues <i>CSMFO \$200, GFOA \$100 and ASPA \$200</i>	500	1,100	1,081
100-410-4200-52105 Meetings/Conferences	400	-	470
100-410-4200-52110 Training	1,500	-	-
100-410-4200-52113 Travel	-	-	22
100-410-4200-52115 Contractual Services <i>Accounting Support at 12 hours/week at \$80/hr. = \$50,000</i> <i>External Auditors \$10,300, Cem \$3,200</i> <i>Sales Tax Auditing \$ 12,800</i> <i>Property Tax Auditing \$ 1,200</i> <i>Payroll Processing \$4,000</i> <i>Interwest Developer Billing \$1,000 / month 6 mos = \$6,000</i> <i>Interwest DIF Audit Prep. 10 hours at \$130/hr = \$2,300</i> <i>Business Registration Support, \$5,000</i> <i>Finance System IT Support at \$500/mo = \$6,000</i> <i>Finance System License Support Annual \$20,000</i>	120,800	92,200	217,205
100-410-4200-52116 Professional Services	-	30,000	13,780
100-410-4200-52117 Legal Services <i>2.0 hours per month at \$225/hour</i>	5,400	5,000	10,061
100-410-4200-52119 Bank/Admin Fees	28,000	24,000	25,308
100-410-4200-58110 Hardware/Software	5,000	1,000	44,301
Total Administrative Services	433,000	424,700	544,071

Community Services

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The Community Services Department is responsible for overseeing and providing support to; Economic Development; Emergency Preparedness; Special Events; Trails; Trash Franchise; Community Development Block Grant (CDBG); Community Service Area (CSA) Administration; and the Volunteer programs

Department Goals for FY 2012/13

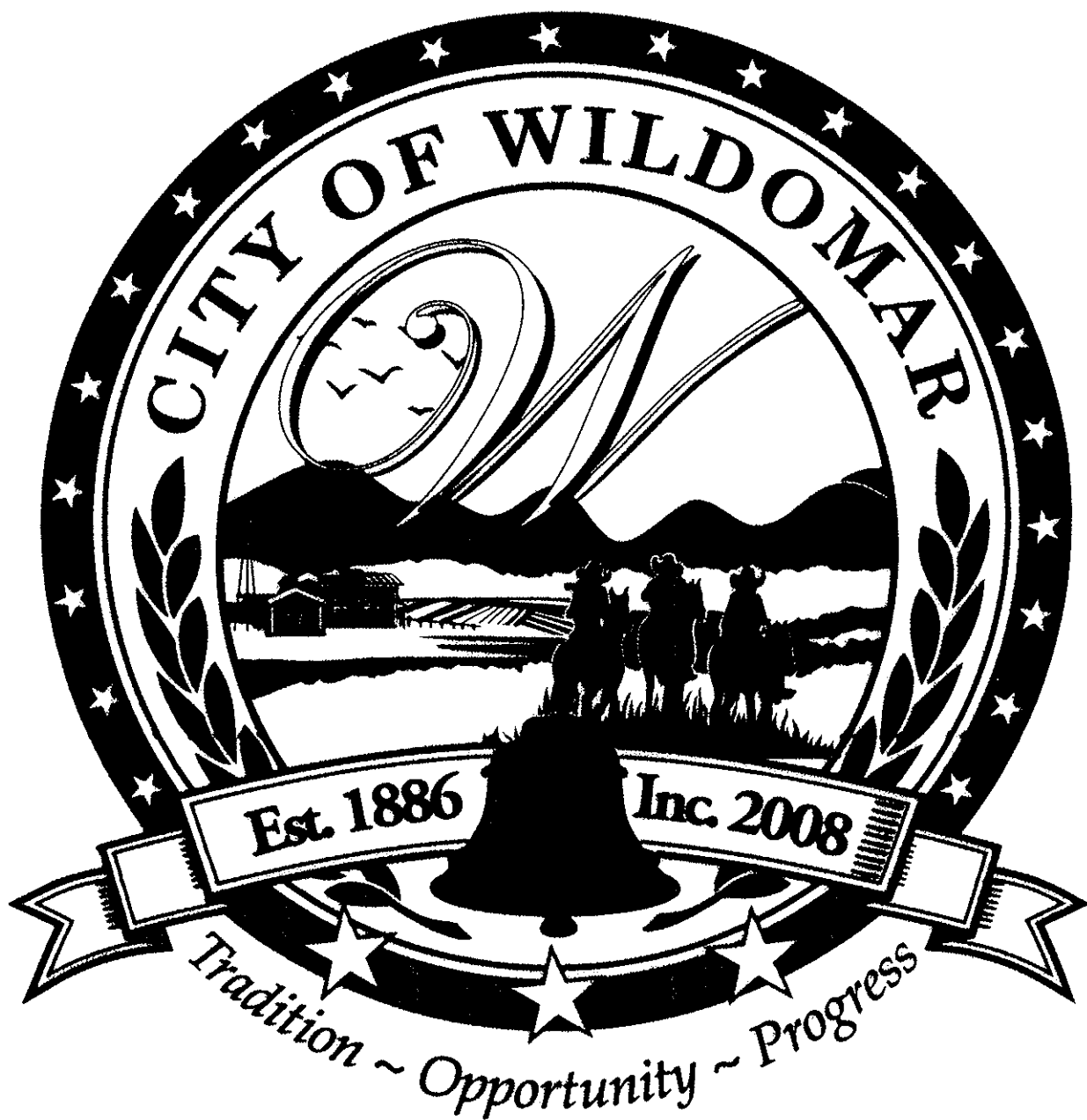
- Develop a database of volunteers to utilize within the City
- Develop a graffiti removal program for homeowners and businesses
- Develop a webpage for education, enforcement and abatement of local graffiti
- Organize a large scale clean up event for a designated area
- Audit Community Service Area's utility usage
- Develop Economic Development webpage

Accomplishments for FY 2011/12

- Submitted CDBG applications for the 2012-13 year
- Provided recreation classes to the community at no cost to the City
- Provided family events for the community
- Conducted two (2) Community Clean Up's (Fall and Spring) collecting more than 246 tons of refuse
- Received Community Grant \$148,261 for online permitting and other energy saving activities

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4610 Community Services			
100-410-4610-51001 Salaries <i>Community Services Manager 50%</i>	\$ 31,300	\$ -	\$ -
100-410-4610-51100 Auto Allowance	2,400	-	-
100-410-4610-51105 Cell Phone Allowance	400	-	-
100-410-4610-51107 Internet Allowance	400	-	-
100-410-4610-51150 PERS Retirement	8,300	-	-
100-410-4610-51155 Social Security	-	-	-
100-410-4610-51160 Medicare	500	-	-
100-410-4610-51162 FUI	100	-	-
100-410-4610-51164 SUI	100	-	-
100-410-4610-51200 Medical Ins.	6,000	-	-
100-410-4610-51201 Dental Ins.	800	-	-
100-410-4610-51202 Vision Ins.	400	-	-
100-410-4610-51204 Life Ins.	-	-	1,610
100-410-4610-51208 Other Insurance	-	-	-
100-410-4610-52010 Office Supplies	-	8,600	13,688
100-410-4610-52012 Departmental Supplies <i>Egg Hunt \$ 1,900</i> <i>Community Clean Up's \$200</i> <i>City Birthday \$100</i> <i>Flags (3 City & 2 US) \$500</i> <i>Mayor's Ball \$3,000 (offset by \$2,500 revenue)</i> <i>State of the City Address \$2,000 (\$1,500 revenue offset)</i> <i>Graffiti Removal Kits (\$2,000 CDBG)</i> <i>Community Clean Up Boxes (\$1,500 CDBG Offset)</i> <i>Operating Supplies \$100</i>	11,300	-	31
100-410-4610-52016 Reproduction	-	200	-
100-410-4610-52105 Meetings/Conferences	500	1,000	2,436
100-410-4610-52110 Training		-	-
100-410-4610-52113 Travel		-	6
100-410-4610-52115 Contractual Services		33,600	34,120
100-410-4610-52116 Professional Services <i>Park Maintenance (\$5,000)</i> <i>Recreation Classes (\$8,000 Offset 100% by Fees)</i>	13,000	27,800	9,253
100-410-4610-52117 Legal Services	-	-	1,080
Total Community Services Admin	\$ 75,500	\$ 71,200	\$ 60,614



**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4611	O'Brien Park			
100-410-4611-52010	Office Supplies	-	-	
100-410-4611-52115	Contractual Services	-	-	
100-410-4611-52116	Professional Services	-	-	
100-410-4611-53020	Telephone	-	400	
100-410-4611-53024	Solid Waste	-	-	
100-410-4611-53025	Electricity	-	1,900	
100-410-4611-53026	Water	-	9,900	
100-410-4611-53027	Gas	-	-	
	O'Brien Park	\$ -	\$ 12,200	\$ -
100-410-4612	Heritage Park			
100-410-4612-52115	Contractual Services	-	-	
100-410-4612-52116	Professional Services	-	-	
100-410-4612-53024	Solid Waste	-	-	
100-410-4612-53025	Electricity	-	200	
100-410-4612-53026	Water	-	300	
100-410-4612-53027	Gas	-	-	
	Heritage Park	\$ -	\$ 500	\$ -
100-410-4613	Windsong Park			
100-410-4613-52115	Contractual Services	-	-	
100-410-4613-52116	Professional Services	-	-	
100-410-4613-53024	Solid Waste	-	-	
100-410-4613-53025	Electricity	-	100	
100-410-4613-53026	Water	-	1,200	
100-410-4613-53027	Gas	-	-	
	Windsong Park	\$ -	\$ 1,300	\$ -
Total Community Services & Parks		\$ 75,500	\$ 85,200	\$ 60,614

Non- Departmental

Department Information

FY 2012-13

Overview of Department

This budget is used to pay for all costs of a city-wide nature. City Hall lease expenses, insurances and utilities are some of the expenses budgeted in this cost center. The Administrative Services Department coordinates the activities of this center.

The lease for the City Hall facility expires 12/31/2013 and the staff will be exploring extending the lease or planning for a new facility for the operations of City Hall. Community involvement is planned as a component of this exploration.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-410-4800 Non-Departmental/Facilities			
100-410-4800-51206 Workers Comp Premium <i>7 City Employees and Intern/Volunteer Program</i>	\$ 28,000	\$ 25,000	\$ 20,223
100-410-4800-51207 General Liab Premium	27,000	25,500	25,129
100-410-4800-51208 Other Ins Premium	9,700	9,700	9,469
100-410-4800-52010 Office Supplies <i>General Supplies at \$1,000/mo = \$12,000</i> <i>Kitchen Materials \$200/mo = \$2,400</i>	14,400	14,400	30,161
100-410-4800-52012 Departmental Supplies	500	500	517
100-410-4800-52015 Postage Mailing <i>Pitney Bowes \$1,000</i> <i>Fed Ex/Ontrac \$2,000</i>	3,000	3,300	2,830
100-410-4800-52020 Legal Notices	500	1,000	298
100-410-4800-52100 Memberships/Dues <i>League of California Cities \$12,000</i> <i>SCAG \$3,000</i> <i>WRCOG \$ 10,500</i> <i>Chamber of Commerce \$400</i> <i>Southwest Economic Development Council (\$6,500)</i>	32,400	32,400	1,797
100-410-4800-52105 Meetings/Conferences <i>On site meetings</i>	700	700	89
100-410-4800-52115 Contractual Services <i>Interwest Tech Support (\$1,200/month) = \$14,400</i> <i>Human Resource Screening (2 at \$200) = \$400</i> <i>Misc Repairs \$1,200</i> <i>Janitorial Services (\$750/mo) = \$9,000</i> <i>Interwest GIS Support \$200/month = \$2,400</i>	27,400	26,400	42,425
100-410-4800-52116 Professional Services	2,200	2,200	4,990
100-410-4800-52117 Legal Services	-	-	-
100-410-4800-53010 City Hall Lease <i>Monthly Lease at \$10,100, Expires 12/31/2013</i>	121,100	121,300	122,123
100-410-4800-53020 Telephone	7,500	19,500	7,107
100-410-4800-53025 Electricity	11,400	11,400	9,958
100-410-4800-53026 Water	-	-	-
100-410-4800-53027 Gas	-	-	-
100-410-4800-53028 Communications	2,500	2,500	1,488
100-410-4800-54090 LAFCO Fee	1,000	1,000	2,500
100-410-4800-58100 Furniture & Equipment	300	300	988
100-410-4800-58110 Hardware / Software	200	200	-
100-410-4800-59000 Transfers Out	-	-	3,550
Total Non-Departmental/Facilities	\$ 289,800	\$ 297,300	\$ 285,643

Community Development
**Planning
Commission**

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The primary purpose and function of the Community Development Department is to oversee the implementation of Community Development programs and Planning Commission support. The Community Development organization oversees the activities of Planning, Building and Safety, Development Engineering . Their are five Planning Commissioners who are appointed by a sponsored City Council member. The Commissioners terms of service are 4 years and run concurrent with the City Council member who sponsored them.

Department Goals for FY 2012/13

Provided the opportunity for 2 City Planning Commission Meetings per month.

Accomplishments for FY 2011-12

1. Conducted Planning Commission Meetings as needed throughout the year.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4301 Planning Commission			
100-430-4301-51005 Stipends <i>\$75/meeting for 12 meetings for 5 Commissioners</i>	\$ 4,500	\$ 2,200	\$ 2,400
100-430-4301-52010 Office Supplies <i>\$50 per meeting for 12 meetings</i>		400	25
100-430-4301-52105 Meetings/Conferences		-	74
100-430-4301-52110 Training		-	-
100-430-4301-52113 Travel		-	-
100-430-4301-52115 Contractual Services <i>Interwest Assistant Planner at 3hrs/12 mtgs at \$80/hr = \$2,880</i>	2,900	-	-
100-430-4301-52116 Professional Services		-	-
100-430-4301-52117 Legal Services <i>3 hours/12 meetings at \$225/hour</i>	8,100	10,100	2,646
Planning Commission	\$ 15,500	\$ 12,700	\$ 5,145

Building and Safety

Department Information

FY 2012/13

Overview of Department or Project services

Building and Safety reviews building permit plans for code compliance, issues permits for commercial and residential construction and assists the public, owners, and contractors with building code questions and issues.

Department Goals for FY 2012-13

- Upgrade City website with additional educational handouts and information
- Identify and implement initiatives to improve services to the public, owners, and contractors
- Develop and maintain new permitting system to track development and provide higher quality of service.
- Implement safety education program as a service to the public.

Accomplishments for FY 2011/12

- Issued 185 new building permits with a total construction valuation of \$7,995,330 (Projected)
- Issued building permits for 30 new homes(Projected)
- Completed 2677 building inspections(Projected)

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4310 Building and Safety			
100-430-4310-51001 Salaries <i>Administrative Analyst (Permit Processing) 100%</i>	\$ 64,500	\$ 60,000	\$ -
100-430-4310-51150 PERS Retirement	17,100	14,400	-
100-430-4310-51160 Medicare	900	600	-
100-430-4310-51162 FUI	100	100	-
100-430-4310-51164 SUI	700	700	-
100-430-4310-51200 Medical Ins.	12,000	10,000	-
100-430-4310-51201 Dental Ins.	1,800	1,800	-
100-430-4310-51202 Vision Ins.	400	400	-
100-430-4310-51204 Life Ins.	-	-	-
100-430-4310-52010 Office Supplies	1,000	1,500	542
100-430-4310-52012 Departmental Supplies	500	500	-
100-430-4310-52100 Memberships/Dues	400	400	100
100-430-4310-52110 Training	400	400	-
100-430-4310-52115 Contractual Services <i>Interwest Building Official at 10 hrs/wk for 50 wks at \$130/hr. = \$65,000</i> <i>Interwest Building Inspector at 16 hrs/wk for 50 wks at \$100/hr = \$80,000</i>	145,000	160,400	222,444
100-430-4310-52116 Professional Services	-	-	-
100-430-4310-52117 Legal Services	-	-	248
100-430-4310-58110 Hardware/Software	-	600	-
Building and Safety	\$ 244,800	\$ 251,800	\$ 223,334

Department Information

Fiscal Year 2012-13

Overview of Department or Project services

The Planning Department provides current and advanced planning services to Wildomar citizens, outside planning agencies, development community, and other Departments. The Planning Department has overall responsibility of managing the development review process as the lead department in the review and processing of private development applications. It also oversees the review and processing of all CEQA compliance functions related to development projects and City initiated projects. The Planning Department is the primary lead for processing development applications through the Planning Commission and City Council.

Department Goals for FY 2012-13

Provide the opportunity for one (1) Planning Commission meeting per month.
Continue to provide training/education opportunities for staff and the Planning Commission as general fund monies become available.
Continue to ensure high quality customer service by providing accurate and timely zoning and development related information to the public (via counter and email/phone).
Continue to update the Planning Department website with current major project information and new zoning ordinance amendment information within 30 days of the Council's second reading.
Continue to review & process all planning development applications pursuant to State law and City Ordinances.
Assist the City Manager with Economic Development meetings and opportunities.

Accomplishments for FY 2011-12

Completed the City's first Housing Element update in compliance with State law;
Conducted five (5) Planning Commission & three (3) Planning Director meetings during the fiscal year.
Responded to approximately 3,000 ± planning related inquiries (via counter, phone & emails - average of 58 contact/week).
Processed five (5) city initiated zoning ordinance amendments (accessory buildings; receive & file process; micro-breweries; plot plan EOT amendment; & self-storage/mini-warehouses) through Planning Commission and City Council.
Met with 15 potential development applicants during the fiscal year.
Completed the Wildomar Cemetery District application through Riverside County LAFCO.
Reviewed and processed 36 various planning applications/permits (Minor permits/signs, PAR's, Accessory Structures, Plot Plans, Tract/Parcel Maps & Specific Plan Amendment).

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4320 Planning			
100-430-4320-51001 Salaries <i>Planning Director 50%</i>	\$ 55,800	\$ -	\$ -
100-430-4320-51100 Auto Allowance	2,400	-	-
100-430-4320-51105 Cell Phone Allowance	400	-	-
100-430-4320-51107 Internet Allowance	300	-	-
100-430-4320-51150 PERS Retirement	14,800	-	-
100-430-4320-51155 Social Security	-	-	-
100-430-4320-51160 Medicare	900	-	-
100-430-4320-51162 FUI	100	-	-
100-430-4320-51164 SUI	100	-	-
100-430-4320-51200 Medical Ins.	6,000	-	-
100-430-4320-51201 Dental Ins.	800	-	-
100-430-4320-51202 Vision Ins.	400	-	-
100-430-4320-51204 Life Ins.	-	-	1,610
100-430-4320-52010 Office Supplies	1,400	1,000	1,198
100-430-4320-52020 Legal Notices	4,000	6,000	4,824
100-430-4320-52105 Meetings/Conferences		-	49
100-430-4320-52115 Contractual Services <i>Interwest Assistant Planner at 15 hrs/wk or 50 wks at \$80/hr = \$60,000</i>	60,000	99,700	146,592
100-430-4320-52116 Professional Services		-	-
100-430-4320-52117 Legal Services <i>2.5 hours/wk, 52 weeks at \$225/hr.</i>	29,300	28,500	73,846
100-430-4320-58110 Hardware/Software		400	-
Planning	\$ 176,700	135,600	226,509

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The City of Wildomar uses a financial deposit based system when working on development projects for the private developer or resident. The system provides for 100% recovery of City costs associated with the developers unique project. City costs included in this effort include Planning, Legal, Building and Safety and Engineering services. These costs are directly offset by revenue. To the extent these costs are less, revenues will also be less.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget
100-430-4330 Private Development		
100-430-4330-51001 Salaries <i>Planning Director 50%</i>	\$ 55,800	\$ -
100-430-4330-51100 Auto Allowance	2,400	-
100-430-4330-51105 Cell Phone Allowance	400	-
100-430-4330-51107 Internet Allowance	300	-
100-430-4330-51150 PERS Retirement	14,800	-
100-430-4330-51155 Social Security	-	-
100-430-4330-51160 Medicare	900	-
100-430-4330-51162 FUI	100	-
100-430-4330-51164 SUI	100	-
100-430-4330-51200 Medical Ins.	6,000	-
100-430-4330-51201 Dental Ins.	800	-
100-430-4330-51202 Vision Ins.	400	-
100-430-4330-51204 Life Ins.	-	-
100-430-4330-52010 Office Supplies		200
100-430-4330-52020 Legal Notices		500
100-430-4330-52115 Contractual Services <i>Interwest Assistant Planner at 20hrs/wk for 50 wks at \$80/hr = \$80,000</i> <i>Interwest Building Official at 16 hrs/wk for 50 wks at \$130/hr. = \$104,000</i> <i>Interwest Building Inspector at 16 hrs/wk for 50 wks at \$100/hr = \$100,000</i>	284,000	323,300
100-430-4330-52116 Professional Services		-
100-430-4330-52117 Legal Services <i>50 hours at \$225 per hour</i>	11,300	69,500
Private Development	\$ 377,300	\$ 393,500

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

Development Engineering supports Planning and other City Departments throughout the entitlement (new development) process by providing professional and technical review of proposed developments, evaluation and comment on technical reports, identification of necessary on-site and off-site improvements, develops conditions of approval for grading, water quality, public works improvements and mapping requirements. Provides improvement plan and map review and performs field inspections of private development

Department Goals for FY 2012/13

- Support and actively participate in the City's development review process
- Support Planning Commission
- Enter into MOU with Flood Control regarding development review requirements and maintenance responsibilities
- Complete development impact fee update
- Assist City Manager with Economic Development Meetings and Opportunities

Accomplishments for FY 2011/12

- Supported and actively participated in the City's development review process
- Supported Planning Commission
- Closed out and winterized all expired entitlement development projects
- Completed transition of active project files, maps, and plans from the County of Riverside

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4340	Development Engineering			
100-430-4340-52010	Office Supplies	\$ 100	\$ 500	\$ 224
100-430-4340-52012	Departmental Supplies	-	-	-
100-430-4340-52105	Meetings/Conferences	-	-	100
100-430-4340-52115	Contractual Services	1,600	8,200	25,405
	<i>Interwest Engineer 12 hrs at \$130/hr = \$1,560</i>			
100-430-4340-52116	Professional Services	-	-	-
100-430-4340-52117	Legal Services	-	-	-
	Development Engineering	\$ 1,700	\$ 8,700	\$ 25,729

Code Enforcement

Department Information

Fiscal Year 2012/13

Overview of Department

Code Enforcement is the prevention, investigation and enforcement of City statutes and ordinances regulating public health and safety, illegal business activities, building standards, land use, and municipal affairs in neighborhoods throughout the City. Code Enforcement works in close cooperation with the City Departments, other local and state agencies, and the community to address violations of the Wildomar Municipal Zoning and Housing Ordinances.

Goals for FY 2012/13

In conjunction with Finance, implement formal billing and collections process to increase cost recovery
Update and refine documentation and tracking system to improve case closure success rate
Update City website to include information to facilitate increase voluntary compliance on code issues
Revise City Code to assist in targeting worst code violation offenders in the City.

Accomplishments for FY 2011/12

Presented quarterly case summaries to City Council
Implemented graffiti abatement/enforcement TAGRS System

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-430-4350 Code Enforcement			
100-430-4350-52010 Office Supplies	1,600	1,600	1,209
100-430-4350-52012 Departmental Supplies	100	-	10
100-430-4350-52020 Legal Notices	300	300	-
100-430-4350-52115 Contractual Services	32,400	107,100	124,184
<i>Interwest Code Enforcement Officer 10 hrs/wk for 50 wks at \$60/hr = \$30,000</i>			
<i>Data Ticket Services \$200/mo = \$2400</i>			
100-430-4350-52116 Professional Services	500	-	-
100-430-4350-52117 Legal Services	9,000	7,000	9,172
<i>Case work 40 hours @ \$225/hr = \$9,000</i>			
Code Enforcement	43,900	116,000	134,575

Department Information**Fiscal Year 2012/13****Overview of Department or Project services**

Public Works is responsible for a variety of technical issues including:

- Private development entitlement and plan review
- Grading and drainage plans
- NPDES administration and compliance
- Transportation Planning and Traffic Engineering
- Encroachment permits/Right-of-Way management
- Capital Improvement Program
- Oversight and management of street and traffic signal maintenance contractors

Department Goals for FY 2012/13

- Complete implementation of the first project for the Unpaved Roadway Enhancement Program
- Design, bid, award, and construct traffic signal improvements at Clinton Keith and Hidden Springs to provide protected left turn movements.
- Design, bid, award, and construct the SB821/Safe Route to School project around Ronald Reagan Elementary and Elsinore High Schools
- Continue efforts to seek grant funding for important transportation improvement projects
- Transition remaining Lighting and Landscape and Assessment District administration from the County of Riverside
- Develop pavement management program
- Design, bid, award, and construct pavement maintenance project on Bundy Canyon Road
- Design, bid, award, and construct enhanced maintenance project on Cottonwood Canyon Road
- Complete right of way acquisition for County of Riverside Clinton Keith at I-15 Interchange Improvement Project

Accomplishments for FY 2011/12

- Completed construction of sidewalk improvements near Wildomar Elementary School using Safe Routes to School and SB821 funding
- Successfully secured \$268,000.00 in Federal Safe Routes to School funds to construct sidewalk improvements near Collier Elementary School
- Completed LED traffic light replacement project funded by Department of Energy Grant
- Prepared and issued request for proposals for Citywide Maintenance Services contract and selected consultant for next three years

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-450	Public Works/Engineering			
100-450-4500	Public Works			
100-450-4500-52010	Office Supplies	\$ -	\$ -	\$ 150
100-450-4500-52012	Departmental Supplies	200	200	-
100-450-4500-52016	Reproduction	-	-	-
100-450-4500-52020	Legal Notices	-	-	695
100-450-4500-52115	Contractual Services	1,000	1,000	7,748
100-450-4500-52116	Professional Services	-	-	70
100-450-4500-52117	Legal Services	200	200	2,541
100-450-4500-53024	Solid Waste	-	-	-
100-450-4500-53025	Electricity	25,000	24,800	24,800
	<i>Street Lights</i>			
100-450-4500-54060	NPDES	23,700	147,000	4,669
	<i>RCFCWCD-Santa Margarita MS4 NPDES Implementation Agreement 10%-\$20,000</i>			
	<i>RCFCWCD-Lake Elsinore TMDL Implementation Agreement 10% \$2,700</i>			
	<i>Regional WQCB - Santa Margarita MS4 Permit Annual Fee 10% -\$950</i>			
100-450-4500-58110	Hardware/Software	-	200	-
	Public Works/Engineering	\$ 50,100	\$ 173,400	\$ 40,673

Department Information

Fiscal Year 2012/13

Overview of Department or Project services

The Office of Emergency Management provides:

Effective and orderly governmental control and coordination of emergency operations in natural and man-made disaster emergencies within the scope of the City;

Develops and maintains the City's Comprehensive Emergency Operation Plan (EOP) providing emergency management planning for the entire city;

Coordinates emergency management activities, services and programs within the city, including:

- Teaching residents how to get through a disaster

- Making disaster planning assistance available to businesses, non-profits, and individuals to minimize injury and property damage

- Training and emergency simulations for the community and City Staff

Department Goals for FY 2012/13

- Provide training for disaster staffing

- Update and maintain an effective Emergency Operations Plan (EOP)

- Enhance mitigation activities

- Provide easy access of preparedness, planning, and emergency information to residents

- Enhance communications with the residents, local media, community associations and businesses

- Maintain an integrated citywide emergency communications system

- Maintain a fully equipped Emergency Operations Center

- Train and coordinate the Community Emergency Response Team (CERT)

- Ensure compliance with NIMS (National Incident Management System) and other Federal and State mandates

- Participate in an exercise with the San Onofre Nuclear Generating Station (SONGS)

- Secure satellite phones for the Emergency Operation Center (EOC)

Accomplishments for FY 2011/12

- Certified all City Staff with required FEMA IS studies

- Completed and submitted Local Hazard Mitigation Plan (LHMP) to the County

- Offered Citizens Emergency Responses Team (CERT) training

- Provided the opportunity to order individual family preparedness items

- Secured Government Emergency Telecommunications Services (GETS) cards for key emergency staff

- Trained key resident volunteers in Shelter Management

- Participated in a Functional exercise for Mass Care Shelters with the County

- Signed an agreement for the City to participate in the California Disaster Corps

- Secured two (2) 100 person Mass Care Shelter trailers

- Secured Emergency Preparedness grants totaling over \$28,000

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460 Public Safety 100-460-4650 Office of Emergency Mgmt			
100-410-4610-51001 Salaries <i>Community Services Manager 30%</i>	\$ 18,800	\$ -	\$ -
100-410-4610-51100 Auto Allowance	1,400	-	-
100-410-4610-51105 Cell Phone Allowance	200	-	-
100-410-4610-51107 Internet Allowance	200	-	-
100-410-4610-51150 PERS Retirement	5,000	-	-
100-410-4610-51155 Social Security	-	-	-
100-410-4610-51160 Medicare	300	-	-
100-410-4610-51162 FUI	100	-	-
100-410-4610-51164 SUI	100	-	-
100-410-4610-51200 Medical Ins.	3,600	-	-
100-410-4610-51201 Dental Ins.	500	-	-
100-410-4610-51202 Vision Ins.	200	-	-
100-410-4610-51204 Life Ins.	-	-	1,610
100-410-4610-51208 Other Insurance	-	-	-
100-460-4650-52010 Office Supplies	4,200	4,200	1,187
100-460-4650-52105 Meetings/Conferences	-	-	-
100-460-4650-52110 Training	-	-	-
100-460-4650-52113 Travel	-	-	-
100-460-4650-52115 Contractual Services	-	18,000	12,000
100-460-4650-52116 Professional Services	-	-	83
100-460-4650-54080 Citizen Corp Expense	500	500	2,686
Office of Emergency Mgmt	\$ 35,100	\$ 22,700	\$ 17,566

Department Information

Fiscal Year 2012/13

Overview of Department

The Wildomar Police Department is responsible for the enforcement of local, state and federal statutes, public safety, traffic enforcement and maintaining public order. The department philosophy is based on a community-policing model and our officers are encouraged to be proactive and creatively solve quality of life issues

Goals for FY 2011-12

During these budget conscious times, the Wildomar Police Department will continue to exercise fiscal responsibility. We will work with the city to keep staffing levels constant throughout the fiscal year.

The Wildomar Police Department will continue to work closely with the City Council, community groups, and all of its citizens to cooperatively address problems that may face our city in the coming year.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460-4700	Police			
100-460-4700-51010	Overtime	\$ 1,000	\$ 5,000	\$ 30
100-460-4700-52010	Office Supplies	2,500	4,000	2,606
100-460-4700-52012	Departmental Supplies	2,000	2,700	-
100-460-4700-52015	Postage Mailing	-	500	-
100-460-4700-52105	Meetings/Conferences	-	-	10
100-460-4700-52110	Training	-	19,000	-
100-460-4700-52115	Contractual Services	2,300,000	2,238,100	3,275,835
	44 hours/day x 365 days x \$131.00/hr. = \$2,103.900 plus veh costs			
100-460-4700-52116	Professional Services		-	252,048
100-460-4700-52118	Contra Expense		-	(252,048)
100-460-4700-54013	Cal ID	28,000	27,500	27,857
100-460-4700-54014	Blood Draws	18,000	18,000	17,411
100-460-4700-54015	Vehicle Towing	-	200	-
100-460-4700-54016	Exam Services	3,000	3,000	761
100-460-4700-54017	Jail Access	12,000	12,000	9,390
100-460-4700-54018	Records Mgmt System	23,000	22,100	25,757
100-460-4700-54019	Haz Mat Clean Up	-	500	-
100-460-4700-56010	Equipment Maint/Repair	500	500	49
100-460-4700-56013	Bldg Maint/ Repair	63,000	63,000	65,438
100-460-4700-56015	Prop/Equip Rental	-	400	-
100-460-4700-58000	Miscellaneous	100	100	-
	Police	\$ 2,453,100	\$ 2,416,600	\$ 3,425,145

Department Information**Fiscal Year 2012/13****Overview of Department**

Fire/EMS services are provided to the City of Wildomar through contract with Riverside County Fire.

Riverside County in turn contracts with CAL FIRE for fire protection services. This integrated, cooperative, regional fire protection system provides a seamless response capability throughout Riverside County that applies maximum fiscal benefit to all parties.

Wildomar contracts for an equivalent of 1.3 fire stations based on population, square miles within the City and response volume. The City also benefits by only paying a portion of the salary of a CAL FIRE Battalion Chief which also serves as the City Fire Chief.

Goals for FY 2012/13

Goals for the upcoming year include maintaining the response levels currently in place while being fiscally frugal with existing funds. The discussions with the County continue regarding the re-location and/or remodeling of the current fire station (Sta 61). The City also wishes to have the station and associated property conveyed to City ownership and these discussions continue. In cooperation with the Community Services Director we wish to establish an Automatic External Defibrillator program for City facilities. This device will allow for early cardiac intervention in the event of cardiac arrest while emergency services are responding. The establishment of this program will be cost neutral to the City with donated monies used for the purchase of the equipment.

Accomplishments for FY 2011/12

The County Fire Department continues to be very pleased with the relationship with the City and we continue to explore ways to improve services through cost neutral programs. One of our most proud accomplishments this past fiscal year was the establishment of a community based CPR/First Aid teaching program. These classes are offered to the public and coordinated by the Community Services Department and taught by Fire Department personnel. This program is offered at no cost to the City while providing the public and City employees an easily accessible educational program. Approximately 30 students have attended the CPR classes and another 20 have attended the First Aid classes this year. Customer service continues to be of the highest priority of the Fire Department and we continue an active relationship with the public through community service activities such as educational programs for public schools, fire station tours, and appearances at public events promoting fire safety. Wildomar and CALFIRE continue their contractual relationship for providing increased wild land fire protection in the Bundy Canyon corridor while keeping financial commitments under control.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460-4710 Fire			
100-460-4710-51208 Other Ins Premium	\$ 24,000	\$ 24,000	\$ -
100-460-4710-52115 Contractual Services	1,831,700	1,787,000	1,755,694
100-460-4710-54050 Fire Station Expenses	10,000	10,000	9,333
Fire	\$ 1,865,700	\$ 1,821,000	\$ 1,765,027

Department Information

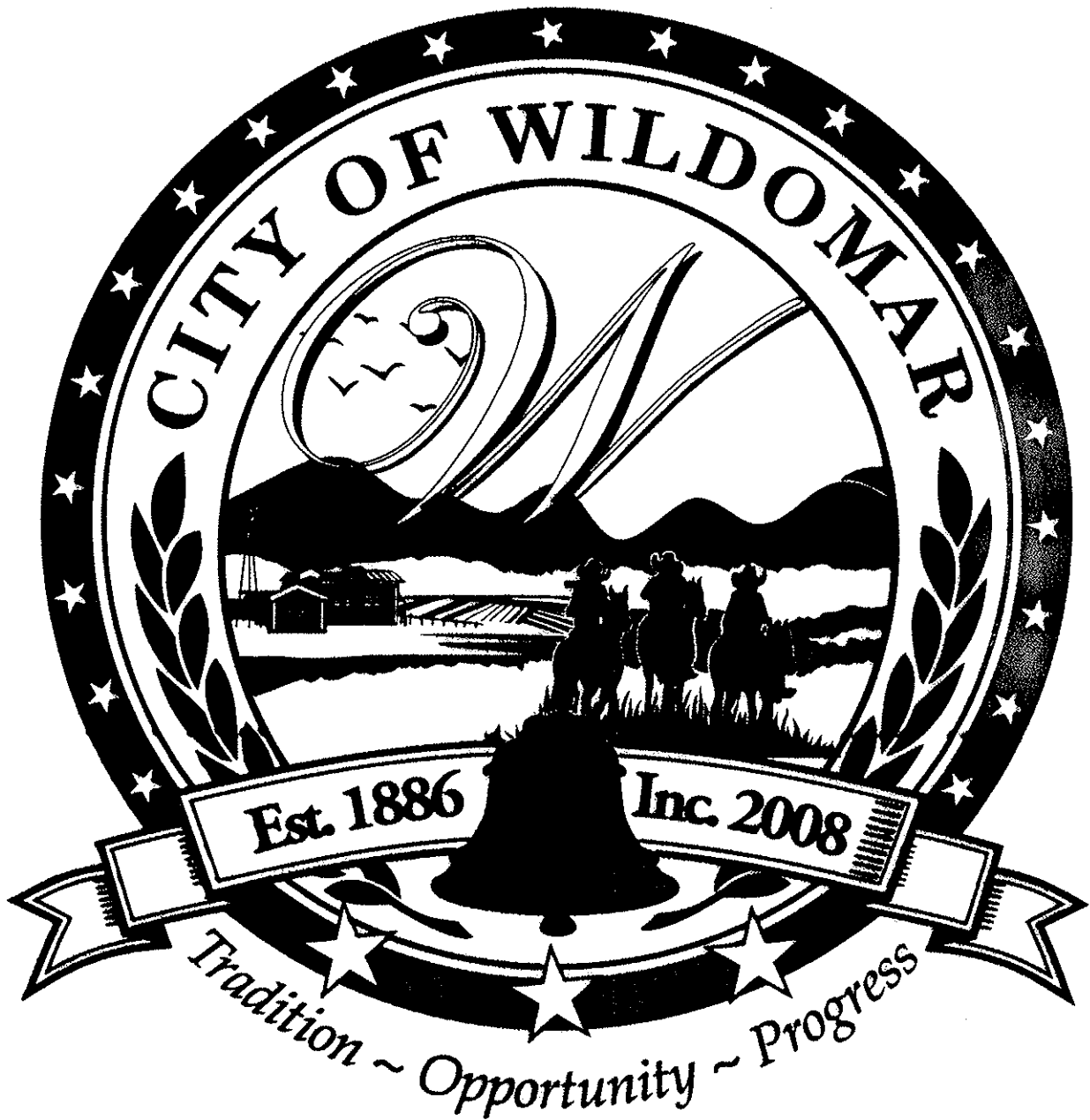
Fiscal Year 2012-13

Overview of Department

The City participates in the Southwest Communities Financing Authority which is responsible for the funding of the construction of the Animal Shelter located in Wildomar. The Authority includes the neighboring cities of Lake Elsinore, Murrieta, Canyon Lake, Temecula and portions of unincorporated Riverside County. The sheltering services as well as the field services are provided by Animal Friends of the Valley. The costs for building debt service and sheltering services are allocated between the Authority member cities on a usage basis. Currently Wildomar's usage is rated at 19% of the total facility. The costs for field services are based on a negotiated level of service unique to each city.

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
100-460-4720 Animal Control			
100-460-4720-52115 Contractual Services <i>Sheltering Costs to AFV \$166,361 less \$6,000 = \$160,361 or 13,363/mo.</i> <i>Less Animal Licensing Fees of \$80,000</i> <i>Animal Control Field Services \$5,600/month = \$67,200</i>	147,600	199,400	145,395
100-460-4720-52116 Professional Services	-	-	61,500
100-460-4720-58500 Debt Service <i>19.7% of Animal Count=\$183.339 share of Building Cost</i>	183,400	153,400	-
100-460-4720-58505 Bond Expense	-	-	-
Animal Control	\$ 331,000	\$ 352,800	\$ 206,895



Non-General Funds Revenue and Expenditures

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
200 Gas Tax					
3503 Gas Tax 2103	-	-	392,717	503,000	500,000
3505 Gas Tax 2105	246,091	239,093	212,604	202,700	220,000
3506 Gas Tax 2106	150,515	147,059	133,962	123,800	130,000
3507 Gas Tax 2107	327,539	318,659	284,213	276,500	285,000
3508 Gas Tax 2107.5	12,000	6,000	6,000	6,000	6,000
3535 County Reimb.	-	-	223,539	-	600,000
3540 Grant Revenue	-	-	8,632	-	-
3800 Interest Income	5,547	579	-	-	-
3900 Transfers In (TRCP)	263,545	285,372	183,747	-	-
Gas Tax	1,005,237	996,762	1,445,614	1,112,000	1,741,000
201 Measure A					
3520 Measure A Revenue	546,084	380,106	420,539	419,000	420,000
3800 Interest Income	-	1,288	-	-	-
3850 Miscellaneous Income	-	-	136	-	-
3900 Transfers In	-	-	-	-	-
Measure A	546,084	381,394	420,675	419,000	420,000
203 TDA Fund					
3524 TDA Article 3 Rev	-	-	186,760	186,800	186,800
3800 Interest Income	-	-	-	-	-
3850 Miscellaneous Income	-	-	-	-	-
3900 Transfers In	-	-	-	-	-
TDA Fund	-	-	186,760	186,800	186,800
210 AQMD					
3900 transfers in	-	-	2,977	-	-
3510 AQMD-AB2766	35,773	35,464	34,976	35,000	35,000
3800 Interest Income	238	114	-	-	-
AQMD	36,011	35,578	37,953	35,000	35,000
250 LMD 2006-1 (Parks)					
3550 Special Assessment	-	378,934	4,361	1,200	-
3850 Miscellaneous Income	-	-	5,000	-	-
3851 Save Our Park Donation	0	-	20,076	-	-
LMD 2006-1	-	378,934	29,438	1,200	-
251 LLMD 89-1C					
3550 Special Assessment	-	-	2,317	-	-
LLMD 89-1C	-	-	2,317	-	-

City of Wildomar
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
252 CSA-22					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	-	53,714	29,345	38,900	38,900
CSA-22	-	53,714	29,345	38,900	38,900
253 CSA-103 (Cervera)					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	0	310,506	139,695	140,000	140,000
CSA-103	-	310,506	139,695	140,000	140,000
254 CSA-142					
3105 Property Tax-Secured	-	-	-	-	-
3550 Special Assessment	0	77,862	30,828	31,000	31,000
CSA-142	-	77,862	30,828	31,000	31,000
280 Grants					
3540 Grant Revenue	-	-	2,333	781,500	1,957,600
<i>Permit System Carry Over-\$135,000</i>					
<i>HSGP FY 12 -\$5,000</i>					
<i>EMPG FY 12 -\$15,515</i>					
<i>SHSGP Travel - \$4,000</i>					
<i>Carry Over Grant Projects, Unexpended per CIP</i>					
<i>\$1,798,100</i>					
3900 Transfers In	-	-	3,550	-	-
Grants	-	-	5,883	781,500	1,957,600
281 SLESF (COPS Grant)					
3521 SLESF Revenue		100,773	151,774	100,000	100,000
3540 Grant Revenue	-	-	(51,545)	-	-
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	-	-	-
SLESF		100,773	100,229	100,000	100,000
Community Development Block Grant					
3540 Grant Revenue	-	-	-	-	85,000
3900 Transfers In	-	-	-	-	-
CDBG	-	-	-	-	85,000

Fund/Account	FY 2008-09 Audited Actuals (a)	FY 2009-10 Audited Actuals (b)	FY 2010-11 Audited Actuals (c)	FY 2011-12 Adjusted Budget (d)	FY 2012-13 Proposed Budget (e)
410 Admin Development Impact Fee (DIF)					
3560 Development Impact Fee	75,988	551,367	3,086	2,800	2,500
3800 Interest Income	344	-	-	-	-
3900 Transfers In	-	-	-	-	-
Admin DIF	76,332	551,367	3,086	2,800	2,500
420 Public Facilities DIF					
3560 Development Impact Fee	-	-	68,086	60,400	56,600
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	149,291	-	-
Public Facilities DIF	-	-	217,377	60,400	56,600
430 Fire Facilities DIF					
3560 Development Impact Fee	-	-	43,868	35,300	33,500
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	111,994	-	-
Fire Facilities DIF	-	-	155,862	35,300	33,500
440 Transportation-Roads DIF					
3560 Development Impact Fee	-	-	30,299	27,500	25,700
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,309	-	-
Trans-Roads DIF	-	-	97,608	27,500	25,700
450 Transportation-Signals DIF					
3560 Development Impact Fee	-	-	35,074	21,000	18,900
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	148,607	-	-
Trans-Signals DIF	-	-	183,681	21,000	18,900
460 Regional Parks DIF					
3560 Development Impact Fee	-	-	31,430	28,200	26,400
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	67,956	-	-
Regional Parks DIF	-	-	99,386	28,200	26,400
470 Community Center DIF					
3560 Development Impact Fee	-	-	3,055	3,300	3,000
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	4,425	-	-
Community Ctr DIF	-	-	7,480	3,300	3,000
480 Multi-purpose Trails DIF					
3560 Development Impact Fee	-	-	17,636	15,800	13,300
3800 Interest Income	-	-	-	-	-
3900 Transfers In	-	-	38,118	-	-
Multi - purpose Trails DIF	-	-	55,754	15,800	13,300
490 Library DIF					
3560 Development Impact Fee	-	-	16,027	17,100	15,600
3900 Transfers In	-	-	23,213	-	-
Library DIF	-	-	39,240	17,100	15,600

Non-General Funds

Expenditures

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
Gas Tax	2,681,300	1,167,500	1,092,886
Measure A	778,300	413,000	229,480
TDA Fund	-	-	79,626
AQMD	168,800	97,800	1,749
LMD 2006-1	-	-	262,197
CSA-22	38,900	38,900	41,972
CSA-103	172,500	200,900	214,937
CSA-142	32,000	32,000	35,898
Total Grants	1,839,300	926,900	83,006
SLESF	100,000	100,000	100,228
Admin DIF	1,700	16,600	640,065
Public Facilities DIF	71,200	84,900	57,000
Fire Facilities DIF	1,700	16,300	-
Trans-Road DIF	1,300	12,700	-
Trans-Signals DIF	1,000	9,700	-
Regional Parks DIF	1,300	13,000	-
Community Center DIF	200	1,500	-
Multi-Purpose Trails DIF	10,700	7,300	-
Library Dif	800	10,900	-
CDBG	85,000	-	-
Total Non General Funds	\$ 5,986,000	\$ 3,149,900	\$ 2,839,044

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
200	Gas Tax			
200-450-4500	Public Works			
200-450-4500-52010	Office Supplies	\$ 9,000	\$ 9,000	\$ 259
200-450-4500-52016	Reproduction		-	147
200-450-4500-52115	Contractual Services	880,000	877,600	780,118
<i>Interwest and PV Maint. for Road Maintenance and to be allocated to projects as needed</i>				
200-450-4500-52116	Professional Services	1,000	700	939
200-450-4500-52117	Legal Services	5,000	5,000	10,362
200-450-4500-53024	Solid Waste	3,000	2,100	2,578
200-450-4500-53025	Electricity	16,000	15,200	-
200-450-4500-53026	Water		-	-
200-450-4500-53027	Gas		-	-
200-450-4500-53028	Communications		-	-
200-450-4500-54060	NPDES	212,900	22,400	5,400
<i>RCFCWCD-Santa Margarita MS4 NPDES Implementation Agreement 90%-\$180,000</i>				
<i>RCFCWCD-Lake Elsinore TMDL Implementation Agreement 90%-\$24,300</i>				
<i>Regional WQCB - Santa Margarita MS4 Permit Annual Fee 90% -\$8,550</i>				
200-450-4500-59000	Transfers Out	-	180,000	231,993
<i>Repayment to Rco for Transition Year Services (\$387k + 2% est. CPI, 5 years)</i>		427,300		
<i>Cost Allocation to General Fund</i>		327,100		
Public Works/Engineering		\$ 1,881,300	\$ 1,112,000	\$ 1,031,795
200-907	Safe Sidewalks to Schools			
200-907-4500	Public Works			
200-907-4500-52117	Legal Services		-	-
Safe Sidewalks to Schools		-	-	-
200-908	Clinton Keith/I-15 Interchg 01 (TUMF Reimbursement)			
200-908-4500	Public Works			
200-908-4500-52115	Contractual Services	200,000	15,000	8,725
200-908-4500-52116	Professional Services		-	-
200-908-4500-52117	Legal Services		40,000	52,366
Clinton Keith/I-15 Interchg		200,000	55,000	61,091
200-909	Bundy Canyon/Scott Rd Widen 02 (TUMF Reimbursement)			
200-909-4500	Public Works			
200-909-4500-52115	Contractual Services	250,000	500	-
200-909-4500-52116	Professional Services		-	-
Bundy Canyon/Scott Rd Widen 02		250,000	500	-
200-910	I-15/Baxter Traf Sig 03			
200-910-4500	Public Works			
200-910-4500-52116	Professional Services	-	-	-
I-15/Baxter Traf Sig 03		-	-	-
200-911	Grand Ave Widen 04			
200-911-4500	Public Works			
200-911-4500-52115	Contractual Services	-	-	-
Grand Ave Widen 04		-	-	-
200-912	Palomar Widen 05			
200-912-4500	Public Works			
200-912-4500-52115	Contractual Services			-
200-912-4500-52116	Professional Services			-
Palomar Widen 05		-	-	-
200-913	Clinton Keith Widen 08 (TUMF Reimbursement)			
200-913-4500	Public Works			
200-913-4500-52115	Contractual Services	350,000	-	-
200-913-4500-52116	Professional Services		-	-
Clinton Keith Widen 08		350,000	-	-
Gas Tax		2,681,300	1,167,500	1,092,886

Expenditures....

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**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
201	Measure A			
201-450	Public Works/Engineering			
201-450-4500	Public Works			
201-450-4500-52115	Contractual Services	-	-	64,230
201-450-4500-59000	Transfers Out (5% of Rev for Cost Allocation)	21,300	28,000	34,624
	Public Works/Engineering	21,300	28,000	98,854
201-901	Accessibility Imp Prog			
201-901-4500	Public Works			
201-901-4500-52115	Contractual Services	20,000	20,000	498
201-901-4500-52116	Professional Services	-	-	-
	Accessibility Imp Prog	20,000	20,000	498
201-902	Roadway Safety Imp			
201-902-4500	Public Works			
201-902-4500-52115	Contractual Services	40,000	50,000	8,056
201-902-4500-52116	Professional Services	-	-	-
	Roadway Safety Imp	40,000	50,000	8,056
201-903	Slurry Seal Prog			
201-903-4500	Public Works			
201-903-4500-52115	Contractual Services	350,000	155,000	106,060
201-903-4500-52116	Professional Services	-	-	-
	Slurry Seal Prog	350,000	155,000	106,060
201-904	Traffic Signal Prog			
201-904-4500	Public Works			
201-904-4500-52115	Contractual Services	-	-	-
201-904-4500-52116	Professional Services	-	-	-
	Traffic Signal Prog	-	-	-
201-905	Unpaved Roadway			
201-905-4500	Public Works			
201-905-4500-52115	Contractual Services	100,000	33,000	8,126
201-905-4500-52116	Professional Services	-	-	-
	Unpaved Roadway	100,000	33,000	8,126
201-906	City Wide Maint Prog			
201-906-4500	Public Works			
201-906-4500-52115	Contractual Services	247,000	127,000	7,888
201-906-4500-52116	Professional Services	-	-	-
	City Wide Maint Prog	247,000	127,000	7,888
	Measure A	778,300	413,000	229,480

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
203	TDA Fund			
203-450	Public Works/Engineering			
203-450-4500	Public Works			
203-450-4500-52115	Contractual Services		-	-
203-450-4500-59000	Transfers Out		-	-
	Public Works/Engineering		-	-
203-901	Accessibility Imp Prog			
203-901-4500	Public Works			
203-901-4500-52115	Contractual Services		-	-
203-901-4500-52116	Professional Services		-	-
	Accessibility Imp Prog		-	-
203-902	Roadway Safety Imp			
203-902-4500	Public Works			
203-902-4500-52115	Contractual Services		-	-
203-902-4500-52116	Professional Services		-	-
	Roadway Safety Imp		-	-
203-903	Slurry Seal Prog			
203-903-4500	Public Works			
203-903-4500-52115	Contractual Services		-	-
203-903-4500-52116	Professional Services		-	-
	Slurry Seal Prog		-	-
203-904	Traffic Signal Prog			
203-904-4500	Public Works			
203-904-4500-52115	Contractual Services		-	-
203-904-4500-52116	Professional Services		-	-
	Traffic Signal Prog		-	-
203-905	Unpaved Roadway			
203-905-4500	Public Works			
203-905-4500-52115	Contractual Services		-	-
203-905-4500-52116	Professional Services		-	-
	Unpaved Roadway		-	-
203-906	City Wide Maint Prog			
203-906-4500	Public Works			
203-906-4500-52115	Contractual Services		-	-
203-906-4500-52116	Professional Services		-	-
	City Wide Maint		-	-
203-917	Safe Sidewalks to Schools SB821 Phase 1			
203-917-4500	Public Works			
203-917-4500-52016	Reproduction		-	49
203-917-4500-52115	Contractual Services		-	78,300
203-917-4500-52117	Legal Services		-	960
203-917-4500-54060	NPDES		-	317
	Safe Sidewalks to Schools SB821 Phase 1		-	79,626
	TDA Fund		-	79,626
210	AQMD			
210-450	Public Works/Engineering			
210-450-4500	Public Works			
210-450-4500-52115	Contractual Services	167,000	97,000	-
210-450-4500-52116	Professional Services		-	-
210-450-4500-59000	Transfers Out	1,800	800	1,749
	AQMD	168,800	97,800	1,749

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type			Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
250	Park Assessment	LMD 2006-1			
250-410	General Government				
250-410-4610	Community Services				
250-410-4610-52010	Office Supplies			-	-
250-410-4610-52020	Legal Notices			-	1,131
250-410-4610-52115	Contractual Services			-	18,578
250-410-4610-52116	Professional Services			-	17,070
250-410-4610-52117	Legal Services			-	53,744
	Community Services			-	90,522
250-410-4611	O'Brien Park				
250-410-4611-52010	Office Supplies			-	4,369
250-410-4611-52115	Contractual Services			-	57,034
250-410-4611-53020	Telephone			-	426
250-410-4611-53025	Electricity			-	25,572
250-410-4611-53026	Water			-	30,424
250-410-4611-53028	Communications			-	-
	O'Brien Park			-	117,825
250-410-4612	Heritage Park				
250-410-4612-52010	Office Supplies			-	520
250-410-4612-52115	Contractual Services			-	19,835
250-410-4612-53020	Telephone			-	-
250-410-4612-53025	Electricity			-	400
250-410-4612-53026	Water			-	6,174
250-410-4612-53028	Communications			-	-
	Heritage Park			-	26,930
250-410-4613	Windsong Park				
250-410-4613-52010	Office Supplies			-	550
250-410-4613-52115	Contractual Services			-	17,120
250-410-4613-53020	Telephone			-	-
250-410-4613-53025	Electricity			-	305
250-410-4613-53026	Water			-	8,946
250-410-4613-53028	Communications			-	-
	Windsong Park			-	26,921
	LMD 2006-1		-	-	262,197
251	LLMD 89-1C				
251-410	General Government				
251-410-4610	Community Services				
251-410-4610-52115	Contractual Services			-	-
251-410-4610-52117	Legal Services			-	-
	General Government		-	-	-
251-450	Public Works/Engineering				
251-450-4502	Street Lights				
251-450-4502-52010	Office Supplies			-	-
251-450-4502-52020	Legal Notices			-	-
251-450-4502-52115	Contractual Services			-	-
251-450-4502-52116	Professional Services			-	-
251-450-4502-53025	Electricity			-	168
251-450-4502-53026	Water			-	-
251-450-4502-53028	Communications			-	-
	Public Works/Engineering			-	168
	LLMD 89-1C			-	168

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
252	CSA-22			
252-410	General Government			
252-410-4601	Landscape			
252-410-4601-52010	Office Supplies		-	-
252-410-4601-52115	Contractual Services		-	-
252-410-4601-53025	Electricity		-	-
252-410-4601-53028	Communications		-	-
	Landscape		-	-
252-410-4610	Community Services			
252-410-4610-52010	Office Supplies		-	-
252-410-4610-52020	Legal Notices		-	25
252-410-4610-52115	Contractual Services		-	3,004
252-410-4610-53025	Electricity		-	-
252-410-4610-53028	Communications		-	-
	General Government		-	3,029
252-450	Public Works/Engineering			
252-450-4500	Public Works			
252-450-4500-53025	Electricity		-	-
	Public Works		-	-
252-450-4502	Street Lights			
252-450-4502-52010	Office Supplies		-	-
252-450-4502-52115	Contractual Services	2,900	2,900	2,649
252-450-4502-52116	Professional Services		-	-
252-450-4502-53025	Electricity	36,000	36,000	36,294
252-450-4502-53026	Water		-	-
252-450-4502-53028	Communications		-	-
	Public Works/Engineering	38,900	38,900	38,943
	CSA-22	38,900	38,900	41,972

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
253	CSA-103			
253-410	General Government			
253-410-4601	Landscape			
253-410-4601-52010	Office Supplies		-	645
253-410-4601-52115	Contractual Services	1,100	1,200	12,518
253-410-4601-53025	Electricity		-	-
253-410-4601-53026	Water	6,000	3,300	4,728
253-410-4601-53028	Communications		-	-
	Landscape	7,100	4,500	17,890
253-410-4610	Community Services			
253-410-4610-52010	Office Supplies		-	-
253-410-4610-52020	Legal Notices		-	25
253-410-4610-52115	Contractual Services	3,400	4,500	16,020
253-410-4610-53025	Electricity		-	-
253-410-4610-53026	Water		-	-
253-410-4610-53028	Communications		-	-
	Community Services	3,400	4,500	16,045
253-450	Public Works/Engineering			
253-450-4500	Public Works			
253-450-4500-53025	Electricity		-	-
	Public Works		-	-
253-450-4501				
253-450-4501-52115	Contractual Services		-	-
253-450-4501-53026	Water		-	-
	Total		-	-
253-450-4502	Street Lights			
253-450-4502-52010	Office Supplies		-	-
253-450-4502-52115	Contractual Services	22,000	21,900	10,512
253-450-4502-52116	Professional Services	-	1,500	-
253-450-4502-53025	Electricity	140,000	168,500	170,490
253-450-4502-53026	Water		-	-
253-450-4502-53028	Communications		-	-
	Public Works/Engineering	162,000	191,900	181,002
	CSA-103	172,500	200,900	214,937

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
254	CSA-142			
254-410	General Government			
254-410-4601	Landscape			
254-410-4601-52010	Office Supplies		-	-
254-410-4601-52115	Contractual Services		-	-
254-410-4601-53025	Electricity		-	-
254-410-4601-53026	Water		-	-
254-410-4601-53028	Communications		-	-
	Landscape		-	-
254-410-4610	Community Services			
254-410-4610-52010	Office Supplies		-	-
254-410-4610-52020	Legal Notices		-	25
254-410-4610-52115	Contractual Services	4,000	4,000	4,779
254-410-4610-53025	Electricity		-	-
254-410-4610-53026	Water		-	-
254-410-4610-53028	Communications		-	-
	General Government	4,000	4,000	4,804
254-450	Public Works/Engineering			
254-450-4500	Public Works			
254-450-4500-52115	Contractual Services		-	-
254-450-4500-53025	Electricity		-	-
	Public Works		-	-
254-450-4502	Street Lights			
254-450-4502-52010	Office Supplies		-	-
254-450-4502-52115	Contractual Services		-	2,753
254-450-4502-52116	Professional Services		-	-
254-450-4502-53025	Electricity	28,000	28,000	28,340
254-450-4502-53026	Water		-	-
254-450-4502-53028	Communications		-	-
	Street Lights	28,000	28,000	31,094
	Public Works/Engineering	28,000	28,000	31,094
	CSA-142	32,000	32,000	35,898

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
280	Grants			
280-410	General Government			
280-410-4200	Administrative Services			
280-410-4200-52010	Office Supplies		-	-
280-410-4200-52115	Contractual Services		-	-
280-410-4200-52116	Professional Services		8,000	-
280-410-4200-58110	Hardware/Software		15,000	-
	Administrative Services		23,000	-
280-410-4610	Community Services			
280-410-4610-52010	Office Supplies		8,200	1,258
280-410-4610-52115	Contractual Services		4,400	-
280-410-4610-52116	Professional Services		4,200	1,075
	Community Services		16,800	2,333
280-410	General Government		39,800	2,333
280-430-4310	Community Development			
280-430-4310 Building & Safety				
280-430-4310-52010	Office Supplies		-	-
280-430-4310-52115	Contractual Services		-	-
280-430-4310-52116	Professional Services		5,000	-
280-430-4310-58110	Hardware/Software		17,000	-
	Total Building and Safety		22,000	-
280-430	Total Community Development		22,000	-
280-450	Public Works/Engineering			
280-450-4500	Public Works			
280-450-4500-52010	Office Supplies		-	-
280-450-4500-52115	Contractual Services		-	-
280-450-4500-52116	Professional Services		-	-
	Public Works/Engineering		-	-
280-907	Safe Sidewalks to Schools (Fed sr2s Caltrans)			
280-907-4500	Public Works			
280-907-4500-52010	Office Supplies		100	-
280-907-4500-52016	Reproduction		-	481
280-907-4500-52020	Legal Notices		500	637
280-907-4500-52115	Contractual Services	503,900	527,300	33,061
280-907-4500-52116	Professional Services		-	-
280-907-4500-52117	Legal Services		2,000	3,569
280-907-4500-58120	Right of Way Acquisition		60,000	-
	Safe Sidewalks to Schools	503,900	589,900	37,748

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
280-914	Street Light Replacement			
280-914-4500	Public Works			
280-914-4500-52012	Departmental Supplies		7,000	-
280-914-4500-52020	Legal Notices		100	-
280-914-4500-52115	Contractual Services	88,000	39,000	1,080
Street Light Replacement		88,000	46,100	1,080
280-915	Storm Event-Jan 2010			
280-915-4500	Public Works			
280-915-4500-52012	Departmental Supplies		100	-
280-915-4500-52115	Contractual Services		-	845
Storm Event-Jan 2010			100	845
280-916	Storm Event-Dec 2010			
280-916-4500	Public Works			
280-916-4500-52012	Departmental Supplies		100	-
280-916-4500-52115	Contractual Services		200	19,947
Storm Event-Dec 2010			300	19,947
280-917	Safe Sidewalks to Schools SB821 Phase 1			
280-917-4500	Public Works			
280-917-4500-52016	Reproduction		100	-
280-917-4500-52115	Contractual Services	323,500	54,400	-
280-917-4500-52117	Legal Services		-	-
280-917-4500-54060	NPDES		-	-
Safe Sidewalks to Schools SB821 Phase 1		323,500	54,500	-
280-919	Safe Sidewalks to Schools SB821 Phase 2			
280-919-4500	Public Works			
280-919-4500-52016	Reproduction		-	-
280-919-4500-52020	Legal Notices		-	-
280-919-4500-52115	Contractual Services	515,600	100	-
280-919-4500-52117	Legal Services		-	-
280-919-4500-54060	NPDES		-	-
Safe Sidewalks to Schools SB821 Phase 2		515,600	100	-
280-920	Safe Sidewalks to Schools SB821-Grand			
280-920-4500	Public Works			
280-920-4500-52016	Reproduction		-	-
280-920-4500-52020	Legal Notices		-	-
280-920-4500-52115	Contractual Services	268,000	200	-
280-920-4500-52117	Legal Services		-	-
280-920-4500-54060	NPDES		-	-
Safe Sidewalks to Schools SB821-Grand		268,000	200	-

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
280-921 Traffic Signal Improvement-Hidden Springs/Clinton Keith				
280-921-4500 Public Works				
280-921-4500-52016 Reproduction			-	-
280-921-4500-52020 Legal Notices			-	-
280-921-4500-52115 Contractual Services		99,000	2,500	-
280-921-4500-52117 Legal Services			-	-
280-921-4500-54060 NPDES			-	-
Traffic Signal Hidden Springs/Clinton Keith		99,000	2,500	-
280-950 Homeland Sec Grant Prog-FY11				
280-950-4610 Community Services				
280-950-4610-52010 Office Supplies			3,500	-
280-950-4610-52016 Reproduction			-	-
280-950-4610-52116 Professional Services			-	-
Homeland Sec Grant Prog-FY11			3,500	-
280-951 Homeland Sec Grant Prog-FY10				
280-951-4610 Community Services				
280-951-4610-52010 Office Supplies			1,700	1,326
280-951-4610-52016 Reproduction			-	-
280-951-4610-52116 Professional Services			1,000	-
Homeland Sec Grant Prog-FY10			2,700	1,326
280-952 Homeland Sec Grant Prog-				
280-952-4610 Community Services				
280-952-4610-52010 Office Supplies		8,200	2,300	-
280-952-4610-52113 Travel		-	10,100	879
280-952-4610-52116 Professional Services		22,900	2,400	-
Homeland Sec Grant Prog		31,100	14,800	879
280-953 EMPG FY10				
280-953-4610 Community Services				
280-953-4610-52010 Office Supplies		5,200	148,400	17,800
280-953-4610-52016 Reproduction			-	888
280-953-4610-52113 Travel			-	159
EMPG FY10		5,200	148,400	18,848
280-954 Homeland Sec Grant Prog - FY 11				
280-954-4610 Community Services				
280-954-4610-52010 Office Supplies			2,000	-
280-954-4610-52016 Reproduction			-	-
280-954-4610-52113 Travel		5,000	-	-
Homeland Security Grant FY 2011		5,000	2,000	-
Total Grants		1,839,300	926,900	83,006

**FY 2012-13
Proposed Budget
Expenditures**

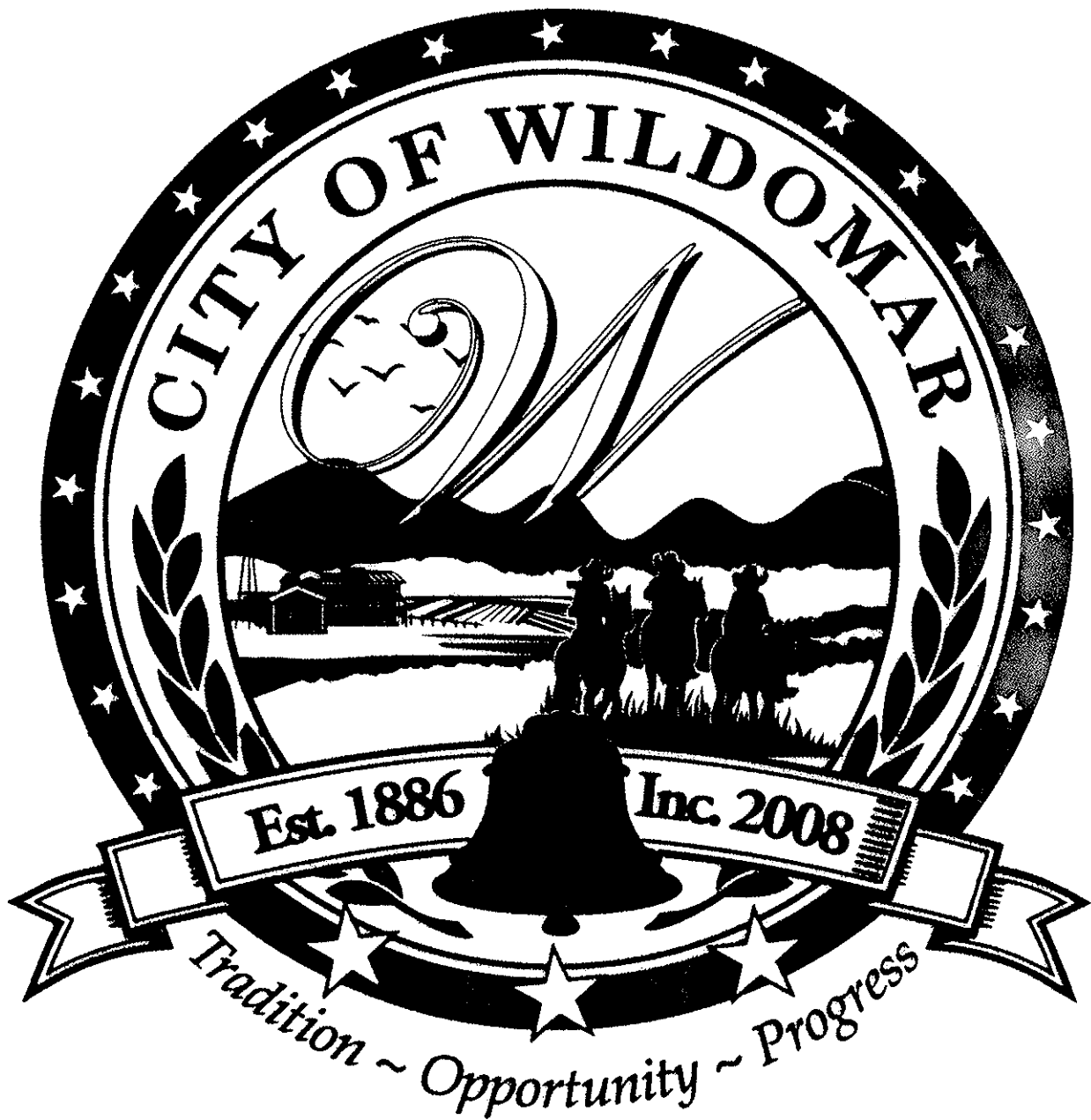
Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
281 SLESF (COPS Grant)				
281-460	Public Safety			
281-460-4700	Police			
281-460-4700-52115	Contractual Services		-	-
281-460-4700-52116	Professional Services		-	-
281-460-4700-59000	Transfers Out	100,000	100,000	100,228
SLESF		100,000	100,000	100,228
Development Impact Fee Funds (DIF)				
410 Admin DIF				
410-410	General Government			
410-410-4300	Community Dev Admin			
410-410-4300-52010	Office Supplies		-	7
410-410-4300-52020	Legal Notices		-	270
410-410-4300-52115	Contractual Services		-	-
410-410-4300-52116	Professional Services	1,500	800	-
410-410-4300-52117	Legal Services		-	-
410-410-4300-59000	Transfers Out	200	15,800	639,787
Community Dev Admin		1,700	16,600	640,065
Admin DIF		1,700	16,600	640,065
420 Public Facilities DIF				
420-410	General Government			
420-410-4300	Community Dev Admin			
420-410-4300-52116	Professional Services		18,600	-
420-410-4300-59000	Transfers Out (CA and 37.3% of Debt Service=\$68,400)	71,200	66,300	57,000
Community Dev Admin		71,200	84,900	57,000
Public Facilities DIF		71,200	84,900	57,000
430 Fire Facilities DIF				
430-410	General Government			
430-410-4300	Community Dev Admin			
430-410-4300-52116	Professional Services		10,900	-
430-410-4300-59000	Transfers Out	1,700	5,400	-
Community Dev Admin		1,700	16,300	-
Fire Facilities DIF		1,700	16,300	-
440 Trans-Roads DIF				
440-410	General Government			
440-410-4300	Community Dev Admin			
440-410-4300-52116	Professional Services		8,500	-
440-410-4300-59000	Transfers Out	1,300	4,200	-
Community Dev Admin		1,300	12,700	-
Trans-Road DIF		1,300	12,700	-

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
450	Trans-Signals DIF			
450-410	General Government			
450-410-4300	Community Dev Admin		6,500	-
450-410-4300-52116	Professional Services		3,200	-
450-410-4300-59000	Transfers Out	1,000		
	Community Dev Admin	1,000	9,700	-
	Trans-Signals DIF	1,000	9,700	-
460	Regional Parks DIF			
460-410	General Government			
460-410-4300	Community Dev Admin		8,700	-
460-410-4300-52116	Professional Services		4,300	-
460-410-4300-59000	Transfers Out	1,300		
	Community Dev Admin	1,300	13,000	-
	Regional Parks DIF	1,300	13,000	-
470	Community Ctr DIF			
470-410	General Government			
470-410-4300	Community Dev Admin		1,000	-
470-410-4300-52116	Professional Services		500	-
470-410-4300-59000	Transfers Out	200		
	Community Dev Admin	200	1,500	-
	Community Center DIF	200	1,500	-
480	Multipurpose Trails DIF			
480-410	General Government			
480-410-4300	Community Dev Admin		4,900	-
480-410-4300-52116	Professional Services (CS Mgr)	10,000	2,400	-
480-410-4300-59000	Transfers Out	700		
	Community Dev Admin	10,700	7,300	-
	Multi-Purpose Trails DIF	10,700	7,300	-
490	Library- DIF			
490-410	General Government			
490-410-4300	Community Dev Admin		8,300	-
490-410-4300-52116	Professional Services		2,600	-
490-410-4300-59000	Transfers Out	800		
	Library Dif	800	10,900	-

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type	Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
Community Development Block Grants			
TBD-410-4610 Community Services			
TBD-410-4610-52010 Office Supplies			
TBD-410-4610-52115 Contractual Services (CS Mgr)	10,000		
TBD-410-4610-52116 Professional Services			
Community Services	10,000	-	-
TBD-410 General Government	10,000		-
TBD-430-4310 Community Development			
TBD-430-4310 Code Enforcement			
TBD-430-4310-52010 Office Supplies			
TBD-430-4310-52115 Contractual Services (Interwest)	75,000		
TBD-430-4310-52116 Professional Services			
TBD-430-4310-58110 Hardware/Software			
Code Enforcement	75,000	-	-
CDBG	85,000	-	-



Wildomar Cemetery District

Proposed FY 2012-13 Budget

May 9, 2012

RESOLUTION NO. 2012-____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
WILDOMAR CEMETERY DISTRICT AUTHORIZING AN
ADOPTION OF THE FY 2012-13 BUDGETED REVENUES
AND EXPENSES.**

WHEREAS, the Board of Trustees have reviewed the proposed Fiscal Year 2012-13 Budget, and held a Public Hearing regarding the adoption of the budgets on May 9, 2012, as listed below:

Wildomar Cemetery District Operations Revenue	\$	254,800
Wildomar Cemetery District Operations Expenses	\$	222,100
Wildomar Cemetery District Operations Capital	\$	16,000
Wildomar Cemetery District Endowment Fund	\$	6,000

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Wildomar Cemetery District Fiscal Year 2012-13 Budgets, as specified in the Staff Report and Budget Documents are hereby adopted.

PASSED, APPROVED, AND ADOPTED this 9th day of May 2012, by the following vote:

Ben Benoit, Board of Trustees Chairman

ATTEST:

Debbie Lee, District Clerk

Tom Jex, District Attorney

Wildomar Cemetery District

Department Information

Fiscal Year 2012/13

Overview of Department

Although the cemetery of over 100 years old, It formally became a district within the County of Riverside in 1955. The primary source of revenue comes from a small percentage of property taxes from parcels within the district. The district does not include all of the Wildomar City limits and does include some of the unincorporated county area of Lakeland Village. City of Wildomar residents outside of this Cemetery district are in the Elsinore or Murrieta Cemetery Districts. The district performs about 30 burials a year and is available from 7:00 am to 3:00 pm Monday thru Friday. The cemetery grounds are easily accessible after these hours and on weekends. The organization is public and serves at the pleasure of the residents of the district. Policy direction is provided by the Board of Trustees (5).

The Board is supported by the General Manager and advised by the District's Attorney, who implement the Board's policy directions. After several months of discussion and administrative process, the District became a Subsidiary District of the City of Wildomar on

Accomplishments of Fiscal Year 2011/12

Successfully transitioned to merge with the City of Wildomar.

Provided over 25 interment services.

Hosted a Memorial Day event with over 500 attendees.

Reduced costs as the new board of Trustees votes to decline per meeting stipends and cuts scheduled meeting frequency by 50%.

Revised Fiscal Policies, Controls and Engaged External Auditors with Government Accounting Experience.

Department Goals for FY 2012/13

Complete Organizational Transition

Maintain Grounds to Community Standards

Maximize use of equipment through effective maintenance

Complete Master Plan for Facilities and Fencing

Upgrade Website

Provide an Information Kiosk and Increased areas for reflection.

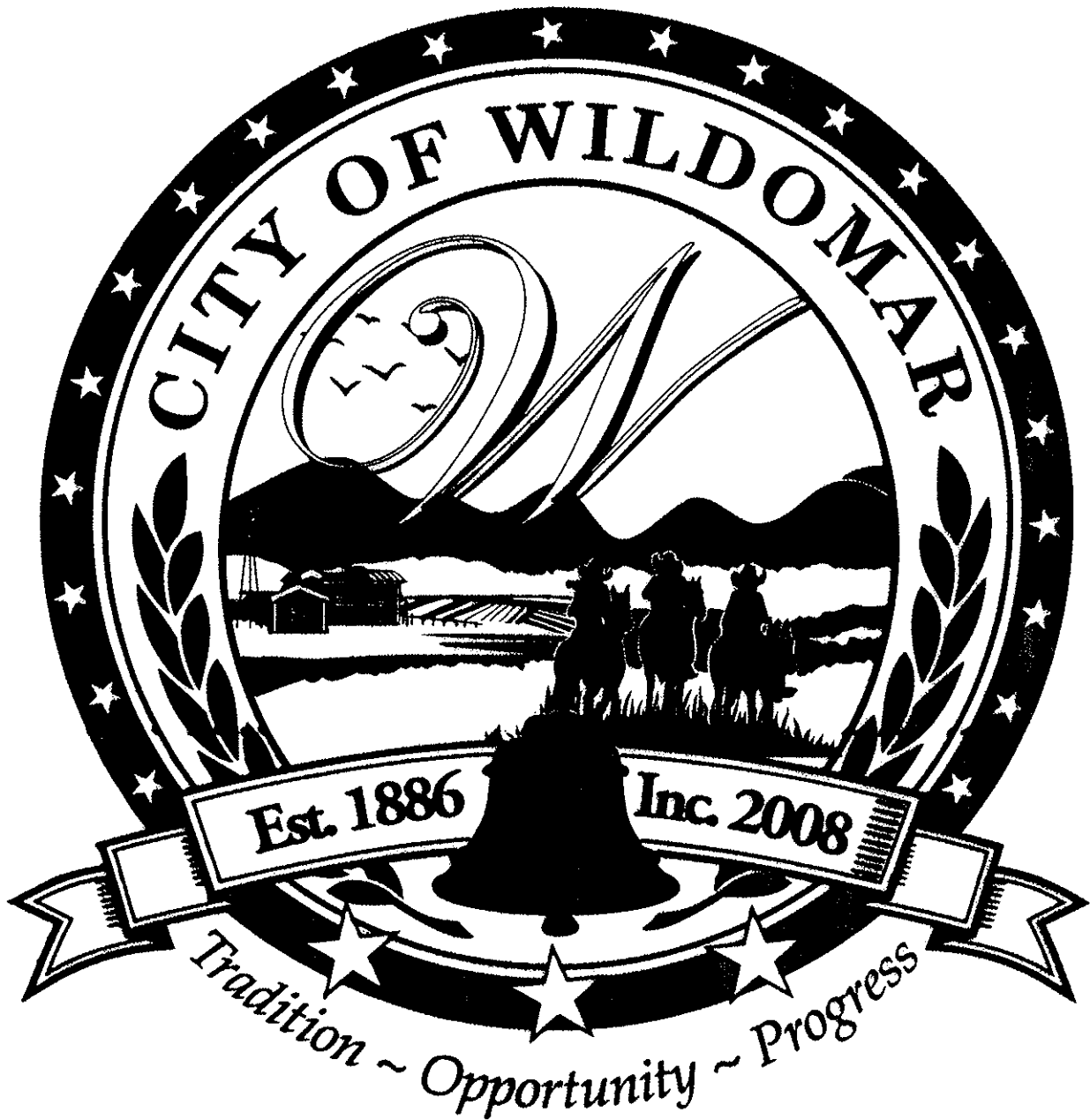
Wildomar Cemetery District
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2011-12 Adjusted Budget	FY 2012-13 Proposed Budget
300 Wildomar Cemetery District		
3104 Pass Through Payment	\$ -	\$ -
3105 Property Tax-Secured	200,000	205,000
3106 Property Tax-Unsecured	15,000	1,700
3107 Property Tax-Prior Year	1,000	1,000
3108 Property Tax-HOPTR	900	900
XXXX Property Tax-Prior Supplemental	100	100
XXXX CA Mandated Reimbursement	500	500
3536 Endowment	-	-
3800 Interest Income - Investments	1,400	1,400
3800 Interest Income- Endowment	200	200
3850 Miscellaneous Income	73,000	50,000
3900 Transfers in	1,208,800	-
Wildomar Cemetery District	\$ 1,500,900	\$ 260,800

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
300-470-4725-51001 Salaries		\$ 72,000	\$ 72,700	\$ -
300-470-4725-51150 PERS Retirement		17,900	15,000	-
300-470-4725-51155 Social Security		-	4,200	-
300-470-4725-51160 Medicare		1,000	1,000	-
300-470-4725-51162 FUI		100	-	-
300-470-4725-51164 SUI		100	-	-
300-470-4725-51200 Medical Ins.		24,000	24,000	-
300-470-4725-51201 Dental Ins.		2,800	2,800	-
300-470-4725-51202 Vision Ins.		2,000	2,000	-
300-470-4725-51204 Life Ins.		-	-	-
300-470-4725-51205 STD & LTD Ins.		-	-	-
300-470-4725-51207 General Liab Premium		500	500	0
300-470-4725-51208 Other Ins Premium		-	-	-
300-470-4725-52010 Office Supplies		1,200	9,600	-
Supplies \$100/month				
300-470-4725-52012 Departmental Supplies		8,200	20,400	0
Vases - \$1,000				
Polyguard Containers - \$5,000				
Fuel for Equipment (\$100/mo (20 gal each vehicle)				
Sprinkler Upgrade Program (\$1,000)				
300-470-4725-52016 Reproduction		100	-	-
300-470-4725-52020 Legal Notices		-	-	-
300-470-4725-52100 Memberships/Dues		200	1,400	-
300-470-4725-52105 Meetings/Conferences		200	-	-
300-470-4725-52110 Training		200	-	-
300-470-4725-52113 Travel		200	-	-
300-470-4725-52115 Contractual Services		1,300	900	-
Weed Spraying - \$500				
Alarm Services - \$800				
300-470-4725-52116 Professional Services		73,300	58,900	-
City Administrative Support (\$4,000 / mo)				
LSL External Auditors \$3,600				
Accounting Support (4hrs/wk x 52 wks x \$80/hrs) = \$16,640				
Master Plan Study (\$5,000)				
300-470-4725-52117 Legal Services		2,700	6,000	-
Agenda, Contract Review (1 hour/mo @ \$225/hr = \$2700)				
300-470-4725-53020 Telephone		2,100	1,800	-
300-470-4725-53024 Solid Waste		1,500	1,500	-
300-470-4725-53025 Electricity		1,800	1,800	-
300-470-4725-53026 Water		12,000	16,500	-
300-470-4725-53027 Gas		-	-	-
300-470-4725-54010 Uniforms		1,900	1,900	-
Cintas \$35/wk x 52 wks = \$1,820				
300-470-4725-56013 Bldg Maint/Repair		500	7,500	-
300-470-4725-56015 Prop/Equip Rental		-	1,400	-
300-470-4725-58000 Miscellaneous (Mower)		10,000	-	-
300-470-4725-58110 Hardware/Software		300	10,000	-
Total Cemetery Operations		\$ 238,100	\$ 261,800	\$ -



CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #3.1
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Mayor and City Council Members
FROM: Tim D’Zmura, Public Works Director
SUBJECT: Clinton Keith Interchange Construction Project Update

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council receive and file the report.

BACKGROUND:

Attached is the monthly report for the Clinton Keith Interchange Construction Project.

Submitted by:
Tim D’Zmura
Director of Public Works

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

Monthly report



I-15 CLINTON KEITH WIDENING PUBLIC OUTREACH- **STATUS UPDATE/SCHEDULE**



PREPARED FOR CITY OF WILDOMAR- CITY COUNCIL

Public Outreach Update provided by Green Com/Karlie Gray

Project Updates:

- Full freeway nighttime closures anticipated at the end of May to mid-June. Approximately 4-nights, two N/B and two S/B for bridge demolition to begin work on the structure. Notices will be prepared and updates will be made via all media resources.
- In process of determining location for placement of cameras.

Upcoming Events/Established Meetings:

- Taskforce- Will reoccur 1st Monday's monthly 9am. Next meeting 5/7/12. Attendees included: Hospital, Fire, PD, AMR, CHP, School District- Transportation
- Business Coordination- 2nd Monday's monthly beginning 9am. Next meeting 6/11/12.
- Community Meetings- 4th Wednesday 6:30pm. Next meeting 5/23/12.
- Contractors/CM Meeting- Weekly, every Monday at 9:30am.
- Attended Meeting with Southwest Healthcare System (Hospital) 5/2/12.

Project Collateral:

- Green Com coordinating with Hospital to provide Handouts & Project 'roll up'/displays for use throughout. Also, providing 'Emergency Access Passes' to trauma doctors and necessary staff to be able to access bridge throughout duration of construction. Safety # 1 Priority.

Project Web PAGE and Social Media:

- Facebook - www.facebook.com/clintonkeithic - Active. Currently 72 'likes'/followers.
- Twitter - www.twitter.com/clintonkeithic - Active. Currently only 9 following. Hoping to up this number when construction starts.
- Web page on RCProjects.org - www.rcprojects.org/clintonkeith

Public Inquiries:

- [1-877-672-7765](tel:1-877-672-7765) which will translate to 1-877-6-RC-PROJ.



May 3, 2012



I-15 CLINTON KEITH WIDENING PUBLIC OUTREACH- **STATUS UPDATE/SCHEDULE**



Construction Update provided by Hill Int'l/Sean Rouhani

WORK DONE THIS PAST WEEK:

- Contractor completed grinding and paving the median shoulder at NB I-15 on 4/24 and 4/27
- The lane closures started at 8 PM to 10 PM closing lane #1, and 10 PM to 5 AM closing both lanes #1 and 2. Friday closures started at 9PM and 2 lanes were taken at 11 PM.
- Reviewed various submittals
- Notified all agencies in regards to our work plan
- Attended weekly construction meeting
- Contractor continued excavating footing at bent #2 for column casing placement.
- Work was canceled on 4/25 and 4/26 due to rainy condition

WORK SCHEDULED FOR NEXT WEEK:

- Contractor will Continue to submit various submittals for approval
- Contractor will start grinding and paving medial shoulder at SB direction starting 4/30/12
- Contractor will continue implementing the approved project SWPPP
- Go over the work plan
- Coordinate inspection
- Work on project CPM
- Review various submittals and RFI's
- Continued coordination with the contractor
- Continue footing excavation for Bent #2 at the Right Bridge Widening

COMMENTS:

The ¾ inch type C asphalt was approved to be used; however the contractor used TYP A mix. This mix is still an approved mix design by Caltrans. I notified the contractor to use Type C for the SB until I clarify this issue. AC mix submitted by the contractor did not pass the Lab test. (1 inch and ½ inch mix both). There was 2 night closure on 4/24, and 4/27 on I-15 NB.

Project Start Date: 4/2/12

Percent Completion: 5%

Estimated Completion Date: 7/1/13



May 3, 2012



I-15 CLINTON KEITH WIDENING PUBLIC OUTREACH- **STATUS UPDATE/SCHEDULE**



PROJECT PHOTOS



May 3, 2012

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #3.2
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Mayor and City Council Members

FROM: Tim D'Zmura, Public Works Director

SUBJECT: Draft Five-Year Capital Improvement Program (FY 2012/13 to 2016/17)

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council take the following action:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE FIVE-YEAR MEASURE A
EXPENDITURE PLAN FOR FISCAL YEARS 2012/13 TO 2016/17

2. Review the Draft Capital Improvement Program and its related FY 12/13 budget.

DISCUSSION:

Draft Capital Improvement Program (CIP) and Measure A

The City of Wildomar CIP is a five-year planning tool that identifies anticipated capital improvements and their funding sources from fiscal years 2012/2013 through 2016/2017. The CIP does not appropriate funds, but rather, it functions as a budgeting and planning tool which supports actual appropriations that are made through adoption of the budget.

CIP programs and projects are dedicated to enhancing accessibility and safety throughout the City by targeting various improvements. The Projects in the CIP are funded through a variety of federal, state and local funds. The Measure A Expenditure Plan finances a large majority of these projects/programs and both plans are updated annually as required by State law.

The City of Wildomar's CIP projects/programs and the associated funding/revenue sources are primarily financed by four sources—Measure A, Transportation Uniform Mitigation Fee, AB 2766, and Grants. Each is discussed in further detail in the following sections.

Measure A

In 1988, Riverside County voters approved Measure A, a half-cent sales tax increase to pay for transportation-related infrastructure improvements. Measure A funds six programs in Wildomar as described in Table 1: Measure A Forecasted Expenditures. For Fiscal Year 2012/2013, Staff is proposing several one time expenditures. These one time expenditures are for the development of a pavement management program, drainage master plan, and Bundy Canyon Road maintenance, and Cottonwood Canyon Road drainage improvements.

Table 1: Measure A Forecasted Expenditures

Fund Name	Forecast 2012/2013	Forecast 2013/2014	Forecast 2014/2015	Forecast 2015/2016	Forecast 2016/2017	Five Year Total
TOTAL REVENUE - MEASURE A	\$ 1,207,470	\$425,000	\$438,000	\$451,000	\$465,000	\$2,986,470
Public Works Cost Allocation	\$59,457	\$34,000	\$35,040	\$36,080	\$37,200	\$201,777
Accessibility Improvements	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Road Safety Improvements	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Slurry Seal & Overlay Program	\$350,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,350,000
Roadway Improvements to Unpaved Roads & Drainage	\$100,000	\$33,000	\$33,000	\$33,000	\$33,000	\$232,000
Citywide Maintenance Program	\$247,000	\$127,000	\$127,000	\$127,000	\$127,000	\$755,000
TOTAL EXPENDITURES - MEASURE A	\$816,457	\$504,000	\$505,040	\$506,080	\$507,200	\$2,838,777

*This figure reflects anticipated \$794,470 unexpended Measure A revenue from prior years plus \$413,000 projected FY 2012/13 Measure A Revenue.

The RCTC is the agency charged with making sure the projects and programs voters wanted became a reality. In 2002, voters approved an extension of Measure A until 2039. As such, Measure A sets forth a long term plan for transportation improvements that would help ensure mobility in Riverside County.

Both the 1988 and 2002 Measure A Ordinances require each recipient of local streets and road monies to annually provide to RCTC a five-year plan on how those funds are to be expended in order to receive its Measure A disbursement.

City staff has prepared the attached resolution which articulates Council approval and also authorizes the Public Works Director to make administrative changes as needed (per RCTC's staff request). This is needed throughout the Fiscal Year because actual Measure A revenues "realized" will not match exactly with the projections identified in this report. Therefore, administrative program adjustments are anticipated. In addition, the Measure A plan must reflect the Council's adopted FY 12/13 budget and the Public Works Director is further authorized to make adjustments to the plan, following Council adoption of the FY 12/13 budget which is anticipated in June 2012.

Transportation Uniform Mitigation Fee (TUMF)

TUMF are designated for transportation system improvements to address the impacts of new growth and growth on regional transportation infrastructure. Within the City's boundaries, Wildomar has three projects funded under TUMF, and they are described in Table 2: TUMF Expenditures.

Table 2: TUMF Expenditures

Fund Name	Forecast 2012/2013	Forecast 2013/2014	Forecast 2014/2015	Forecast 2015/2016	Forecast 2016/2017	Five-Year Total
TOTAL REVENUE – TUMF	\$600,000	\$500,000	\$900,000-	\$ -	\$ -	\$2,000,000
Clinton Keith Road Widening (I-15 to Copper Craft)	\$350,000		\$400,000			\$750,000
Bundy Canyon/Scott Road (I-15 to Sunset Road)	\$250,000	\$500,000	\$500,000			\$1,250,000
Clinton Keith/I-15 Interchange (Nov 2010 reimbursement agreement between City & County)	\$200,000					
TOTAL EXPENDITURES - TUMF	\$600,000	\$500,000	\$900,000	\$ -	\$ -	\$2,000,000

AB 2766 (air quality)

AB 2766 provides for the collection of additional motor vehicle registration fees to fund various air pollution efforts. Wildomar only has one program under this funding classification, the Unpaved Roadway Program, as show below in Table 3: AB 2766 Expenditures.

Table 3: AB 2766 Expenditures

Fund Name	Forecast 2012/2013	Forecast 2013/2014	Forecast 2014/2015	Forecast 2015/2016	Forecast 2016/2017	Five- Year Total
TOTAL REVENUE – AB 2766	\$167,000*	\$34,000	\$34,000	\$34,000	\$34,000	\$ 303,000
Unpaved Roadway Program	\$167,000	\$34,000	\$34,000	\$34,000	\$34,000	\$303,000
TOTAL EXPENDITURES – AB 2766	\$167,000	\$34,000	\$34,000	\$34,000	\$34,000	\$303,000

*This figure represents \$133,000 in previous year unexpended revenue and \$34,000 in FY 12/13 projected revenue.

Carryover Grant Projects

Wildomar's CIP includes projects which are funded by competitive grants secured in past years. These projects and their grant funding amounts are listed below in Table 3. These projects are all actively being worked on, and therefore, will continue to be reflected in the 5-year CIP.

Table 4: Existing Grant Projects

Existing Grant Projects	Approved Grant Amount	Unexpended Amount Re-budgeted for FY 12/13
Safe Sidewalks to School Phase I - Wildomar/Reagan Elementary - SB 821	\$91,000	\$66,776
Safe Sidewalks to School Phase I- Wildomar/Reagan Elementary - SR2S Caltrans	\$499,000	\$256,755
Sidewalk Improvement Project Phase 2 – Reagan ES/Elsinore High - SB 821	\$285,250	\$240,590
Sidewalk Improvement Project Phase 2 – Reagan ES/Elsinore High - SR2S Caltrans	\$275,000	\$275,000
LED Light Replacement Project - California Energy Commission	\$134,140	\$88,023
Clinton Keith/Hidden Springs Intersection Project	\$99,000	\$99,000
Sidewalk Safety Improvement Project - Davis Brown Middle/Wildomar Elem - SB 821	\$268,030	\$268,030
Collier Elementary Sidewalk Project - Federal SR2S Caltrans	\$503,900	\$503,900
TOTAL	\$2,155,320	\$1,798,074

In Summary, this is an information item for the Council review as part of the development of the CIP and initial budget figures for Measure A Programs. The next steps will be Planning Commission approval of the CIP and Council consideration of the CIP and related FY 12/13 budget.

FISCAL IMPACT:

All funds and expenditures identified beyond FY 2012/13 have no direct fiscal impact because the CIP it is not a financial commitment by Council, but rather a planning/forecasting tool. The CIP proposes no expenditure of General Fund revenue for capital projects.

Submitted by:
Tim D'Zmura
Public Works Director

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

Resolution Approving the 5-Year Measure Expenditure Plan

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE FIVE-YEAR MEASURE A EXPENDITURE PLAN
FOR FISCAL YEARS 2012/13 TO 2016/17

WHEREAS, the 2002 Measure A Ordinances require each recipient of local streets and roads monies to annually provide to the Riverside County Transportation Commission ("RCTC") a five-year Expenditure Plan on how those funds are to be expended in order to receive its Measure A disbursements; and

WHEREAS, the City of Wildomar ("City") has prepared the required Five-Year Measure A Expenditure Plan for Local Streets and Roads for Fiscal Years 2012/13 to 2016/17 as identified in the Staff Report for the May 9th, 2012 City Council meeting; and

WHEREAS, Measure A Funds are used to fund the City's transportation programs such as Accessibility Improvements, Slurry Seal, Roadway Safety and Traffic Safety Improvements, and Citywide Maintenance Programs; and

WHEREAS, the City will be approving Measure A budgets as part of its FY 12/13 budget and the Public Works Director is authorized to make changes to the Measure A Program to reflect Council action on the budget, anticipated in June 2012; and

WHEREAS, the Measure A revenue projections may change and program cost changes may be needed in the Expenditure Plan (as requested by RCTC) and the Public Works Director or his designee will need to make any edits to ensure compliance with the Measure A program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, as follows:

1. The City Council approves the proposed Measure A Expenditure Plan and Budget for submittal to Riverside County Transportation Commission as identified in the Staff Report.
2. The City Council authorizes the Public Works Director or his designee to make adjustments to the Measure A Expenditure Plan Budget, as needed, to reflect any administrative changes in program costs, and submit the Expenditure Plan to RCTC.

PASSED, APPROVED, AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

Fund Name	Forecast 2012/13	Forecast 2013/2014	Forecast 2014/2015	Forecast 2015/2016	Forecast 2016/2017	Five -Year Total
MEASURE A						
BEGINNING FUND BALANCE (Balance of \$794,470 + \$129,000 final paymt 11/12)	\$ 923,470	\$ 262,000	\$ 197,000	\$ 131,000	\$ 66,000	
TOTAL REVENUE - MEASURE A	\$ 413,000	\$ 425,000	\$ 438,000	\$ 451,000	\$ 465,000	\$ 2,192,000
Public Works Cost Allocation (8% off the top of Measure A Revenue)	\$ 59,457	\$ 34,000	\$ 35,040	\$ 36,080	\$ 37,200	\$ 201,777
Accessibility Improvements	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Road Safety Improvements	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000
Slurry Seal & Overlay Program	\$ 410,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 1,450,000
Traffic Signal Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roadway Improvements to Unpaved Roads & Drainage	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Citywide Maintenance Program	\$ 445,013	\$ 106,000	\$ 118,960	\$ 129,920	\$ 143,800	\$ 943,693
TOTAL EXPENDITURES - MEASURE A	\$ 1,074,470	\$ 490,000	\$ 504,000	\$ 516,000	\$ 531,000	\$ 3,115,470
ENDING FUND BALANCE - MEASURE A	\$ 262,000	\$ 197,000	\$ 131,000	\$ 66,000	\$ -	
AB 2766 (AIR QUALITY)						
BEGINNING FUND BALANCE	\$ 133,000	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUE - AB 2766	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 170,000
Unpaved Roadway Program	\$ 167,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 303,000
TOTAL EXPENDITURES - AB 2766	\$ 167,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 303,000
ENDING FUND BALANCE - AB 2766	\$ -	\$ -	\$ -	\$ -	\$ -	
TUMF						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	

Fund Name	Forecast 2012/13	Forecast 2013/2014	Forecast 2014/2015	Forecast 2015/2016	Forecast 2016/2017	Five -Year Total
TOTAL REVENUE - TUMF	\$ 600,000	\$ 500,000	\$ 900,000	\$ -	\$ -	\$ 2,000,000
Clinton Keith Road Widening (I-15 to Copper Craft)	\$ 350,000		\$ 400,000			\$ 750,000
Bundy Canyon/Scott Road (I-15 to Sunset Road)	\$ 250,000	\$ 500,000	\$ 500,000			\$ 1,250,000
Clinton Keith/I-15 Interchange (Nov 2010 reimbursemt agreemt between City & County)	\$ 200,000					\$ 200,000
TOTAL EXPENDITURES - TUMF	\$ 600,000	\$ 500,000	\$ 900,000	\$ -	\$ -	\$ 2,000,000
ENDING FUND BALANCE - TUMF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRANTS						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUE - GRANTS	\$ 1,798,074	\$ -	\$ -	\$ -	\$ -	\$ 1,798,074
Safe Sidewalks to School Phase I - Wildomar/Reagan Elementary - SB 821	\$ 66,776					\$ 66,776
Safe Sidewalks to School Phase I- Wildomar/Reagan Elementary - SR2S Caltrans	\$ 256,755					\$ 256,755
						\$ -
Sidewalk Improvmt Project Phase 2 - Ronald Reagan/Elsinore High SB 821	\$ 240,590					\$ 240,590
Sidewalk Improvmt Project Phase 2 - Ronald Reagan/Elsinore High - SR2S Caltrans	\$ 275,000					\$ 275,000
						\$ -
LED Light Replacement Project - California Energy Commission	\$ 88,023					\$ 88,023
						\$ -
Clinton Keith/Hidden Springs Intersection Project	\$ 99,000					\$ 99,000
						\$ -
Sidewalk Safety Impvmt Project - Davis Brown Middle/Wildomar Elem - SB 821	\$ 268,030					\$ 268,030
						\$ -
Collier Elementary Sidewalk Project - Federal SR2S Caltrans	\$ 503,900					\$ 503,900
						\$ -
TOTAL EXPENDITURES - GRANTS	\$ 1,798,074	\$ -	\$ -	\$ -	\$ -	\$ 1,798,074
ENDING FUND BALANCE - GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	

CITY OF WILDOMAR – COUNCIL
Agenda Item #3.3
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Mayor and City Council Members

FROM: Tim D’Zmura, Public Works Director

SUBJECT: Landscaping and Lighting Maintenance District No. 89-1-
Consolidated and Street Lighting Zones

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council:

- 1) Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ORDERING PREPARATION OF THE ENGINEER’S
REPORT REGARDING THE PROPOSED ASSESSMENTS TO BE
LEVIED AND COLLECTED FOR FISCAL YEAR 2012-13 WITHIN ZONES
3 (LOCATIONS 7, 23, 24, 25, 29, 35, 42, 43, 45, 47, 49, AND 53), 29
(LOCATION 2), 30 (LOCATIONS 1 AND 2), 42, 51, 52, 59, 62, 67, 71,
AND 90, AND STREET LIGHTING ZONES 18, 26, 27, 35, 50, 70, 71, 73,
AND 88 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT
NO. 89-1-CONSOLIDATED

- 2) Adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT
ASSESSMENTS WITHIN ZONES 3 (LOCATIONS 7, 23, 24, 25, 29, 35,
42, 43, 45, 47, 49, AND 53), 29 (LOCATION 2), 30 (LOCATIONS 1 AND
2), 42, 51, 52, 59, 62, 67, 71, AND 90, AND STREET LIGHTING ZONES
18, 26, 27, 35, 50, 70, 71, 73, AND 88 OF LANDSCAPING AND
LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR
FISCAL YEAR 2012-13 SETTING THE TIME AND PLACE OF THE
PUBLIC HEARING ON THE ANNUAL ASSESSMENT AND ORDERING
NOTICE OF THE PUBLIC HEARING TO BE GIVEN CONSISTENT WITH
THE LANDSCAPING AND LIGHTING ACT OF 1972

BACKGROUND:

Landscaping and Lighting Maintenance District No. 89-1-Consolidated (District) maintains and services 31 locations throughout the City of Wildomar. The District contains 11 separate zones of benefits and 9 street lighting zones of benefits as described in Attachment A. The annual budget for fiscal year 2012-13 totals \$300,602.

Up through last year, the Riverside County Transportation/Land Development Department has completed the Engineers Report on behalf of the City. Riverside County is also currently overseeing the contracts to provide maintenance and operation services to all of the L&L LMD 89-1c zones.

This year, Wildomar staff has completed the Engineers Reports. With the concurrence of the City Council, City Staff will complete the transition of all administrative and oversight functions regarding the L&L LMD 89-1c during the next few months. This will include the completion of all future Engineer's Reports for L&L LMD 89-1 c, Volumes 1 and 2, the future staff report and resolutions for conducting the Public Hearing, the placement of the assessments on the tax roles, contract administration of the Landscaping and Lighting Districts and the Street Lighting Districts, inspections of contractors work, coordination of irrigation schedules, and inspection of the backflow devices and fossil filters.

FISCAL IMPACTS:

This item is required in order to set the June 13, 2012 public hearing; failure to do so will result in loss of District revenue for FY 2012-13 for the maintenance of landscaping, trails, fencing, fossil filters and streetlights within certain areas of the City of Wildomar.

Adoption of these resolutions will allow the City of Wildomar to collect sufficient funds to meet its maintenance obligation for this Landscape and Lighting Maintenance District.

Submitted by:
Tim D'Zmura
Public Works Director

Approved by:
Frank Oviedo
City Manager

ATTACHMENTS:

Attachment A
Resolution No. 2012-____
Resolution No. 2012-____

The City of Wildomar Landscaping and Lighting Maintenance District No. 89-1 Consolidated (L&LMD No. 89-1-C) contains 11 separate zones of benefits and 9 street lighting zones of benefits:

Zone 3 Location 7 – is located on Grand Ave
Zone 3 Location 23 – is located on Palomar St and South Pasadena St
Zone 3 Location 24 – is located on Lemon St
Zone 3 Location 25 – is located on La Estrella St and Porras Rd
Zone 3 Location 29 – is located on Catt Rd, Charles St, and Palomar St
Zone 3 Location 35 – is located on Clinton Keith Rd
Zone 3 Location 42 – is located on Catt Rd
Zone 3 Location 43 – is located on Palomar St
Zone 3 Location 45 – is located on La Estrella Rd
Zone 3 Location 47 – is located on Catt Rd
Zone 3 Location 49 – is located on Grand Ave and South Pasadena St
Zone 3 Location 53 – is located on Canyon Dr and Dorof Ct
Zone 29 Location 2 – is located on Grand Ave
Zone 30 Location 1 – is located on Catt Rd and Palomar St
Zone 30 Location 2 – is located on Palomar St
Zone 42 – is located on Clinton Keith Rd, La Estrella St, Loring Rd, and Smith Ranch Rd
Zone 51 – is located on Palomar St and South Pasadena St
Zone 52 – is located on Grand Ave
Zone 59 – is located on Kevin Rd and Prielipp Rd
Zone 62 – is located on Palomar St
Zone 67 – is located on Catt Rd, Ketchum Dr, and Seattle Ridge Rd
Zone 71 – is located on Elm St and Grand Ave
Zone 90 – is located on McVicar St and Palomar St

Street Lighting Zone 18 – is located on Bundy Canyon Rd
Street Lighting Zone 26 – is located on Catt Rd and Hidden Springs Rd
Street Lighting Zone 27 – is located on Clinton Keith Rd and Elizabeth Ln
Street Lighting Zone 35 – is located on Frederick St
Street Lighting Zone 50 – is located on Clinton Keith Rd
Street Lighting Zone 70 – is located on Clinton Keith Rd and Hidden Springs Rd
Street Lighting Zone 71 – is located on Prielipp Rd
Street Lighting Zone 73 – is located on Clinton Keith Rd and Palomar St
Street Lighting Zone 88 – is located on Clinton Keith Rd and Hidden Springs Rd

Zone 3

For fiscal year 2012-13, there is no proposed increase in the assessment for Zone 3. The proposed assessment for fiscal year 2012-13 for Zone 3 of the District is \$77.68 per parcel and there are 1,390 parcels.

Zone 3 was established 13 years ago with an assessment of \$77.68 per parcel per year and did not establish an inflation factor. The proposed budget for fiscal year 20112-13 is \$107,975.

Zone 29

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 29. The proposed assessment for fiscal year 2012-13 for Zone 29 of the District is \$83.64 per parcel , based on the cumulative percentage increase in the CPI-U from March 2011 through March

2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 10 parcels.

Zone 29 was established 8 years ago with an assessment of \$70.00 per parcel per year. The proposed budget for fiscal year 2011-12 is \$836.

Zone 30

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 30. The proposed assessment for fiscal year 2012-13 for Zone 30 of the District is \$167.26 per parcel , based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 164 parcels.

Zone 30 was established 8 years ago with an assessment of \$138.18 per parcel per year. The proposed budget for fiscal year 2012-13 is \$27,431.

Zone 42

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 42. The proposed assessment for fiscal year 2012-13 for Zone 42 of the District is \$155.82 per parcel , based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 187 parcels.

Zone 42 was established 6 years ago with an assessment of \$132.98 per parcel per year. The proposed budget for fiscal year 2012-13 is \$29,137.

Zone 51

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 51. The proposed assessment for fiscal year 2012-13 for Zone 51 of the District is \$112.89 per parcel , based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 61 parcels.

Zone 51 was established 6 years ago with an assessment of \$100.00 per parcel per year. The proposed budget for fiscal year 2012-13 is \$6,886.

Zone 52

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 52. The proposed assessment for fiscal year 2012-13 for Zone 52 of the District is \$611.41 per parcel , based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 91 parcels.

Zone 52 was established 4 years ago with an assessment of \$541.52 per parcel per year. The proposed budget for fiscal year 2012-13 is \$55,638.

Zone 59

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 59. The proposed assessment for fiscal year 2012-13 for Zone 59 of the District is \$338.37 per acre. The actual rate property owners pay is based on the parcel size, based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 4 parcels, which total 12.86 acres.

Zone 59 was established 5 years ago with an assessment of \$299.70 per acre per year. The proposed budget for fiscal year 2012-13 is \$4,351.

Zone 62

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 62. The proposed assessment for fiscal year 2012-13 for Zone 62 of the District is \$131.54 per parcel, based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 116 parcels.

Zone 62 was established 5 years ago with an assessment of \$125.20 per parcel per year. The proposed budget for fiscal year 2012-13 is \$15,258.

Zone 67

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 67. The proposed assessment for fiscal year 2012-13 for Zone 67 of the District is \$145.66 per parcel, based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 44 parcels.

Zone 67 was established 5 years ago with an assessment of \$138.64 per parcel per year. The proposed budget for fiscal year 2012-13 is \$6,409.

Zone 71

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 71. The proposed assessment for fiscal year 2011-12 for Zone 71 of the District is \$64.40 per parcel, based on the cumulative percentage increase in the CPI-U from March 2010 through March 2011, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 142 parcels.

Zone 71 was established 5 years ago with an assessment of \$57.04 per parcel per year. The proposed budget for fiscal year 2011-12 is \$9,145.

Zone 90

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Zone 90. The proposed assessment for fiscal year 2012-13 for Zone 90 of the District is \$313.02 per parcel, based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zone, and there are 101 parcels.

Zone 90 was established 2 years ago with an assessment of \$297.94 per parcel per year. The proposed budget for fiscal year 2012-13 is \$31,615.

Street Lighting Zone 18

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 18 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 18 of the District is \$691.56 per parcel and there is 1 parcel.

Street Lighting Zone 18 was established 7 years ago with an assessment of \$664.82 per parcel per year. The proposed budget for fiscal year 2012-13 is \$692.

Street Lighting Zone 26

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 26 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 26 of the District is \$98.63 per acre and there are 8 parcels, which aggregates to 9.77 acre(s).

Street Lighting Zone 26 was established 6 years ago with an assessment of \$94.80 per acre per year. The proposed budget for fiscal year 2012-13 is \$964.

Street Lighting Zone 27

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 27 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 27 of the District is \$125.42 per acre and there is 1 parcel, which aggregates to 8.67 acre(s).

Street Lighting Zone 27 was established 7 years ago with an assessment of \$120.56 per acre per year. The proposed budget for fiscal year 2012-13 is \$1,087.

Street Lighting Zone 35

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 35 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 35 of the District is \$44.00 per acre and there are 20 parcels, which aggregates to 4.07 acre(s).

Street Lighting Zone 35 was established 6 years ago with an assessment of \$42.30 per acre per year. The proposed budget for fiscal year 2012-13 is \$180.

Street Lighting Zone 50

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 50 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street

Lighting Zone 50 of the District is \$35.66 per acre and there is 1 parcel, which aggregates to 7.12 acre(s).

Street Lighting Zone 50 was established 5 years ago with an assessment of \$34.28 per acre per year. The proposed budget for fiscal year 2012-13 is \$254.

Street Lighting Zone 70

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 70 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 70 of the District is \$250.43 per acre and there are 4 parcels, which aggregates to 4.18 acre(s).

Street Lighting Zone 70 was established 4 years ago with an assessment of \$240.72 per acre per year. The proposed budget for fiscal year 2012-13 is \$1047.

Street Lighting Zone 71

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 71 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 71 of the District is \$27.72 per acre and there are 4 parcels, which aggregates to 12.86 acre(s).

Street Lighting Zone 71 was established 4 years ago with an assessment of \$26.66 per acre per year. The proposed budget for fiscal year 2012-13 is \$357.

Street Lighting Zone 73

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 73 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 73 of the District is \$227.89 per acre and there are 2 parcels, which aggregates to 3.02 acre(s).

Street Lighting Zone 73 was established 4 years ago with an assessment of \$219.04 per acre per year. The proposed budget for fiscal year 2012-13 is \$689.

Street Lighting Zone 88

For fiscal year 2012-13, there is a proposed two percent (2.0%) inflationary increase in the assessment for Street Lighting Zone 88 and is consistent with the ballot proposition approved by the qualified electors when establishing said zone. The proposed assessment for fiscal year 2012-13 for Street Lighting Zone 88 of the District is \$135.48 per acre and there is 1 parcel, which aggregates to 4.81 acre(s).

Street Lighting Zone 88 was established 2 years ago with an assessment of \$130.22 per acre per year. The proposed budget for fiscal year 2012-13 is \$652.

RESOLUTION NO. 2012 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ORDERING PREPARATION OF ENGINEER'S REPORT
REGARDING PROPOSED ASSESSMENTS TO BE LEVIED AND COLLECTED
FOR FISCAL YEAR 2012-13 WITHIN ZONES 3, 29, 30, 42, 51, 52, 59, 62, 67,
71 AND 90; AND STREET LIGHTING ZONES 18, 26, 27, 35, 50, 70, 71, 73,
AND 88 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO.
89-1-CONSOLIDATED OF THE CITY OF WILDOMAR PURSUANT TO THE
LANDSCAPING AND LIGHTING ACT OF 1972**

WHEREAS, the City Council (hereinafter the "City Council") of the City of Wildomar (hereinafter the "City") has conducted proceedings for and has established Landscaping and Lighting Maintenance District No. 89-1-Consolidated of the City of Wildomar, County of Riverside, State of California (hereinafter "L&LMD No. 89-1-C") pursuant to the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the Streets and Highways Code (hereinafter the "Streets and Highways Code"); for the maintenance and servicing of such landscaping, multi-purpose trails, fencing, and fossil filter improvements; and the provision of maintenance, operations and electricity for streetlights within the public rights-of-way; and

WHEREAS, L&LMD No. 89-1-C presently consists of 11 Landscaping Zones (hereinafter "Zone 3", "Zone 29", "Zone 30", "Zone 42", "Zone 51", "Zone 52", "Zone 59", "Zone 62", "Zone 67", "Zone 71", and "Zone 90" and, collectively "Zones"); and 9 Street Lighting Zones (hereinafter "Street Lighting Zone 18", "Street Lighting Zone 26", "Street Lighting Zone 27", "Street Lighting Zone 35", "Street Lighting Zone 50", "Street Lighting Zone 70", "Street Lighting Zone 71", "Street Lighting Zone 73" and "Street Lighting Zone 88" and, collectively "Street Lighting Zones"); and

WHEREAS, it is necessary that the City Council adopt a resolution pursuant to Section 22622 of the Streets and Highways Code, ordering the preparation and filing of an Engineer's Report (hereinafter the "Report") in accordance with Article 4 (commencing with Section 22565) of the Streets and Highways Code with regard to the assessments which are proposed to be levied on assessable lots and parcels of land within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C for the 2012-13 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED by the City Council of the City of Wildomar assembled in regular session on May 9, 2012 as follows:

SECTION 1. Improvements.

The improvements authorized for Zones 3, 29, 30, 42, 51, 52, 67, 71 and 90 of L&LMD No. 89-1-C are:

- (a) The maintenance and servicing of landscaping, including trees, shrubs, grass and other ornamental vegetation; and,
- (b) The maintenance and servicing of irrigation and electrical facilities; and

In addition, Zones 29, 30, 51, 52, and 90 are authorized to provide the following:

- (a) Weed abatement and debris clean-up of multi-purpose trails;
- (b) Maintenance, repair and/or replacement of fencing.

In addition, Zones 52, 67, and 90 are authorized to provide the following:

- (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public right-of-way including incidental costs and expenses.

SECTION 2. Improvements.

The improvements authorized for Zones 59 and 62 are:

- (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public right-of-way including incidental costs and expenses.

In addition, Zone 59 is authorized to provide the following:

- (a) Provision of electricity to all streetlights within the public right-of-ways including incidental costs and expenses.

In addition, Zone 62 is authorized to provide the following:

- (a) Weed abatement and debris clean-up of multi-purpose trails.

SECTION 3. Improvements.

The improvements authorized for Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C are:

- (a) Provision of electricity to all streetlights within the public right-of-ways including incidental costs and expenses.

SECTION 4. Report.

The Public Works Director for the City of Wildomar acting, or his designee, is hereby designated Engineer (hereinafter the "Engineer") and is ordered to prepare and file with the City Clerk the Report with regard to the assessments proposed to be levied on assessable lots and parcels and within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C to pay the costs of the maintenance and servicing of landscaping improvements, multi-purpose trails, fencing, fossil filters, and cost for maintenance and operations of street lights for the 2012-13 fiscal

year, pursuant to Sections 22565 through 22574 of the Streets and Highways Code.

PASSED, APPROVED, AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN ZONES 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 AND 90; AND STREET LIGHTING ZONES 18, 26, 27, 35, 50, 70, 71, 73 AND 88 OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE MAINTENANCE AND SERVICING OF LANDSCAPING, MULTI-PURPOSE TRAILS, FENCING, FOSSIL FILTERS AND STREETLIGHTS FOR FISCAL YEAR 2012-13; AND GIVING NOTICE OF AND SETTING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE ANNUAL ASSESSMENT AND ORDERING NOTICE OF THE PUBLIC HEARING TO BE PUBLISHED; AND AUTHORIZING THE ADMINISTRATION OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED BUDGET FOR FISCAL YEAR 2012-13

WHEREAS, the City Council (hereinafter the "City Council") of the City of Wildomar (hereinafter the "City") has conducted proceedings for and has established Landscaping and Lighting Maintenance District No. 89-1-Consolidated of the City of Wildomar, County of Riverside, State of California (hereinafter "L&LMD No. 89-1-C") pursuant to the Landscaping and Lighting Act of 1972, which is Part 2 (commencing with Section 22500) of Division 15 of the Streets and Highways Code (hereinafter the "Streets and Highways Code"), for the maintenance and servicing of such landscaping, multi-purpose trails, fencing, fossil filters and irrigation or electrical improvements; and the payment of the cost of streetlight maintenance, operations, and tariffs within the public rights-of-way; and

WHEREAS, as ordered by the City Council, its Designee has filed with the City Clerk an Engineer's Report (hereinafter the "Report") regarding the assessments to be levied and collected within 11 Landscaping Zones (hereinafter "Zone 3", "Zone 29", "Zone 30", "Zone 42", "Zone 51", "Zone 52", "Zone 59", "Zone 62", "Zone 67", "Zone 71", "Zone 90" and, collectively "Zones"); and 9 Street Lighting Zones (hereinafter "Street Lighting Zone 18", "Street Lighting Zone 26", "Street Lighting Zone 27", "Street Lighting Zone 35", "Street Lighting Zone 50", "Street Lighting Zone 70", "Street Lighting Zone 71", "Street Lighting Zone 73" and "Street Lighting Zone 88" and, collectively "Street Lighting Zones") of L&LMD No. 89-1-C for fiscal year 2012-13 to pay the costs of maintenance services and operations as identified in the preceding recital, and the Report has been presented to and considered by the City Council; and

WHEREAS, the Report filed with the City Clerk states that the assessments to be levied in the respective Zones and Street Lighting Zones for fiscal year 2012-13 are in an amount that is the same as levied in fiscal year 2011-12, or increased by two percent (2%) more than the assessments levied for

fiscal year 2011-12, or increased by two percent (2.0%) more than the assessments levied in fiscal year 2011-12 (based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012), and are consistent with the terms of the ballot proposition approving the annexation of each zone; and

WHEREAS, it is necessary that the City Council adopt a resolution of intention pursuant to Section 22624 of the Streets and Highways Code, which fixes and gives notice, pursuant to Section 22626(a) of the Streets and Highways Code, of the time and place of a public hearing on said Report and the annual assessments for fiscal year 2012-13.

NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED by the City Council of the City of Wildomar in regular session assembled on May 9, 2012 as follows:

SECTION 1 Findings: The City Council, after reviewing the Report, finds that:

- (a) The foregoing recitals are true and correct: The Report for Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C contains all matters required by Section 22565 through 22574 of the Streets and Highways Code and may, therefore, be approved by the City Council; and
- (b) The 2012-13 fiscal year assessment within Zone 3 of L&LMD No. 89-1-C is \$77.68 per parcel; and within Zone 29 of L&LMD No. 89-1-C is \$83.64 per parcel; and within Zone 30 of L&LMD No. 89-1-C is \$167.26 per parcel; and within Zone 42 of L&LMD No. 89-1-C is \$155.81 per parcel; and within Zone 51 of L&LMD No. 89-1-C is \$112.89 per parcel; and within Zone 52 of L&LMD No. 89-1-C is \$611.41 per parcel; and within Zone 59 of L&LMD No. 89-1-C is \$338.36 per acre; and within Zone 62 of L&LMD No. 89-1-C is \$131.54 per parcel; and within Zone 67 of L&LMD No. 89-1-C is \$145.65 per parcel; and within Zone 71 of L&LMD No. 89-1-C is \$64.40 per parcel; and within Zone 90 of L&LMD No. 89-1-C is \$313.02 per parcel; and within Street Lighting Zone 18 of L&LMD No. 89-1-C is \$691.68 per parcel; and within Street Lighting Zone 26 of L&LMD No. 89-1-C is \$98.63 per acre; and within Street Lighting Zone 27 of L&LMD No. 89-1-C is \$125.42 per acre; and within Street Lighting Zone 35 of L&LMD No. 89-1-C is \$44.00 per acre; and within Street Lighting Zone 50 of L&LMD No. 89-1-C is \$35.66 per acre; and within Street Lighting Zone 70 of L&LMD No. 89-1-C is \$250.43 per acre; and within Street Lighting Zone 71 of L&LMD No. 89-1-C is \$27.72 per acre; and within Street Lighting Zone 73 of L&LMD No. 89-1-C is \$227.89 per acre; and within Street Lighting Zone 88 of L&LMD No. 89-1-C is \$135.48 per acre. The

Report proposes no increase in the assessment per parcel in Zone 3, over the assessment levied for fiscal year 2011-12. The Report proposes a two percent (2.0%) inflationary increase, in the assessment per acre or per parcel as applicable in Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88, over the assessment levied for fiscal year 2011-12 and is consistent with ballot proposition approved by the qualified electors when establishing said zones. The Report proposes a two percent (2.0%) inflationary increase per acre or per parcel as applicable, in Zones 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90, over the assessment levied for fiscal year 2011-12, based on the cumulative percentage increase in the CPI-U from March 2011 through March 2012, and is consistent with ballot proposition approved by the qualified electors when establishing said zones.

SECTION 2 Intent: The City Council declares that it intends to levy assessments on all lots and parcels of assessable land within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C. There are no parcels or lots within said zones that are owned by a federal or state governmental agency or another local agency. The assessments will be collected at the same time and in the same manner as property taxes are collected, and all laws providing for the collection and enforcement of property taxes shall apply to the collection and enforcement of the assessments.

SECTION 3 Description of Services and Improvements to be Provided. The maintenance and service authorized within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C are:

- (a) The maintenance, servicing and planting of landscaping, including trees, shrubs, grass and other ornamental vegetation;
- (b) The maintenance and servicing of multi-purpose trails;
- (c) The maintenance and servicing of fencing;
- (d) The maintenance and servicing of fossil filters;
- (e) The maintenance and servicing of irrigation or electrical facilities;
- (g) The provision of costs to streetlights within the public rights-of-way.

SECTION 4 Improvements. The improvements authorized for Zones 3, 29, 30, 42, 51, 52, 67, 71, and 90 of L&LMD No. 89-1-C are:

- (a) The maintenance, servicing and planting of landscaping, including trees, shrubs, grass and other ornamental vegetation; and,
- (b) The maintenance and servicing of irrigation and electrical facilities; and,

In addition, Zones 29, 30, 51, 52, and 90 are authorized to provide the following:

- (a) Weed abatement and debris clean-up of multi-purpose trails;
- (b) Maintenance, repair and/or replacement of fencing.

In addition, Zones 52, 67 and 90 are authorized to provide the following:

- (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public right-of-way including incidental costs and expenses.

SECTION 5 Improvements. The improvements authorized for Zones 59 and 62 are:

- (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public right-of-way including incidental costs and expenses.

In addition, Zone 59 is authorized to provide the following:

- (a) Provision of electricity to all streetlights within the public right-of-ways including incidental costs and expenses.

In addition, Zone 62 is authorized to provide the following:

- (a) Weed abatement and debris clean-up of multi-purpose trails.

SECTION 6 Improvements. The improvements authorized for Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C are:

- (a) Provision of electricity to all streetlights within the public right-of-ways including incidental costs and expenses.

SECTION 7 The District. The district is identified as "Landscaping and Lighting Maintenance District No. 89-1-Consolidated of the City of Wildomar, County of Riverside, State of California". The boundaries of Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C are located within the City of Wildomar and are described and shown in the Report.

SECTION 8 Report. The Report, which is on file with the City Clerk and which has been presented to the City Council, is hereby approved. Reference is made to the Report for a full and detailed description of the improvements, the boundaries of the District, and any zones therein, and the annual assessments to be levied upon assessable lots and parcels within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C.

SECTION 9. Public Hearing. A Public Hearing will be held on June 13, 2012, at 7:30 p.m. at the meeting room of the City Council of the City of Wildomar at Wildomar City Hall, 23873 Clinton Keith Rd Suite 201, Wildomar, CA 92595 regarding the Report and the proposed assessments to be levied for fiscal year 2012-13 within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C.

SECTION 10 Information: Any property owner desiring additional information regarding Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71, and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73 and 88 of L&LMD No. 89-1-C, the Report, or the proposed assessments shall contact Mr. Chris A. Vogt, P.E., by telephone at (951) 616-4925.

SECTION 11 Notice of the Public Hearing: Notices of the public hearing shall be given consistent with Section 22626(a) of the Streets and Highways Code. The notice of the public hearing shall be given by publication in The Press Enterprise of a certified copy of this Resolution once at least ten (10) days prior to June ____, 2012. Said publication of this Resolution is to be effected by the City Clerk of the City of Wildomar.

SECTION 12 Authorization: The City Council authorizes the Public Works Director or his designee to act as the City's agent to administer the revenue/expenditures and budget for L&LMD No. 89-1-C for fiscal year 2012-13.

SECTION 13 Effective Date: This Resolution shall take effect from and after its date of adoption.

PASSED, APPROVED, AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

**WILDOMAR CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
APRIL 11, 2012**

The regular meeting of April 11, 2012, of the Wildomar Cemetery District was called to order by Chairman Benoit at 8:50 p.m. at the Wildomar Council Chambers, 23973 Clinton Keith Road, Suite 111, Wildomar, California.

Roll Call showed the following Members in attendance: Chairman Benoit, Vice-Chairman Walker, Trustees Moore and Swanson. Members absent: Trustee Cashman.

Staff in attendance: General Manager Oviedo, Assistant General Manager Nordquist, General Counsel Jex, and Clerk Morales.

PUBLIC COMMENTS

There were no speakers.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Trustee Moore, seconded by Vice-Chairman Walker, to approve the agenda as presented.

MOTION carried, 4-0, with Trustee Cashman absent.

4.0 CONSENT CALENDAR

A MOTION was made by Trustee Moore, seconded by Vice-Chairman Walker, to approve the Consent Calendar as presented.

MOTION carried, 4-0, with Trustee Cashman absent.

4.1 Minutes – March 14, 2012 Regular Meeting

Approved the Minutes as presented.

4.2 Warrant Registers

Approved the following warrant registers:

1. Warrant Register dated 03-01-12, in the amount of \$296.38;
2. Warrant Register dated 03-08-12, in the amount of \$909.41;
3. Warrant Register dated 03-15-12, in the amount of \$151.87;

4. Warrant Register dated 03-22-12, in the amount of \$545.16; and
5. Warrant Register dated 03-29-12, in the amount of \$220.77.

4.3 Treasurer's Report

Approved the Treasurer's Report for February, 2012.

4.4 Auditing Services Contract – Lance, Soll, and Lunghard, LLP

Approved a two year contract with external auditors Lance, Soll, and Lunghard, LLP to provide for audit services and preparation of required reports for fiscal years 2011/12 and 2012/13.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Emergency Supplies Staging Area

Clerk Morales read the title.

A MOTION was made by Trustee Moore, seconded by Vice-Chairman Walker, to direct staff to designate an area as a temporary Emergency Supply Staging Area as available at the Wildomar Cemetery.

MOTION carried, 4-0, with Trustee Cashman absent.

GENERAL MANAGER REPORT

There was nothing to report.

GENERAL COUNSEL REPORT

There was nothing to report.

BOARD COMMUNICATIONS

There was nothing to report.

FUTURE AGENDA ITEMS

There were no items.

ADJOURN WILDOMAR CEMETERY DISTRICT

There being no further business, Chairman Benoit declared the meeting adjourned at 8:51 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
Clerk of the Board

Ben J. Benoit
Chairman

WILDOMAR CEMETERY DISTRICT
Agenda Item #4.2
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Chairman and Board of Trustees

FROM: Gary Nordquist, Assistant General Manager

SUBJECT: Warrant Registers

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated April 5, 2012, in the amount of \$339.77;
2. Warrant Register dated April 12, 2012, in the amount of \$511.22;
3. Warrant Register dated April 19, 2012, in the amount of \$43.01; and
4. Warrant Register dated April 26, 2012, in the amount of \$193.57.

DISCUSSION:

The Wildomar Cemetery District requires that the Trustees audit payments of demands and direct the General Manager to issue checks. The Warrant Registers are submitted for approval.

FISCAL IMPACT:

These Warrant Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2011-12 Budgets.

Submitted by:
Gary Nordquist
Assistant General Manager

Approved by:
Frank Oviedo
General Manager

ATTACHMENTS:

Warrant Register dated April 5, 2012
Warrant Register dated April 12, 2012
Warrant Register dated April 19, 2012
Warrant Register dated April 26, 2012

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201136	4/5/2012	000367 CINTAS CORPORATION	055443251		STAFF UNIFORM MAINTENANCE	30.76
					Total :	30.76
201137	4/5/2012	000186 RIGHTWAY	705932		RESTROOM MAINT 3/22/12-4/18/12	70.55
					Total :	70.55
201138	4/5/2012	000390 TRIANGLE TERMITE & PEST, CONTROL, 5407			TERMITE/PEST CONTROL SRVCS :	50.00
					Total :	50.00
201139	4/5/2012	000020 VERIZON	31912		CEM VOICE/INTERNET SRVCS 3/19	175.96
					Total :	175.96
201140	4/5/2012	000368 WHITNEY'S DRINKING WATER	32812		CEMETERY DRINKING WATER	12.50
					Total :	12.50
5 Vouchers for bank code : wf						Bank total : 339.77
5 Vouchers in this report						Total vouchers : 339.77

Page: 1

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201161	4/12/2012	000367 CINTAS CORPORATION	055445905		STAFF UNIFORM MAINTENANCE	30.76
					Total :	30.76
201162	4/12/2012	000022 EDISON	32912		CEMETERY ELECTRICAL 2/28/12-3/	104.77
					Total :	104.77
201163	4/12/2012	000012 ELSINORE VALLEY MUNICIPAL, WATER	5406813		CEMETERY WATER SRVCS 2/23/12	280.43
					Total :	280.43
201164	4/12/2012	000379 HOME DEPOT CREDIT SERVICES	32812		CEMETERY MAINTENANCE SUPPL	40.56
					Total :	40.56
201165	4/12/2012	000397 STAPLES CREDIT PLAN	32312		CEMETERY OFFICE SUPPLIES	63.85
			32312		CEMETERY OFFICE SUPPLIES- RE	-9.15
					Total :	54.70
5 Vouchers for bank code : wf					Bank total :	511.22
5 Vouchers in this report					Total vouchers :	511.22

Page: 1

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201178	4/19/2012	000367 CINTAS CORPORATION	055448489		STAFF UNIFORM MAINTENANCE	30.76
					Total :	30.76
201179	4/19/2012	000368 WHITNEY'S DRINKING WATER	41112		CEMETERY DRINKING WATER	12.25
					Total :	12.25
2 Vouchers for bank code : wf						Bank total : 43.01
2 Vouchers in this report						Total vouchers : 43.01

Page: 1

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201190	4/26/2012	000367 CINTAS CORPORATION	055451143		STAFF UNIFORM MAINTENANCE	30.76
					Total :	30.76
201191	4/26/2012	000011 CR&R INC.	0257746		WASTE SERVICES - 3YD COMMERCIAL	121.11
					Total :	121.11
201192	4/26/2012	000184 NORTH COUNTY TIMES AND, THE CALIF 4312			CEMETERY NEWSPAPER SUBSCR	41.70
					Total :	41.70
3 Vouchers for bank code : wf						Bank total : 193.57
3 Vouchers in this report						Total vouchers : 193.57

Page: 1

WILDOMAR CEMETERY DISTRICT
Agenda Item #4.3
CONSENT CALENDAR
Meeting Date: May 9, 2012

TO: Chairman and the Board of Trustees
FROM: Gary Nordquist, Assistant General Manager
SUBJECT: Treasurer's Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the Treasurer's Reports.

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of March 2012.

FISCAL IMPACT:

None at this time.

Submitted by:
Gary Nordquist
Assistant General Manager

Approved by:
Frank Oviedo
General Manager

ATTACHMENTS:

Treasurer's Report

**CITY OF WILDOMAR
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
March 2012**

DISTRICT CASH

<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BALANCE</u>	<u>RATE</u>
GENERAL	COMMERCE BANK	\$ 22,353.44	0.00%
GREEN	COMMERCE BANK	19,221.74	
	TOTAL	\$ 41,575.18	

<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS</u>	<u>(-) WITHDRAWALS</u>	<u>ENDING BALANCE</u>	<u>RATE</u>
GENERAL	COMMERCE BANK	\$ 22,555.94	\$ 0.00	\$ (202.50)	\$ 22,353.44	0.000%
GREEN	COMMERCE BANK	19,221.74	0.00	0.00	19,221.74	0.000%
	TOTAL	\$ 41,777.68	\$ 0.00	\$ (202.50)	\$ 41,575.18	

DISTRICT INVESTMENT

<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>DAYS TO MAT.</u>	<u>STATED RATE</u>
EDWARD JONES	\$ 125,509.46	\$ 125,509.46	\$ 125,509.46	100.00%	0	0.000%
TOTAL	\$ 125,509.46	\$ 125,509.46	\$ 125,509.46	100.00%		

<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS/ PURCHASES</u>	<u>WITHDRAWALS/ SALES/ MATURITIES</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
EDWARD JONES	\$ 125,322.54	\$ 186.92	\$ 0.00	\$ 125,509.46	0.000%
TOTAL	\$ 125,322.54	\$ 186.92	\$ 0.00	\$ 125,509.46	

TOTAL CASH AND INVESTMENT **\$ 167,084.64**

CASH HELD BY RIVERSIDE COUNTY

<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BALANCE</u>	<u>RATE</u>
CEMETERY	RIVERSIDE COUNTY	\$ 1,078,865.42	0.00%
DEF COMP	RIVERSIDE COUNTY	89.00	0.00%
ENDOWMENT	RIVERSIDE COUNTY	97,312.83	0.00%
	TOTAL	\$ 1,176,267.25	

<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS</u>	<u>(-) WITHDRAWALS</u>	<u>ENDING BALANCE</u>	<u>RATE</u>
CEMETERY	RIVERSIDE COUNTY	\$ 1,078,909.93	\$ 0.00	\$ (44.51)	\$ 1,078,865.42	0.000%
DEF COMP	RIVERSIDE COUNTY	89.00	0.00	0.00	89.00	
ENDOWMENT	RIVERSIDE COUNTY	97,312.83	0.00	0.00	97,312.83	0.000%
	TOTAL	\$ 1,176,311.76	\$ 0.00	\$ (44.51)	\$ 1,176,267.25	

In compliance with the California Code Section 53646, as the General Manager of the Wildomar Cemetery District, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's expenditure requirements for the next six months.
I also certify that this report reflects all Government Agency pooled investments and all District's bank balances.

Misty V. Cheng
Controller

Date

WILDOMAR CEMETERY DISTRICT
Agenda Item #5.1
PUBLIC HEARING
Meeting Date: May 9, 2012

TO: Chairman and Trustees

FROM: Gary Nordquist, Assistant General Manager

SUBJECT: FY 2012-13 Budget

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2012 - _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF WILDOMAR CEMETERY
DISTRICT, AUTHORIZING AN ADOPTION OF THE FY 2012-13 BUDGETED
REVENUES AND EXPENSES

BACKGROUND:

The Wildomar Cemetery District must adopt a budget that appropriates revenues and expenditures allowing the District to receive funds and make expenditures to conduct the business of the District as of July 1. The proposed budget includes both the General Fund (Operations) and Non General Funds (Endowment Fund) as identified in the document.

DISCUSSION:

The Budget documents have been prepared with consideration the economy, the Districts revenue base and the anticipated needs of services. The budget includes \$16,000 of planned one-time expenditures (capital improvements and equipment). The Total Revenues are projected to be \$260,800 compared to Operational Expenses of \$222,100. The budget includes funding for a master plan study and replacement of one grass mower (carry over from prior year). The operations will continue to be staffed by two employees with administrative support from City resources.

FISCAL IMPACTS:

Total appropriations for FY 2012-13 are \$238,100. Adoption of this budget provides staff spending authority to continue to conduct the business of the Wildomar Cemetery District effective July 1, 2012.

Submitted by:
Gary Nordquist
Assistant General Manager

Approved by:
Frank Oviedo
General Manager

ATTACHMENT:
FY 2012-13 Proposed Budget

RESOLUTION NO. WCD2012 - _____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
WILDOMAR CEMETERY DISTRICT AUTHORIZING AN
ADOPTION OF THE FY 2012-13 BUDGETED REVENUES
AND EXPENSES**

WHEREAS, the Board of Trustees have reviewed the proposed Fiscal Year 2012-13 Budget, and held a Public Hearing regarding the adoption of the budgets on May 9, 2012, as listed below:

Wildomar Cemetery District Operations Revenue	\$	254,800
Wildomar Cemetery District Operations Expenses	\$	222,100
Wildomar Cemetery District Operations Capital	\$	16,000
 Wildomar Cemetery District Endowment Fund	 \$	 6,000

NOW, THEREFORE, BE IT RESOLVED that the Wildomar Cemetery District Fiscal Year 2012-13 Budgets, as specified in the Staff Report and Budget Documents are hereby adopted.

PASSED, APPROVED, AND ADOPTED this 9th day of May, 2012.

Ben J. Benoit
Chairman

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
District Counsel

Debbie A. Lee, CMC
Clerk of the Board

Attachment A

FY 2012-13 Proposed Budget Wildomar Cemetery District

Wildomar Cemetery District

Department Information

Fiscal Year 2012/13

Overview of Department

Although the cemetery of over 100 years old, It formally became a district within the County of Riverside in 1955. The primary source of revenue comes from a small percentage of property taxes from parcels within the district. The district does not include all of the Wildomar City limits and does include some of the unincorporated county area of Lakeland Village. City of Wildomar residents outside of this Cemetery district are in the Elsinore or Murrieta Cemetery Districts. The district performs about 30 burials a year and is available from 7:00 am to 3:00 pm Monday thru Friday. The cemetery grounds are easily accessible after these hours and on weekends. The organization is public and serves at the pleasure of the residents of the district. Policy direction is provided by the Board of Trustees (5).

The Board is supported by the General Manager and advised by the District's Attorney, who implement the Board's policy directions. After several months of discussion and administrative process, the District became a Subsidiary District of the City of Wildomar on

Accomplishments of Fiscal Year 2011/12

Successfully transitioned to merge with the City of Wildomar.

Provided over 25 interment services.

Hosted a Memorial Day event with over 500 attendees.

Reduced costs as the new board of Trustees votes to decline per meeting stipends and cuts scheduled meeting frequency by 50%.

Revised Fiscal Policies, Controls and Engaged External Auditors with Government Accounting Experience.

Department Goals for FY 2012/13

Complete Organizational Transition

Maintain Grounds to Community Standards

Maximize use of equipment through effective maintenance

Complete Master Plan for Facilities and Fencing

Upgrade Website

Provide an Information Kiosk and Increased areas for reflection.

Wildomar Cemetery District
Proposed Budget
FY 2012-13
Revenue

Revenues

Fund/Account	FY 2011-12 Adjusted Budget	FY 2012-13 Proposed Budget
300 Wildomar Cemetery District		
3104 Pass Through Payment	\$ -	\$ -
3105 Property Tax-Secured	200,000	205,000
3106 Property Tax-Unsecured	15,000	1,700
3107 Property Tax-Prior Year	1,000	1,000
3108 Property Tax-HOPTR	900	900
XXXX Property Tax-Prior Supplemental	100	100
XXXX CA Mandated Reimbursement	500	500
3536 Endowment	-	-
3800 Interest Income - Investments	1,400	1,400
3800 Interest Income- Endowment	200	200
3850 Miscellaneous Income	73,000	50,000
3900 Transfers in	1,208,800	-
Wildomar Cemetery District	\$ 1,500,900	\$ 260,800

**FY 2012-13
Proposed Budget
Expenditures**

Fund or Department / Expenditure Type		Proposed FY 2012-13 Budget	FY 2011-12 Amended Budget	FY 2010-11 Actuals (Audited)
300-470-4725-51001 Salaries		\$ 72,000	\$ 72,700	\$ -
300-470-4725-51150 PERS Retirement		17,900	15,000	-
300-470-4725-51155 Social Security		-	4,200	-
300-470-4725-51160 Medicare		1,000	1,000	-
300-470-4725-51162 FUI		100	-	-
300-470-4725-51164 SUI		100	-	-
300-470-4725-51200 Medical Ins.		24,000	24,000	-
300-470-4725-51201 Dental Ins.		2,800	2,800	-
300-470-4725-51202 Vision Ins.		2,000	2,000	-
300-470-4725-51204 Life Ins.		-	-	-
300-470-4725-51205 STD & LTD Ins.		-	-	-
300-470-4725-51207 General Liab Premium		500	500	0
300-470-4725-51208 Other Ins Premium		-	-	-
300-470-4725-52010 Office Supplies		1,200	9,600	-
Supplies \$100/month				
300-470-4725-52012 Departmental Supplies		8,200	20,400	0
Vases - \$1,000				
Polyguard Containers - \$5,000				
Fuel for Equipment (\$100/mo (20 gal each vehicle)				
Sprinkler Upgrade Program (\$1,000)				
300-470-4725-52016 Reproduction		100	-	-
300-470-4725-52020 Legal Notices		-	-	-
300-470-4725-52100 Memberships/Dues		200	1,400	-
300-470-4725-52105 Meetings/Conferences		200	-	-
300-470-4725-52110 Training		200	-	-
300-470-4725-52113 Travel		200	-	-
300-470-4725-52115 Contractual Services		1,300	900	-
Weed Spraying - \$500				
Alarm Services - \$800				
300-470-4725-52116 Professional Services		73,300	58,900	-
City Administrative Support (\$4,000 / mo)				
LSI. External Auditors \$3,600				
Accounting Support (4hrs/wk x 52 wks x \$80/hrs) = \$16,640				
Master Plan Study (\$5,000)				
300-470-4725-52117 Legal Services		2,700	6,000	-
Agenda, Contract Review (1 hour/mo @ \$225/hr = \$2700)				
300-470-4725-53020 Telephone		2,100	1,800	-
300-470-4725-53024 Solid Waste		1,500	1,500	-
300-470-4725-53025 Electricity		1,800	1,800	-
300-470-4725-53026 Water		12,000	16,500	-
300-470-4725-53027 Gas		-	-	-
300-470-4725-54010 Uniforms		1,900	1,900	-
Cintas \$35/wk x 52 wks = \$1,820				
300-470-4725-56013 Bldg Maint/Repair		500	7,500	-
300-470-4725-56015 Prop/Equip Rental		-	1,400	-
300-470-4725-58000 Miscellaneous (Mower)		10,000	-	-
300-470-4725-58110 Hardware/Software		300	10,000	-
Total Cemetery Operations		\$ 238,100	\$ 261,800	\$ -

Expenditures....

gfn

WILDOMAR CEMETERY DISTRICT
Agenda Item #6.1
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Chairman and Board of Trustees
FROM: Gary Nordquist, Assistant General Manager
SUBJECT: Girl Scout Directory Project Revised Design

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the design of the Directory.

BACKGROUND:

At the Board of Trustees meeting of October 17, 2011, the previous Board reviewed the two project designs by Jessica and Alyssa Lloyd. As part of their Girl Scout achievement program, Jessica and Alyssa have proposed two improvement projects for the Cemetery. The board approved the design and location of the Bench project and had several recommendations for the Directory project design and location. Specifically, the Board had the following requests for the Directory project:

1. The Directory structure should not be attached to the wall of the office. The Board recommends 3 locations for the freestanding Directory:
 - a. In the planter next to the Italian Cypress, in front of the office building.
 - b. On the south side of the office building (the original location submitted), but freestanding approximately 12" from the building.
 - c. The garden cinder block wall between the office and the garage. In this location, the freestanding directory could be attached or secured to the block wall.
2. As the Directory is requested to be freestanding, an updated rendering/drawing of this design is requested.
3. A bill of material in support of the freestanding directory.

These requests were communicated to the applicant.

At the Board of Trustees meeting of November 7, 2011, the Board provided additional guidance with respect to location of the directory adjacent the cinder block wall between the office and the garage.

DISCUSSION:

Staff met with the Lloyds on Tuesday May 1, 2012 and further refined the projects. Specifically, Alyssa provided a revised design of the Directory and staff has concurred with the design, materials and location. Construction on both projects could start in June 2012.

FISCAL IMPACTS:

None at the time.

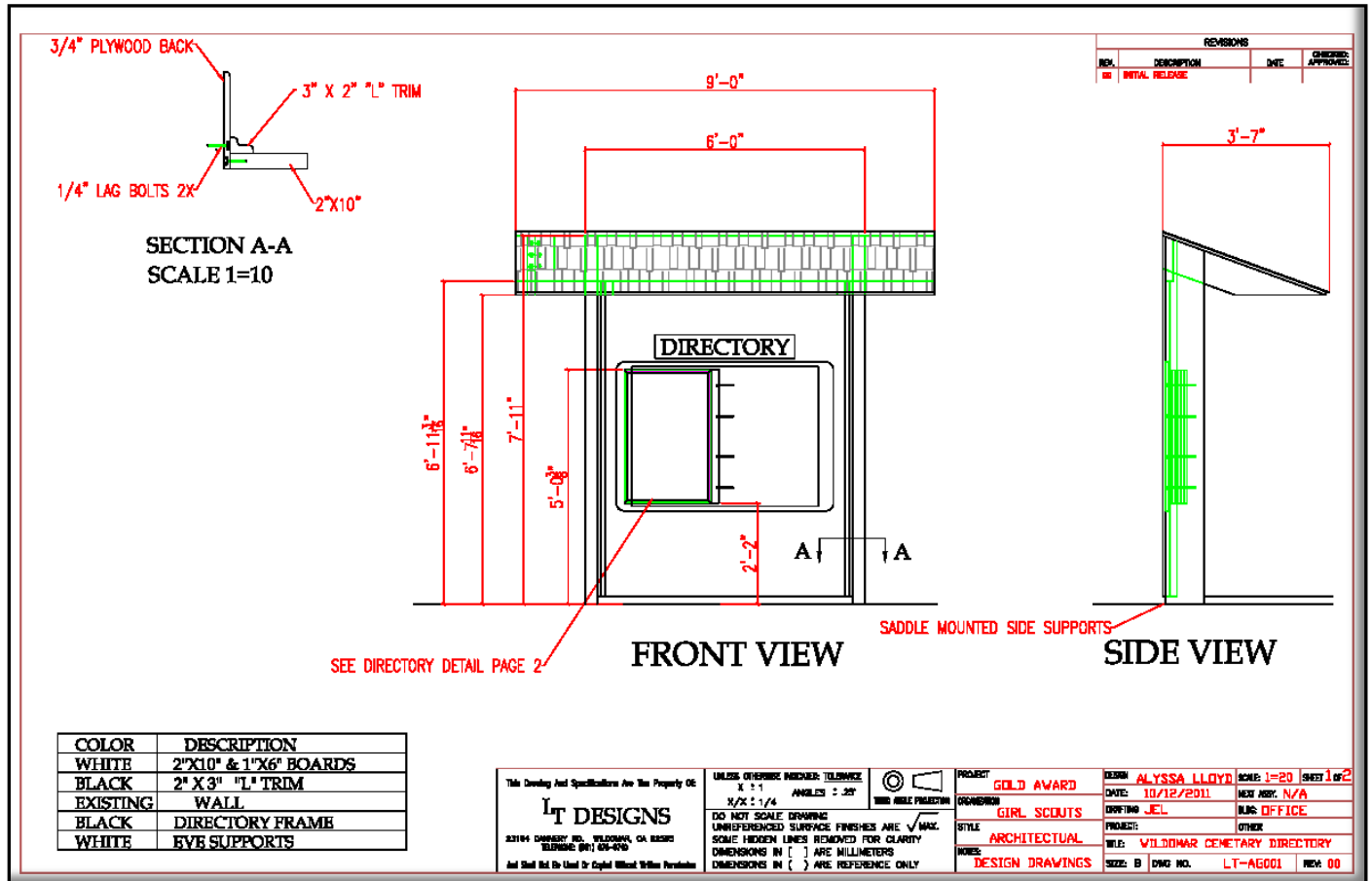
Submitted by:
Gary Nordquist
Assistant General Manager

Approved by:
Frank Oviedo
General Manager

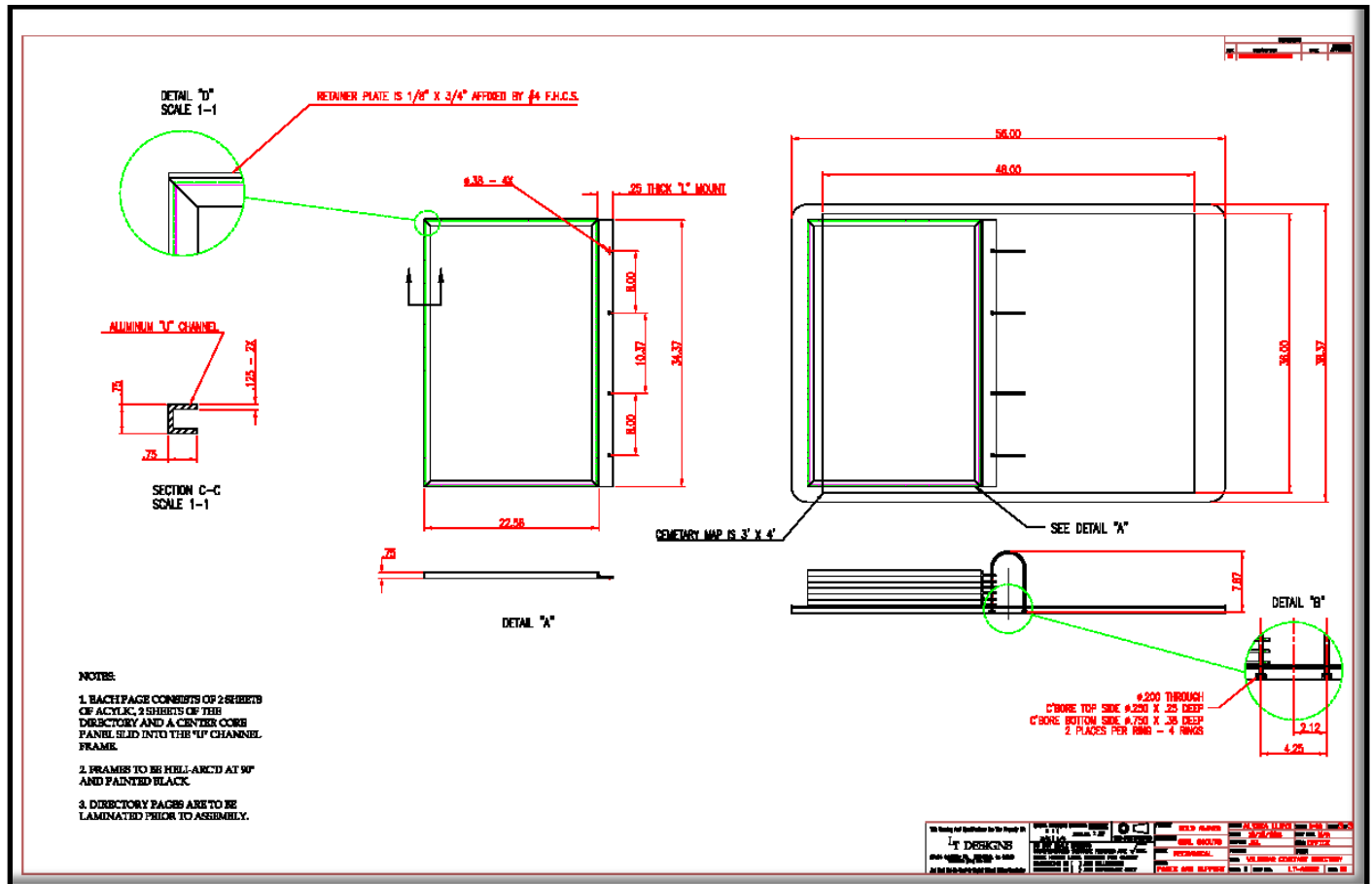
ATTACHMENTS:

- A. Free Standing Directory Project Design
- B. Directory Book Design
- C. Proposed Location of Free Standing Directory Project

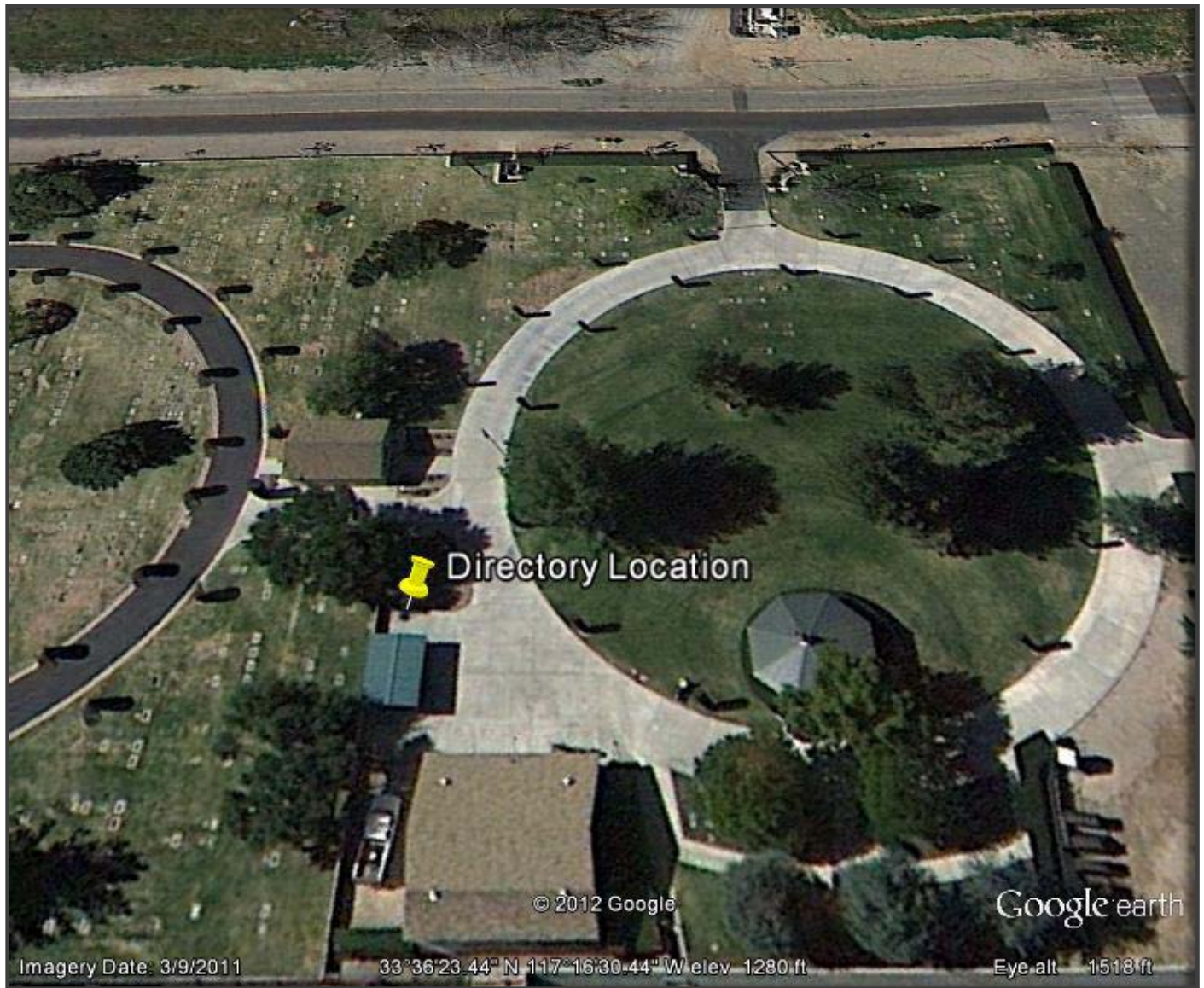
Attachment A



Attachment B



Attachment C



WILDOMAR CEMETERY DISTRICT
Agenda Item #6.2
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Chairman and Board of Trustees

FROM: Gary Nordquist, Assistant General Manager

SUBJECT: Request Transfer of Cemetery District Funds From Riverside County

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD 2012 - _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
WILDOMAR CEMETERY DISTRICT, AUTHORIZING THE
GENERAL MANAGER TO REQUEST THE RIVERSIDE
COUNTY AUDITOR/CONTROLLER TO TAKE ALL
NECESSARY ACTIONS TO TRANSFER ANY AND ALL
WILDOMAR CEMETERY DISTRICT FUNDS HELD IN
RIVERSIDE COUNTY ACCOUNTS TO THE CITY OF
WILDOMAR, TO BE DEPOSITED IN THE ACCOUNTS OF
THE WILDOMAR CEMETERY DISTRICT, A SUBSIDIARY
DISTRICT OF THE CITY OF WILDOMAR

DISCUSSION:

The Wildomar Cemetery District became a Subsidiary District of the City of Wildomar on November 8, 2011 by the recordation of LAFCO Resolution Number C-05-11. Since that action, the District has been in the process of transition to the systems and organizational process of the City of Wildomar. As part of that process, there is a need to transfer the funds from the control of Riverside County to the City of Wildomar on behalf of the Wildomar Cemetery District. The District is treated as a separate financial entity and the District funds will be accounted for separately from the City's General and Non-General Funds. As part of the funds transfer process, it is necessary to provide a request to the County Auditor/Controller/Treasurer to move the funds. Specifically, California Health and Safety Code section 9077 states:

9077. (a) Notwithstanding Section 9076, a district that has total annual revenues greater than five hundred thousand dollars (\$500,000) may withdraw its funds from the control of the county treasurer pursuant to this section.

(b) The board of trustees shall adopt a resolution that does each of the following:

1. States its intent to withdraw its funds from the county treasury.
2. Adopts a procedure for the appointment of a district treasurer. The board of trustees may appoint the district treasurer. The board of trustees may appoint the district treasurer, or the board of trustees may delegate the appointment of the district to the district's general manager. The district treasurer may be a member of the board of trustees, the secretary of the board of trustees, the general manager, or a district employee.
3. Fixes the amount of the bond for the district treasurer and other district employees who will be responsible for handling the district's finances.
4. Adopts a system of accounting and auditing that shall completely and at all times show the district's financial condition. The system of accounting and auditing shall adhere to generally accepted accounting principles.
5. Adopts a procedure for drawing and signing warrants, provided that the procedure adheres to generally accepted accounting principles. The procedures shall provide that bond principal and salaries shall be paid when due. The procedure may provide that warrants to pay claims and demands need not be approved by the board of trustees before payment if the district treasurer determines that the claims and demands conform to the district's approved budget.
6. Designates a bank or a savings and loan association as the depository of the district's funds. A bank or savings and loan association may act as a depository, paying agent, or fiscal agency for the holding or handling of the district's funds, notwithstanding the fact that a member of the board of trustees whose funds are on deposit in that bank or savings and loan association is an officer, employee, or stockholder of that bank or saving and loan association, or of a holding company that owns any of the stock of that bank or savings and loan association.

(c) The board of trustees and the board of supervisors of the principal county shall determine a mutually acceptable date for the withdrawal of the district's funds from the county treasury, not to exceed 15 months from the date on which the board of trustees adopts its resolution.

- (d) In implementing this section, the district shall comply with Article 1 (commencing with Section 53600) and Article 2 (commencing with Section 5360) of Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code. Nothing in this section shall include the district treasurer from depositing the district's funds in the county treasury of the principal county or the State Treasury pursuant to Article 11 (commencing with Section 16429.1) of Chapter 2 of Part 2 of Division 4 of Title 2 of the Government Code.
- (e) The district treasurer shall make annual or more frequent written reports to the board of trustees, as the board of trustees shall determine, regarding the receipts and disbursements and balances in the accounts controlled by the district treasurer. The district treasurer shall sign the reports and file them with the secretary.

FISCAL IMPACT:

Estimated \$1,208,800.17 transfer from Riverside County to Wildomar Cemetery District.

Submitted by:
Gary Nordquist
Assistant General Manager

Approved by:
Frank Oviedo
General Manager

ATTACHMENTS:

Resolution

RESOLUTION NO. WCD 2012 - _____

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR CEMETERY DISTRICT, AUTHORIZING THE GENERAL MANAGER TO REQUEST THE RIVERSIDE COUNTY AUDITOR/CONTROLLER TO TAKE ALL NECESSARY ACTIONS TO TRANSFER ANY AND ALL WILDOMAR CEMETERY DISTRICT FUNDS HELD IN RIVERSIDE COUNTY ACCOUNTS TO THE CITY OF WILDOMAR, TO BE DEPOSITED IN THE ACCOUNTS OF THE WILDOMAR CEMETERY DISTRICT, A SUBSIDIARY DISTRICT OF THE CITY OF WILDOMAR

WHEREAS, the City Council of the City of Wildomar, California desired to initiate a proposal pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code, for the annexation of the Wildomar Cemetery District as a Subsidiary District to the City of Wildomar; and

WHEREAS, the Wildomar Cemetery District on March 21, 2011 adopted a Resolution of support, authorizing the City of Wildomar to make an application submittal to LAFCO; and

WHEREAS, the City Council on March 23, 2011 approved a Resolution on the Council agenda for review and discussion, and directed the City Manager to proceed with the establishment of the Wildomar Cemetery District as a Subsidiary District to the City of Wildomar; and

WHEREAS, the Riverside Local Agency Formation Commission (LAFCO) recorded Resolution Number C-05-11

WHEREAS, the Riverside Local Agency Formation Commission adopted Resolution No. 11-11 on July 28, 2011, approving the establishment of the District as a Subsidiary District of the City of Wildomar; and

WHEREAS, by LAFCO Resolution No. 44-01, the Commission has delegated authority over all conducting authority functions to the Executive Officer; and

WHEREAS, LAFCO Resolution 11-11 directed the Executive Officer to commence protest proceedings pursuant to Part 4 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 57000; and

WHEREAS, LAFCO adopted Resolution Number C-05-11, a resolution determining there is insufficient protest and ordering the establishment of the Wildomar Cemetery District as a Subsidiary District of the City of Wildomar; and

WHEREAS, the City of Wildomar on November 9, 2011 adopted Resolution 2011-51 to establish the District as a Subsidiary District of the City of Wildomar and adopted the policies and procedures of the City of Wildomar per the Plan of Service.

NOW THEREFORE, the Board of Trustees of the Wildomar Cemetery District does Resolve, Determine, Find and Order, in accordance with California Health and Safety code 9077, as follows:

SECTION 1. Request for Transfer of Funds

The District requests that the Riverside County Treasurer transfer any and all Wildomar Cemetery District funds, under control of the County, to the bank account of ACH record with the County, for the City of Wildomar to provide for the deposit of such funds to the credit of the Wildomar Cemetery District.

SECTION 2. General Manager Appointment of District Treasurer

The Wildomar Cemetery District General Manager, per policies and procedures, appoints the Assistant General Manager/Finance Director as the Wildomar Cemetery District Treasurer, responsible for all District financial requirements and reporting. The Districts risk management policies include the necessary bonding for this position.

SECTION 3. Financial Policies, Controls and Practices

The Wildomar Cemetery District, except where unique for special districts, utilizes the City of Wildomar's financial reporting policies, accounting system, banking and investment policy, cash controls, personal policies and external auditors.

SECTION 4. Board of Trustees Action

The Board of Trustees of the Wildomar Cemetery District, a subsidiary district of the City of Wildomar, California hereby adopts this Resolution meeting the criteria set forth in Section 9077 of the California Health and Safety Code.

PASSED, APPROVED, AND ADOPTED this 9th day of May, 2012.

Ben Benoit
Chairman

APPROVED AS TO FORM:

ATTEST:

Tom Jex
District General Counsel

Debbie A. Lee, CMC
Clerk of the Board

WILDOMAR CEMETERY DISTRICT
Agenda Item #6.3
GENERAL BUSINESS
Meeting Date: May 9, 2012

TO: Chairman and Board of Trustees

FROM: Gary Nordquist, Assistant General Manager

SUBJECT: Memorial Day Service 2012

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees provide staff with direction for a Memorial Day Service at the cemetery.

BACKGROUND:

Over the past several years Faith Baptist Church has provided a service for the community on Memorial Day at the Cemetery. The events have been well attended and have been increasing in participation.

DISCUSSION:

Discuss the request from Rachel McDowell and scope of services needed for the service.

FISCAL IMPACTS:

Several hours of overtime will be required. This amount is budgeted and the cost is less than \$100.00.

Submitted by:
Gary Nordquist
Assistant General Manager

Approved by:
Frank Oviedo
General Manager

ATTACHMENTS:

Email Request from Rachel McDowell, Faith Baptist Church

Attachment A

From: rmcdowell@fbcwildomar.com
To: Gary Nordquist
Subject: RE: Memorial Day event at Wildomar Cemetery
Date: Tuesday, May 01, 2012 8:31:51 AM

Mr. Nordquist,

For the past 15 years or so, Faith Baptist Church has held an annual Memorial Day Service at the Wildomar Cemetery. This is not a religious service, but a patriotic one honoring the military soldiers of the present and past. We are, again, formally requesting the permission to hold this service on the grounds of the Wildomar Cemetery this year on May 28, 2012.

I am hoping to receive an answer as soon as possible -- I started the permission trail a few months ago, and with each passing day, a change in location will become more difficult to adapt to. Thank you for your understanding with my urgency. With the new change in ownership of the cemetery, I was not sure from whom I needed to request permission. Kirk was the middleman for me in this particular request. To avoid such a lengthy response time in the future, would I be requesting permission from you?

Thank you for your help,
Rachel McDowell
Faith Baptist Church